

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JUNE 25, 2018
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:01 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on July 16, 2018, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Addition – Executive Session – Item B – Details relative to the security arrangements and emergency response protocols for the District

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-06-76

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the minutes of the Regular Meeting held on May 21, 2018, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, abstain;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-06-77

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the May 2018 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2018 FINAL AMENDED APPROPRIATIONS –
ADDENDUM # I 18-06-78

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Fiscal Year 2018 Final Amended Appropriations, as presented in Addendum # I.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

APPROVAL OF FUND TRANSFERS 18-06-79

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education authorize the following fund transfer:

OHSAA (022)	Athletics (300-9000)	\$6,591.00
<u>Reason:</u> To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses.		

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

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APPROVAL OF FUND ADVANCES 18-06-80

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education authorize the following fund advance:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
General Fund (001)	Local Grants (019)	up to \$20,000
<u>Reason:</u> To eliminate negative fund balance at fiscal year-end.		

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF 2018/2019 PETTY CASH/CHANGE ACCOUNTS -
ADDENDUM # II 18-06-81

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the 2018/2019 Petty Cash/Change Accounts, as presented in Addendum # II.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL PROCEDURES – ADDENDUM # III 18-06-82

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum # III.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2019 TEMPORARY APPROPRIATIONS –
ADDENDUM # IV 18-06-83

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Temporary Appropriations for Fiscal Year 2019, as presented in Addendum # IV.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSTRUCTION MANAGEMENT-AT-RISK AGREEMENT – HAMMOND
CONSTRUCTION - ADDENDUM # V 18-06-64

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the resolution approving a construction management-at-risk agreement with Hammond Construction in connection with the construction of three new elementary schools, renovations and additions to the Middle School, and other related improvements, as presented in Addendum # V.

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Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

LAND PURCHASE AGREEMENT – HINCKLEY TOWNSHIP – ADDENDUM # VI
18-06-85

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the resolution authorizing the execution of an agreement of purchase and sale for real property identified as Medina County tax parcel ID No. 016-03B-37-026, as presented in Addendum # VI.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

LAND PURCHASE AGREEMENT – SHARON TOWNSHIP – ADDENDUM # VII
18-06-86

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the resolution authorizing the execution of an agreement of purchase and sale for real property identified as Medina County tax parcel ID No. 033-12C-20-038, as presented in Addendum # VII.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;
Dr. Christopher, yes.

Motion carried.

Dr. Christopher expressed appreciation for all of the work that went into getting the last three agenda items to this point.

BOARD MEMBERS' AGENDA ITEMS

Mr. Kelly echoed Dr. Christopher's remarks, especially to Mrs. Aukerman and Mr. Barnes. He acknowledged the work that went into these site acquisitions and the significant progress that can now occur with respect to design work.

Mrs. Aukerman also shared her excitement with the new parcels and reiterated the long-term focus employed in making decisions regarding these sites.

Dr. Christopher speculated that ten years from now, these types of parcels might not even be available for this purpose. He said the timing was right. Mr. Kelly believes these purchases will best serve current and future needs.

Dr. Christopher spoke about the tremendous success Highland students and student athletes have experienced in recent weeks, including boys and girls track, baseball, and the rugby club team. He also expressed great pride in the news that Taylor Headrick was named a speech & debate national champion. He spoke about the 270 recent graduates and congratulated all Highland students, staff, and leadership for another outstanding year.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Theresa Wright, Executive Director of the Highland Foundation, thanked everyone who had a part in making the 3rd annual Hornet Dash a success.

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Mr. Wolny noted that it was a really good event and very well put on.

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

Mrs. Boedicker provided a brief overview of the Social Studies adoption, which affects grades 6 through 12. She thanked all of the teachers for their input throughout the process.

HIGHLAND LOCAL SCHOOLS SOCIAL STUDIES TEXTBOOK ADOPTION 2018
– LAURIE BOEDICKER 18-06-87

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the Highland Local Schools Social Studies Textbooks, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

TRANSPORTATION REIMBURSEMENT RESOLUTION FOR 2017/2018
18-06-88

Mr. Houska made a motion, seconded by Mrs. Thomas, that a contract be entered into with those parents/guardians/ custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$250.00 and is pursuant to ORC 3327.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

RESOLUTION TO DECLARE TRANSPORTATION IMPRACTICAL FOR
2018/2019 18-06-89

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the resolution declaring transportation impractical for certain identified students pursuant to the requirements of Ohio Revised Code 3327 and the procedures set forth by the Ohio Department of Education, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF HIGH SCHOOL CHOIR OUT-OF-STATE TRIP 18-06-90

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the High School Choir Out-of-State Trip to New York City, leaving on

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March 20, 2019 and returning on March 23, 2019. (The cost of the trip is being paid for by the participants.)

