

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 19, 2018
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – December 17, 2018 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on October 15, 2018, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the October 2018 Financial Reports, as presented.

C. Approval of Vendor Payment (Then & Now Certificate)

It is recommended that the Board of Education approve the following item for payment in accordance with Ohio Revised Code 5705.41(D):

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Buckeye Local Schools	Special Education Compact	\$24,899.65

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives

We are holding a public meeting on whether to reemploy Diane Kocab and Derrel Larsen, both of whom have retired under the School Employees Retirement System, in the position of bus driver. Those attending the meeting will now be afforded the opportunity to comment on the proposed reemployment of Mrs. Kocab and Mr. Larsen. The Board plans to take action to reemploy Mrs. Kocab and Mr. Larsen at the December Board meeting.

VIII. Old Business

Conduct second and final reading for the new and revised Board of Education Policies, as presented.

IX. New Business

X. Superintendent's Agenda

- A. Recognition of Ohio Art Education Association Northeastern Region's Outstanding Teacher Award – Bonnie Kubilus
- B. Proposed Graduation Honors Presentation – Carrie Knapp
- C. Adoption of Academic School Calendars for 2019/2020 and 2020/2021 – Addendum # I

It is recommended that the Board of Education adopt the 2019/2020 and 2020/2021 academic school calendars, as presented.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland High School	Highland Youth Wrestling	\$801.18/ HHS Wrestling
Highland Speech & Debate	Barry Kusoski	\$50.00
Highland Speech & Debate	Mr. & Mrs. Mark Sollenberger	\$200.00
Highland Speech & Debate	Sandridge Food Corporation	\$100.00
Highland Speech & Debate	Angela R. Gasser, D.D.S.	\$100.00
Highland Speech & Debate	Hirt's Gardens	\$100.00
Highland Speech & Debate	Drs. David & Maria Haas	\$100.00
Highland High School	Gay Straight Alliance	\$50.00
Highland High School	ORMACO	\$177.00
Highland Middle School	Middle School PTO	\$240.00/Camp Assistance
Granger Elementary School	Donald & Carol Baker	\$600.00/Magical Theater Program
Granger Elementary School	Jennifer Soska	\$79.00/Staff Room K-Cups
Hinckley Elementary School	Melinda Chagin	\$500.00/Art Supplies
Hinckley Elementary School	Hinckley PTO	\$945.00/Planetarium Assembly
Hinckley Elementary School	Hinckley PTO	\$264.00/Flexible seating
Hinckley Elementary School	Hinckley PTO	\$75.00/Books for March Madness
Hinckley Elementary School	Hinckley PTO	\$345.00/Mindset Works Program
Hinckley Elementary School	Hinckley PTO	\$1,624.00/Indoor/Outdoor recess equipment

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria & Gym – Friday – 11/16/18 – 5:00 PM – 9:00 PM – Highland Youth Football Green Team Banquet – Amy Dean
- HS Auditorium – Tuesday – 12/4/18 – 9:00 AM – 10:45 AM & 6:00 PM – 8:00 PM – University of Akron Steel Drum – Lindsay Bond
- HS Cafeteria – Fridays – 12/7/18 through 2/8/19 – 5:00 PM – 6:00 PM – Highland Girls Basketball Team Dinners – Donna Lipscomb
- HS Cafeteria – Thursdays – 11/29/18 through 2/28/19 – 3:30 PM – 5:30 PM – Boys Basketball Team Dinners – Beth Jaworski

Middle School

- MS Media Center – Friday – 10/26/18 – 7:00 PM – 8:00 PM – Boy Scouts & Parents Sign Up Meeting – Sharri Buck
- MS Choir Room – Mondays during the school year – 9/24/18 through 5/13/19 – 2:30 PM – 3:30 PM – Fellowship of Christian Students – Dan Miller

Hinckley Elementary

- HE – Gym – Various Mondays & Wednesdays – 3/18/19 through 5/15/19 – 6:00 PM – 9:00 PM – Basketball Swish 365 Practice – Adam Freeman
- HE Classroom – Wednesday – 10/24/18 – 6:00 PM – 7:30 PM – Makerspace PTO Event – Megan Walters
- HE Classroom – 1st & 3rd Wednesday of the month – During school year – 3:45 PM – 5:00 PM – Girl Scout Meetings – Beth Herman

Sharon Elementary

- SE Gym – Wednesdays – 11/14/18 through 3/27/19 – 6:30 PM – 8:00 PM – Youth Futsal – Foot Skills – Jeff Kowza
- SE Gym – Tuesday – 11/6/18 & Wednesday – 11/7/18 – 6:30 PM – 9:00 PM – Highland Youth Basketball Practice – Alicia Steinmetz

Fees Not Waived

- SE Gym – Mondays – 11/5/18 through 2/25/19 – 6:00 PM – 9:00 PM – Highland Travel Soccer – Dynamic Soccer & Fitness – Rick Holland

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements items A and B, as presented.

