

Highland Local Schools has a vacancy for your consideration. Please find the details below.

Building Manager

Category: Custodial

Date Posted: 3/20/19

Location: Hinckley Elementary School

Date of Availability: Immediately, upon receipt of background checks

Date Closing: 3/29/19

The Highland Local School District has an opening for one (1) Building Manager. The position will be 12 months per year for 8 hours per day. The selected party will work 1st shift during the school year and an adjusted schedule during vacation periods.

QUALIFICATIONS:

High School Diploma or G.E.D. and a sound knowledge of cleaning procedures and general maintenance required. Must be a strong leader with the ability to supervise and assist in the cleaning and maintenance of building and grounds. This person will also need to obtain background checks.

JOB DUTIES:

Specific duties are defined in the Job Description folder, which is available in each of the school offices and at the Bus Garage, description #5.

SALARY:

The person selected to fill this position will be placed at the appropriate step of the salary schedule contained in the negotiated agreement between the HSS and the Highland Board of Education.

APPLICATION PROCEDURE:

Anyone interested should submit a letter of interest and resume to Tdavis@highlandschools.org by 3 PM on or before March 29, 2019.

SELECTION PROCEDURE:

Highland Local School District is an equal opportunity employer. The Highland Local School District does not discriminate on the basis of race, national origin, sex, disability, or age in its employment practices.