

HIGHLAND BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
JANUARY 14, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President Pro Tempore
- II. Pledge of Allegiance
- III. Nomination and Election of Officers
  - A. President pro-tempore accepts nominations for Board President, closes nominations, and takes a roll call vote to elect Board President.

I, \_\_\_\_\_, wish to nominate \_\_\_\_\_  
as President of the Highland Local School District Board of Education for the 2019  
calendar year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
to close nominations and vote to elect the Board President.

The Highland Local School District Board President is \_\_\_\_\_.

- B. The President pro-tempore accepts nominations for Board Vice-President, closes nominations, and takes a roll call vote to elect Board Vice-President.

I, \_\_\_\_\_, wish to nominate \_\_\_\_\_  
as Vice-President of the Highland Local School District Board of Education for the 2019  
calendar year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
to close nominations and vote to elect the Board Vice-President.

The Highland Local School District Board Vice-President is \_\_\_\_\_.

- C. Administer Oath of Office to President and Vice-President.
  - D. Appoint member to serve as OSBA Legislative Liaison for 2019
  - E. Appoint member to serve as OSBA Student Achievement Liaison for 2019
  - F. Appoint member to serve as Board Liaison to the Highland Foundation

IV. Appointment of Legal Counsel for the ensuing school year

It is recommended that the Board of Education appoint the following Legal Counsel for the ensuing school year:

- A. Smith Peters Kalail Co., L.P.A.
- B. McGown & Markling Co., L.P.A.
- C. Scott Scriven, LLP
- D. Squire Patton Boggs, LLP
- E. Ennis Britton Co., LPA
- F. Sonkin & Koberna, LLC

V. Establish Meeting Dates/Sites

The Board needs to establish a date, time and place for its' regular monthly meetings.

The following schedule is suggested:

Monday	January 14	HHS	7:00 PM
Monday	February 11	HHS	7:00 PM
Monday	March 18	HHS	7:00 PM
Monday	April 15	HHS	7:00 PM
Monday	May 13	HHS	7:00 PM
Monday	June 24	HHS	7:00 PM
Monday	July 15	HHS	7:00 PM
Monday	August 26	HHS	7:00 PM
Monday	September 16	HHS	7:00 PM
Monday	October 21	HHS	7:00 PM
Monday	November 18	HHS	7:00 PM
Monday	December 16	HHS	7:00 PM
Monday	January 13, 2020	HHS	7:00 PM

It is recommended that the Board of Education approve the suggested schedule for calendar year 2019 and the Organizational/Regular Meeting date for January 2020.

VI. Federal Programs

It is recommended that the Highland Board of Education will participate in all applicable Federal Programs for FY20. The Superintendent is to be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY20.

VII. Tax Advancements

It is recommended that the Treasurer be authorized to apply to the Medina County Auditor for tax advancements as available throughout calendar year 2019.

VIII. Public Records Training

It is recommended that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by law.

IX. Service Fund

It is recommended that a Board of Education establish a Service Fund in accordance with ORC 3315.15.

X. Recognition of District Support Organizations

It is recommended that the Highland Board of Education formally recognize the following District support organizations in accordance with Board Policy 9211:

Granger Elementary PTO  
Highland Athletic Boosters  
Highland Athletic Facilities Association  
Highland Band Boosters  
Highland Choir Boosters  
Highland Foundation for Educational Excellence  
Highland Middle School PTO  
Highland High School PTO  
Highland Robotics and Technology Boosters  
Highland Swimming  
Hinckley Elementary PTO  
Sharon Elementary PTO

XI. Adjourn

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JANUARY 14, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – February 11, 2019 – High School Media Center – 7:00 PM
- III. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- IV. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on December 17, 2018, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the December 2018 Financial Reports, as presented.
  - C. Approval of Tax Budget

It is recommended that the Board of Education approve the Fiscal Year 2020 Alternative Tax Budget, as presented.
- V. Board Members' Agenda Items
- VI. Hearing of Individuals and/or Delegation Representatives
- VII. New Business
- VIII. Old Business
- IX. Superintendent's Agenda
  - A. School Board Recognition Month
  - B. High School Out-of-State Trip

It is recommended that the Board of Education approve the High School Varsity Softball Tournament Trip to Murfreesboro, TN, leaving on March 22, 2019 and returning on March 28, 2019, as presented.