- A. The Musical Theater Project Agreement
- B. Liberty Mutual Insurance/Brooker Insurance Agency – Property, Auto, Liability and Umbrella Insurance Coverage

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the MCESC.

- B. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave request of the following individuals, as listed:

1. Alicia Dawson, Middle School Intervention Specialist effective with the birth of her child, (anticipated due date of 4/5/19)
2. Katie Massaro, Hinckley Art Teacher, effective with the birth of her child, (anticipated due date of 2/21/19)

C. Extended Time Contracts – Certified – 2018/2019 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2018/2019 school year, on a per diem basis, for the following employees, as listed:

- | | |
|-----------------------------|----------------------------|
| 1. Sara Atkins – 7 days | 3. Debra Mazur – 7 days |
| 2. Bethany Kennedy – 7 days | 4. Donna Scranton – 7 days |

D. Unpaid Medical Leave – Classified

It is recommended that the Board of Education approve the Unpaid Medical Leave request of Jennifer Johnson, Hinckley Library Aide, effective 11/2/18.

E. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Marianne George, Special Education Aide, effective 10/24/18.

F. Change of Status – Classified

It is recommended that the Board of Education approve a change in status for the scheduled hours of bus drivers for the 2018/2019 school year, as presented.

G. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2018/2019 school year, as presented:

1. Emily Forster, Sharon Latchkey Assistant, effective 10/31/18
2. Jamie Kavedzic, Bus Driver, effective 11/19/18
3. Ken Moehring, Bus Driver, effective 11/5/18

H. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following on one-year limited contracts of employment, on an “as needed basis” for the 2018/2019 school year, as listed:

1. Rachel Gavrilovic, Substitute Cook, effective 10/25/18
2. Nicole Hollis, Substitute Aide
3. Melissa Lance, Substitute Aide
4. Jennifer Mosgrove, Substitute Cook, effective 10/30/18
5. Tamara Stastny, Substitute Aide

I. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals on an “as needed basis” for the 2018/2019 school year. (These wages are paid entirely from the respective sport’s club account):

- | | | |
|----------------|------------------------|----------|
| 1. Jacob Brown | Basketball Skills Camp | \$156.25 |
| 2. Brandon Day | Basketball Skills Camp | \$187.50 |
| 3. Jack Leslie | Basketball Skills Camp | \$93.75 |

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2018/2019 school year, as listed:

1. Daryn Archer	HS Asst Cheerleading Advisor	\$1,975.00 – 0 yrs
2. John Ball	HS Asst Boys Soccer Coach	\$4,469.00 – 2 yrs
3. Aaron Boucher	MS Asst Wrestling Coach – ½ time	\$1,403.00 – 0 yrs
4. Patricia Clark	National Testing Proctor – effective 10/27/18	\$25.00 per hour
5. Brandon Day	MS Head Basketball Coach Boys 7 th	\$3,637.00 – 0 yrs
6. Kristin Dodson	HS Swim Club	Volunteer
7. Kelly Harrison	HS Jazz Band – ½ time	\$779.50 – 4 yrs
8. Chris Hershberger	National Testing Proctor – effective	\$25.00 per hour
9. Todd Hill	MS Asst Wrestling Coach	Volunteer
10. Jack Leslie	HS Asst Basketball Coach Boys	\$5,300.00 – 3 yrs
11. Linder, Brandon	HS Asst Wrestling Coach	\$4,885.00 – 0 yrs
12. Jenna Mack	National Testing Proctor – effective 10/27/18	\$25.00 per hour
13. Ed Marquette	HS Jazz Band – ½ time	\$1,403.00 – 18 yrs
14. Brit Musal	HS Asst Football Coach	\$5,300.00 – 4 yrs
15. James Scavuzzo	HS Asst Wrestling Coach	Volunteer

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

- A. To consider the purchase of property for public purposes.
- B. To consider the employment of a public employee.