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 18-06-91

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HHS Softball Team	Athletic Boosters	\$701.65
HHS Speech & Debate Team	George Family	\$500.00
HMS 7th Grade Field Day	Mr. & Mrs. Brown	\$100.00
Granger Elementary	Granger PTO	\$7,649.79/ Chromebooks & Carts
Hinckley Elementary	Coca-Cola	\$26.62
Hinckley Elementary	Anonymous	\$110.00
Highland Local Schools	Carol Wulff	5 Children's Books
Highland Athletic Complex	Highland Athletic Facilities Association	\$100,000.00

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
18-06-92

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Field House, Track & MS Track – Sunday – 6/24/18 – 7:00 A.M. – 12 Noon – Hornet Dash – Highland Alumni Association – Tina McKeen
- HS Room G505 – Mondays – 7/9/18 & 8/6/18 – 7:00 P.M. – 9:00 P.M. – Highland Athletic Booster Club Meeting – Jeff Miller
- HS Media Center – 1st Monday of the Month – 9/10/18 through 6/3/19 – 7:00 P.M. – 9:00 P.M. – Highland Athletic Booster Meetings – Jeff Miller

GRANGER ELEMENTARY

- GE Soccer Field – Wednesdays – 6/13/18, 6/20/18, 6/27/18 & 7/11/18 – 6:00 P.M. – 8:00 P.M. – Lacrosse Clinic – Mark Przybysz

FEES NOT WAIVED

- HS Media Center – Mondays through Fridays – 7/6/18 – 7/28/18 – 8:00 A.M. – 6:30 P.M. – Summer Hindi Language Camp – IHA Ohio Hindi Summer Camp – Kiran Hhaitan

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

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CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-06-93

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements, items A through J, as presented:

- Positive Education Program (PEP) Agreement
- Summit Educational Service Center Educational Audiology Services Agreement
- Skilled Nursing Provider Community Health Network, Ltd. Contract
- Judith Ann Harpley/Harpley CS LLC Orientation & Mobility Services Agreement
- Suburban School Transportation Company, Inc. Agreement
- KidsLink School, LLC – Two (2) Student Agreements
- Evolve Academy Agreement
- Interim HealthCare of Akron – Staffing Services Agreement
- Medina County Health Department – School Health Services Agreement
- Medina County Board of Developmental Disabilities – STEP Program - ESY Contract

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-06-94

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through Q, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # VIII

Adopted the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the ESC of Medina County, and presented in Addendum # VIII.

RESIGNATION – CERTIFIED

Accepted the resignation of Jamie Price, High School Social Studies Teacher, effective at the end of the 2017/2018 school year.

NEW TWO YEAR CONTRACT – CERTIFIED

Granted a new two-year contract of employment to Kelly D'Annolfo, effective with the 2018/2019 school year.

EMPLOYMENT – CERTIFIED

Employed the following individuals on one-year limited contracts of employment, beginning with the 2018/2019 school year, as listed:

- Daryn Archer, High School Counselor, MA/Step 0
- Christopher Hershberger, High School Math Teacher, BA/Step 6
- Allison Hirsch, High School Social Studies Teacher, MA+30/Step 1
- Zach Humrichouser, High School LTS Social Studies Teacher, BA/Step 0

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REVISION OF PARENTAL LEAVE – CERTIFIED

Approved a revision in the Parental Leave of the following individuals, as listed:

- Bonnie Gomez, High School Social Studies Teacher, resulting in a return beginning with the 2019/2020 school year
- Kara Samblanet, Sharon Kindergarten Teacher, resulting in a return beginning with the 2019/2020 school year

UNPAID MEDICAL LEAVE – CLASSIFIED

Approved Unpaid Medical Leave requests for the following individuals, as listed:

- James D. Coen, effective June 11, 2018
- Robert A. Harmon, effective June 28, 2018

RESIGNATION – CLASSIFIED

Accepted the resignation of Anna Hall, Granger Aide, effective at the end of the 2017/2018 school year.

