

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 19, 2018  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – April 16, 2018 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on February 12, 2018, and the Special Meeting held on February 24, 2018, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the February 2018 Financial Reports, as presented.

C. Approval of Fiscal Year 2018 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2018 Appropriations, as presented in Addendum # I.

D. Approval of Fund Transfer

It is recommended that the Board of Education approve the transfer of \$8,000 from the General Fund to the Speech & Debate Club Account (200-9227) for the purpose of funding team travel expenses for the 2018 National Speech & Debate Tournament.

E. Acceptance of 2019 Tax Rates and Amounts

It is recommended that the Board of Education approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor", as presented in Addendum # II.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

Flute Solo by Sadie Nayman – OMEA All State Band – Ed Marquette

VIII. Old Business

IX. New Business

X. Superintendent's Agenda

A. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland High School	William Polatsek	Casey Polatsek Scholarship/\$5,000.00
HHS Boys Golf Team	Mary Becker	\$1,100.00
HHS Girls Golf Team	Mary Becker	\$1,220.00
HHS & HMS Media Centers	Jan Chapman	103 Non-fiction Books
Highland Middle School	Choir Boosters	HMS Solo & Ensemble Accompaniment/\$170.00

B. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Auditorium – Tuesday – 4/10/18 – 6:00 PM – 9:00 PM – Primary Candidate Forum – Young Democrats of America – Larkin Cleland
- HS Cafeteria or Media Center – Mondays – 2/26/18, 3/12/18 & 4/16/18 – 6:30 PM – 8:30 PM – Highland Baseball Boosters Monthly Meeting – Nicole Meikle
- HS Gym/Cafeteria/Room 505 – Friday – 3/23/18 – 5:30 PM – 8:30 PM – Highland Youth Travel Basketball Gathering – Amy Dean
- HS Auditorium – Friday – 4/6/18 – 2:30 PM – 8:00 PM – Mr. Hornet Rehearsal – Yearbook – Tanya Dolata
- HS Auditorium – Saturday – 4/7/18 – 4:00 PM – 11:00 PM – Mr. Hornet Competition – Yearbook – Tanya Dolata

Hinckley Elementary

- HE Cafeteria – Thursday – 2/22/18 – 4:00 PM – 8:30 PM – PTO Paint Night – Sarah Campbell

Fees Not Waived

- HS Auditorium – Tuesday – 2/6/18 – 6:30 PM – 7:30 PM – Dance Competition – Rock City Dance – Sharil Ican
- HS Gym – Wednesdays – 3/21/18, 4/4/18, 4/11/18, 4/18/18 & 4/25/18 – 6:00 PM – 7:30 PM – Special Needs Basketball Program – Empower Sports – Tom Heines
- HS B117 Classroom – Monday through Thursday – 6/4/18 – 6/14/18 – 9:00 AM – 12 Noon – Drivers Education Classes – Town & Country Driving School – Nancy Ralls
- HS Auditorium – Friday – 4/27/18 – 6:45 PM – 8:45 PM – Piano Recital – Stacy Webb
- MS Football Field & GE Soccer Field – Various Days – 3/1/18 through 5/24/18 – Practice & Games – Highland Lacrosse Club – Mark Preybysz
- MS West Gym & Cafeteria – Saturday – 5/19/18 – 8:00 AM – 4:00 PM – Kim's College of Martial Arts – Erica Harper

- MS East Gym – Monday – 3/19/18 & Wednesdays – 3/14/18 & 4/4/18 through 5/30/18 – 5:30 PM – 7:00 PM – MKU Ohio Basketball Practice – Keith Heichel
- GE Soccer Field – Thursday – 4/19/18 & Sundays – 3/18/18 through 5/20/18 – 4:00 PM – 7:00 PM – Highland Rugby Club Matches – Fred Warmbrodt
- GE Baseball Field – Thursdays through Sundays – 6/14/18 – 6/17/18, 6/28/18 – 7/1/18 & 7/19/18 – 7/22/18 – 9:30 AM – 7:00 PM – Elite Baseball Tournament Games – Strike Force Academy – Ken Wilson

### **CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through E, as presented:

- A. ESC of Medina County 2018/2019 Service Agreement
- B. College Credit Plus Program with the University of Akron
- C. National School Safety and Security Services – Security and Emergency Preparedness Assessment Recommendation Services
- D. GPD Group – Architectural Services
- E. Meltwater – Online Media Intelligence

### **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through F, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the MCESC.