XII. Adjourn

HIGHLAND LOCAL SCHOOLS 2019-2020 ACADEMIC YEAR CALENDAR

July 2019						
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August 2019						
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Aug 15	First Work Day for All Teachers (All Other Employees - Check Your Work Calendar)
Aug 16	No School - Professional Development
Aug 19	All Employees - Report to Opening Day
Aug 20	First Day for Students
Sep 2	No School - Labor Day
Oct 11	No School - NEOEA Day
Nov 27	No School - Conference Comp Day
Nov 28 & 29	No School - Thanksgiving Break
Dec 23 - 31	No School - Winter Break
Jan 1-3	No School - Winter Break
Jan 6	Students Return
Jan 20	No School - Martin Luther King Day
Feb 17	No School - President's Day
Mar 23-27	No School - Spring Break
Apr 10	No School - Good Friday
Apr 13	No School - Conference Comp Day
May 25	No School - Memorial Day
May 28	Last Day for Students
May 29	No School - Staff Day

Open House and Conference Dates

Aug 19	Elementary Open House
Aug 22	High School Open House
Aug 28	Middle School Open House
Sep 19	Middle School Conference Night
Sep 26	High School Conference Night
Oct 10	Middle School Conference Night
Oct 24	Middle School Conference Night
Nov 6	Elementary School Conference Night
Nov 7	High School Conference Night
Nov 12	Elementary School Conference Night
Nov 14	Elementary School Conference Night
Feb 13	High School Conference Night
Feb 20	Middle School Conference Night
Feb 20	Elementary School Conference Night
Apr 2	High School Conference Night

Grading Periods

Aug 20 - Oct 18	1st Grading Period
	Sep 20 Interims
Oct 21 - Dec 20	2nd Grading Period
	Nov 15 Interims
Jan 6 - Mar 13	3rd Grading Period
	Feb 7 Interims
Mar 16 - May 28	4th Grading Period
	Apr 24 Interims

January 2020						
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KEY:

No School in Session

First/Last Day of School

Staff on Duty- No School

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HIGHLAND LOCAL SCHOOLS 2020-2021 ACADEMIC YEAR CALENDAR

July 2020						
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August 2020						
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September 2020						
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October 2020						
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November 2020						
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December 2020						
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Oct 9	No School - NEOEA Day
Nov 25	No School - Conference Comp Day
Nov 26 & 27	No School - Thanksgiving Break
Dec 21 - 31	No School - Winter Break
Jan 1	No School - Winter Break
Jan 4	Students Return
Jan 18	No School - Martin Luther King Day
Feb 15	No School - President's Day
Mar 29-31	No School - Spring Break
Apr 1-2	No School - Spring Break
Apr 5	No School - Conference Comp Day
May 27	Last Day for Students
May 28	No School - Staff Day
May 31	No School - Memorial Day

Open House and Conference Dates

Aug 18	Elementary Open House
Aug 20	High School Open House
Aug 26	Middle School Open House
Sep 17	Middle School Conference Night
Sep 24	High School Conference Night
Oct 15	Middle School Conference Night
Oct 29	High School Conference Night
Oct 29	Middle School Conference Night
Nov 4	Elementary School Conference Night
Nov 10	Elementary School Conference Night
Nov 12	Elementary School Conference Night
Feb 11	High School Conference Night
Feb 18	Elementary School Conference Night
Feb 25	Middle School Conference Night
Apr 8	High School Conference Night

Grading Periods

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Feb 5 Interims	
Mar 15 - May 27	4th Grading Period
Apr 23 Interims	

January 2021						
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February 2021						
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March 2021						
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April 2021						
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May 2021						
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June 2021						
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KEY:

No School in Session

First/Last Day of School

Staff on Duty- No School

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**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 10/19/18

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Cayla Bauman	Mary Kay Nied
Anthony Clark	Natasha Papuga
Gwen Kraeff	Haley Weidrick

Listings Dated 10/25/18

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Daiquiri Herrman
Daniel Ryals

Listings Dated 11/1/18

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Steven Albery
Holy Kildoo
Rhonda Renker

Listings Dated 11/9/18

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Dixie Casal
Jacqueline Just
Rachel Papa

Listings Dated 11/15/18

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Susan Thompson