TERMINATION – CLASSIFIED

Terminated Jonathan Cutler, Hinckley Elementary School Custodian, effective 5/25/18 pursuant to Section 3319 of the Ohio Revised Code and Article XX, Section 20.03 of the Collective Bargaining Agreement between the Highland Board of Education and the Highland Support Staff.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on limited one-year contracts of employment, as listed:

- Teresa Bertram, Sharon Special Education Aide, effective 2018/2019 school year
- Kevin Cybulski, Hinckley 2nd Shift Custodian, effective 6/18/18
- Zivka Keiper, Middle School Cook, effective 2018/2019 school year
- Patricia Noonan, MS Special Education Aide, effective 2018/2019 school year
- Elizabeth Potak, Granger Aide, effective 2018/2019 school year
- Daniel Quallich, High School 2nd Shift Custodian, effective 7/2/18

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for the following individuals, as listed:

- Maria Melchiorre, from High School Special Education Aide, from 5.5 hours per day to Middle School Special Education Aide, 6.5 hours per day, effective with the 2018/2019 school year
- Linda Reagle, from High School 2nd Shift Custodian to Hinckley 2nd Shift Custodian, effective 7/2/18
- Megan Ross, from Preschool Midday Bus Sp. Ed. Aide, to Granger Special Ed. Aide, 5.5 hours per day, effective 2018/2019 school year

NEW 2-YEAR CONTRACT – EXEMPT – 2018/2019 SCHOOL YEAR

Granted Jay Grissom a new 2-year contract of employment, effective 7/1/18.

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EMPLOYMENT – HIGHLAND COMMUNITY EDUCATION

Employed Mary Fran Kudla as the Highland Community Education Director for the 2018/2019 school year.

EMPLOYMENT – SUMMER SUBSTITUTES

Employed the following individuals, on limited contracts of employment, on an “as needed basis”, at \$12.00 per hour, as summer substitute custodians, as listed:

Mary Cassidy	Gabe Kirik	Christine Koehler
Mary Kosman	Beth Webber	

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on limited contracts of employment, on an “as needed basis”, as listed:

- Carl Ashley, Substitute Bus Driver, \$16.50 per hour, effective 8/10/18
- Thomas Bardar, Substitute Bus Driver, \$16.50 per hour, effective 8/10/18
- Brittany Hale, Substitute Custodian, \$10.00 per hour, effective 6/16/18

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed Ben Stobbs, HS Assistant Baseball Coach, 15 years' experience, \$5,997.00 for the 2017/2018 school year.

RESIGNATION – CO-CURRICULAR/SUPPLEMENTAL

Accepted the resignations from the following individuals, as listed:

- Josh Arbour from ½ time MS Golf Club Advisor
- Andy Gopp from HS Head Girls Basketball Coach and Girls Intramural

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2018/2019 school year, as listed:

• Mary Becker	MS Golf Club Advisor – 11 yrs	\$2,806.00
• Kim Clendaniel	MS Head Girls Track Coach ½ time – 3 yrs	\$2,026.50
• Kim Clendaniel	MS Asst Girls Track Coach ½ time – 3 yrs	\$1,611.00
• Shannon Dane	HS Asst Speech & Debate – 3 yrs	\$2,390.00
• Maribeth Keppler	MS Head Girls Track Coach ½ time – 2 yrs	\$1,818.50
• Maribeth Keppler	MS Asst Girls Track Coach ½ time – 2 yrs	\$1,403.00
• James Madison	HS Head Girls Basketball Coach – 10 yrs	\$9,042.00
• Tim Maxworthy	HS Head Wrestling Coach – 8 yrs	\$8,626.00
• Dave Parry	MS Head Girls Cross Country Coach – 0 yrs	\$3,637.00
• Nate Rudolph	MS Jazz Band – 6 yrs	\$1,559.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Wolny, yes; Mrs. Thomas, yes; Houska, Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

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EXECUTIVE SESSION 18-06-95

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education adjourn to Executive Session to prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment, and to discuss details relative to the security arrangements and emergency response protocols for the District.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:32 P.M.
The Board exited Executive Session at 8:30 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:31 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S
OFFICE)