C. High School Out-of-State Trip

It is recommended that the Board of Education approve the High School Speech and Debate Team Trip to Bethel Park, PA, leaving on February 8, 2019 and returning on February 9, 2019, as presented.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/VALUE
Highland Middle School	Middle School PTO	\$500.00/Makerspace
Highland Middle School	Middle School PTO	\$240.00/Camp Assistance
Highland Middle School	Box Tops	\$141.70
Highland Middle School	Middle School PTO	\$400.00/Power of the Pen
Granger Elementary School	Granger PTO	\$407.35/Workroom Paper Cutter
Hinckley Elementary School	Hinckley PTO	\$900.00/Media Center Printer
Hinckley Elementary School	Hinckley PTO	\$180.00/Science Olympiad
Highland High School	Anonymous	\$30.00/Gay Straight Alliance
HHS Speech & Debate	Mark & Glenna Jackson	\$250.00

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Classroom/Black Box – Mondays – 1/28/19 through 3/4/19 – 2:45 PM – 4:30 PM & Saturdays – 2/2/19 through 3/9/19 – 10:00 AM – 11:30 AM – A cappella, 330 Coustic Group Practice – Denise Milner Howell

Hinckley Elementary

- HE Classroom – Wednesday – 1/23/19 – 6:00 PM – 7:30 PM – Hinckley PTO Makerspace – Megan Walters

Sharon Elementary

- SE Gym – Sharon Musical Rehearsal/Practice – 1/7/19 through 2/27/19 – 3:20 PM – 4:30 PM, 2/28/19 through 3/1/19 – 6:00 PM – 8:00 PM & 3/2/19 – 1:00 PM – 5:00 PM – Sharon PTO – Emily Barnett
- SE Cafeteria – Thursday – 1/24/19 – 6:00 PM – 8:00 PM – PTO Science Olympiad – Shelly Butcher

Fees Not Waived

- HS Auditorium – Friday – 3/1/19 – 3:00 PM – 9:00 PM, Saturday – 3/2/19 – 7:00 AM – 9:00 PM & Sunday – 3/3/19 – 7:00 AM – 7:00 PM – Performing Arts Convention – Turn It Around Tour – Liz Catterlin

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the College Credit Plus Agreement with Kent State University, as presented.

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through E, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the ESCMC.

B. Maternity Leave - Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Kristen Robinson, Hinckley First Grade Teacher, effective with the birth of her child, (anticipated due date of 5/25/19), returning at the beginning of the 2019/2020 school year.

C. Retirement – Exempt

It is recommended that the Board of Education accept the resignation of Kathalee Brashares, Treasurer’s Assistant/EMIS Coordinator, for the reason of retirement, effective June 30, 2019.

D. Employment – Treasurer

It is recommended that the Board of Education, under Ohio Revised Code Section 3313.22, authorize the Board President to execute a five year contract of employment with the District Treasurer, Neil Barnes, for a term ending on July 31, 2024, as presented.

E. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2018/2019 school year, as listed:

1. LeAnne Archinal, Substitute Cook, effective 1/11/19
2. Natasha Papuga, Substitute Aide

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Bryan Mravec, as Middle School Asst. Drama/Musical Production, \$2,806.00 – 10 years, on a one-year limited supplemental contract of employment for the 2018/2019 school year.

**ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.**

X. Executive Session

To consider the purchase of property for public purposes.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 12/20/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Jill Himes

Craig Sanders

**Listings Dated 1/11/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

James Brown

Dixie Casal

Kimberly Keiper

Holly Kildoo

Cynthia McVey

Cynthia Nort