

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 17, 2018  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. The Board of Education will hold its Organizational Meeting on Monday, January 14, 2019, at 7:00 PM at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on November 19, 2018, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the November 2018 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2019 Amended Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2019 Amended Appropriations, as presented in Addendum # I.
  - D. Adoption of 403(b) and 457(b) Plan Documents

It is recommended that the Board of Education adopt the 403(b) and 457(b) Plan Documents to be administered by third party administrator TSA Consulting Group, as presented.
- VI. Board Members' Agenda Items

Appoint a President Pro Tempore to preside over the Organizational Meeting on January 14, 2019.
- VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent's Agenda

A. High School Program of Studies for 2019/2020 – Carrie Knapp

It is recommended that the Board of Education approve the changes to the 2019/2020 High School Program of Studies, as presented.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/VALUE
Hinckley Elementary	Hinckley PTO	\$1,143.50/MakerSpace Legos
Sharon Elementary	Sharon PTO	\$1,560.76/Junior Great Books
Highland High School	Out Support	\$250.00/Library Resources
HHS Speech & Debate	Julie Reeves, M.D. Inc.	\$100.00
HHS Speech & Debate	Margaret Neil	\$148.50
HHS Speech & Debate	The Precious & Free Foundation	\$250.00 in memory of Justin & Alyssa Haun
HHS Speech & Debate	Michael G. Holmberg & Teresa Renee Whaley-Holmberg	\$50.00

C. Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Choir Room – Various Saturdays – 12/1/18 through 5/25/19 – 8:30 AM – 2:00 PM – Private Voice Lessons – Brandy Kay Riha
- HS Black Box & Make-up Room – Thursday, Friday & Saturday – 12/5/18 – 12/8/18 – 6:00 PM – 9:30 PM – Thespians Winter Black Box Play – Mariana Hardy
- HS Cafeteria – Wednesdays – 12/5/18, 1/9/19, 1/16/19 & 1/23/19 – 2:30 PM - 3:30 PM & Friday – 12/21/18 – 3:30 PM – 4:00 PM – Swim & Dive Team Dinners – Ann Petersen

Granger Elementary

- GE Cafeteria – Friday – 3/1/19 – 7:00 PM – 9:00 PM – PTO Book Bingo – Jennifer Smith
- GE Cafeteria – Tuesday – 11/27/18 – 6:00 PM – 7:30 PM – Wolf Cub Scout Meeting – Deb Reed Balika

Hinckley Elementary

- HE Classroom – Wednesday – 11/28/18 & Tuesday – 12/4/18 – 6:00 PM – 7:30 PM – Makerspace Lego Night – Hinckley PTO – Megan Walters

Sharon Elementary

- SE Gym – Tuesdays – 12/4/18 – 2/5/19 – 6:00 PM – 8:00 PM – Highland Youth Soccer Winter Program – Matthew Driedzicki

**Fees Not Waived**

- HS Auditorium – Thursday – 12/20/18 – 2:30 PM – 10:00 PM & Friday – 12/21/18 – 5:00 PM – 10:30 PM – Medina Centre For Dance Art Performance – Kelly Parks
- MS East & West Gym – Saturday – 12/15/18 – 8:00 AM – 1:00 PM – Sluggin' with Santa – Baseball Fundraiser – Highland Baseball – Jay Grissom
- HE Gym – Various Mondays & Wednesdays – 3/18/19 through 5/15/19 – 6:00 PM – 9:00 PM – Basketball Practice – Swish 365 – Adam Freeman
- HE Gym/Cafeteria/Kitchen/Art Room – Friday 3/15/19 – 4:00 PM – 7:00 PM – Saturday – 3/16/19 – 7:00 AM – Noon – Sunday 3/17/19 – 5:00 AM – 6:00 PM – Hinckley Buzzard Day – Hinckley Chamber of Commerce – Melinda Mallari

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through G, as presented:

- A. KRG Education Services Inc. – Leap Program Agreement
- B. TSA Consulting Group, Inc. Agreement – 403(b)/457(b) Third Party Administrator Services
- C. Aspire Energy Agreement – Pipeline Relocation
- D. Am-Tek Oil, Inc. Agreement – Plug, Release and Terminate Oil/Gas Well/Lease
- E. McGown/Markling – Legal Services
- F. OSBA Annual Membership Agreement
- G. OSBA Legal Assistance Fund Agreement

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through F, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the ESCMC.

- B. Resignation – Classified

It is recommended that the Board of Education accept the resignation of James Coen, Custodian, effective 11/5/18.

C. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, as listed:

1. Diane Kocab, Bus Driver, effective 1/22/19
2. Derrel Larsen, Bus Driver, effective 12/18/18

D. Employment – Supplemental

It is recommended that the Board of Education employ the following individuals, whose wages are being paid through contributions by the College Board, as listed:

- |                    |  |          |
|--------------------|--|----------|
| 1. Diane Gamauf    | Advanced Placement Testing Coordination Services | \$172.41 |
| 2. Molly Pellerite | Advanced Placement Testing Coordination Services | \$258.62 |

E. Employment – Supplemental

It is recommended that the Board of Education employ David Burnett for band instrument switchover services, in the amount of \$1,000.00. (These wages are being paid through grants provided by the Highland Foundation.)

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2018/2019 school year, as listed:

- |                  |                                  |                    |
|------------------|----------------------------------|--------------------|
| 1. Rosanna Darby | Home/After School Tutor          | \$25.00 per hour   |
| 2. Andras Fabian | Sound & Lighting Tech – Student  | \$10.00 per hour   |
| 3. Daniel Norman | MS Asst Wrestling Coach – ½ Time | \$1,403.00 – 0 yrs |
| 4. Rick Scavuzzo | HS Asst Wrestling Coach          | Volunteer          |

**ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.**

XI. Executive Session

- A. To consider the purchase of property for public purposes.
- B. To consider the employment of a public employee.

XII. Adjourn

**Highland Local Schools  
Fiscal Year 2019  
Amended  
Annual Appropriation Measure**

Addendum # I

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>27,522,145.00</b>
Bond Retirement	002	7,894,375.00
Permanent Improvement	003	250,000.00
Building Fund	004	56,000,000.00
Food Service	006	1,197,000.00
Expendable Trusts	007	-
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	80,000.00
Internal Services Rotary	014	80,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,107,933.00</b>
Public School Support	018	90,000.00
Local Grants	019	150,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	275,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,750,000.00
Student Managed Activities	200	300,000.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	145,715.49
SchoolNet Data Communications	451	9,000.00
Miscellaneous State Grants	499	-
IDEA Part B - Special Education Grants	516	749,929.89
Title III - Limited English Proficiency	551	2,092.66
Title I Disadvantaged Children Grant	572	164,432.49
Early Childhood Special Education Grant	587	15,820.28
Improving Teacher Quality Grant	590	54,916.36
Miscellaneous Federal Grants	599	17,327.90
<b>Total All Funds</b>		<b>102,183,288.07</b>

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 11/19/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**  
Monica lessi

**Listings Dated 11/29/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**  
Jennifer Collins  
Jeffrey Gibeault  
Douglas Hubert  
Kristy Jones  
Craig Sanders  
Rebecca VanKirk

**Listings Dated 12/6/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**  
Paige Fladda  
Mary Kaitlyn LoBuglio  
Timothy Maxworthy

**Listings Dated 12/13/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**  
Alan Farley  
Paige Fladda  
Kimberly Gallaher  
Clarence Griffin, Jr.  
Jill Himes  
Sheila McGee  
Daniel Rahe  
David Stillman