- B. Employment – Certified

It is recommended that the Board of Education employ Richard Holland, Middle School/High School Computer Science Teacher, BA+30/Step 2, on a one-year limited contract of employment, effective with the start of the 2018/2019 school year.

- C. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the remainder of the 2017/2018 school year, as listed:

1. Lisa Bilchik, Substitute Aide
2. Jeffrey Enterline, Substitute Bus Driver, effective 2/27/18
3. Lisa Hester, Substitute Bus Driver, effective 2/28/18
4. Wendy Howman, Substitute Cook, effective 2/22/18
5. Jill Zeiger, Substitute Aide

D. Employment – Supplemental

It is recommended that the Board of Education employ Emily Miller, as Highland Middle School Solo & Ensemble Contest Accompaniment, in the amount of \$170.00.

(These wages are paid by a donation from the Choir Boosters.)

E. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals for the Winter Youth Basketball League, for the 2017/2018 school year, as listed:

1. Jacob Brown	Skills Camp	\$187.50
2. Jack Leslie	Skills Camp	\$156.25
3. James Madison	Skills Camp	\$31.25

(These wages are paid entirely from the respective sport's club account.)

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2017/2018 school year, as listed:

1. Kevin Scholtz	HS Asst Wrestling Coach – ½ time	\$2,388.50 – 0 yrs
2. Dawn Zorn	HS Spring Faculty Manager	\$3,151.00 – 3 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

- A. To consider the purchase of property for public purposes.
- B. Details relative to the security arrangements and emergency protocols for a public body or a public office.
- C. Student expulsion appeal hearing, which is a matter required to be kept confidential by federal law or regulations or state statute.

XII. Adjourn

**Highland Local Schools  
Fiscal Year 2018  
Amended Annual Appropriations**

Addendum # I

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>27,033,631.00</b>
Bond Retirement	002	10,082,850.00
Permanent Improvement	003	275,000.00
Building Fund	004	10,000,000.00
Food Service	006	1,194,690.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	80,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,642,157.00</b>
Public School Support	018	102,000.00
Local Grants	019	125,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	272,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	2,450,000.00
Student Managed Activities	200	296,500.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	139,000.00
SchoolNet Data Communications	451	9,000.00
IDEA Part B - Special Education Grants	516	679,128.76
Title III - Limited English Proficiency	551	2,695.75
Title I Disadvantaged Children Grant	572	170,517.42
Early Childhood Special Education Grant	587	13,855.36
Improving Teacher Quality Grant	590	46,867.41
Miscellaneous Federal Grants	599	10,000.00
<b>Total All Funds</b>		<b>59,053,492.70</b>

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF EDUCATION) Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA County, Ohio, met in session on the day of (Regular Or Special) 20\_\_, at the office of with the following members present:

Five horizontal lines for listing members present.

Mr./Mrs. moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2018 and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education HIGHLAND LOCAL School District, MEDINA County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**  
**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET**  
**COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Bond Retirement Fund 2001	\$2,034,900			2.50
Bond Retirement Fund 2018	\$3,174,400			3.90
General Fund	\$16,053,100	\$3,988,400	4.90	60.60
Emergency Fund	\$4,720,900			5.80
For PERM Improvement State				
<b>TOTAL</b>	<b>\$25,983,300</b>	<b>\$3,988,400</b>	<b>4.90</b>	<b>72.80</b>

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
<b>GENERAL FUND:</b>		
Current Expense Levy authorized by voters on _____, 1976 for not to exceed CONT. _____ years.	27.90	\$3,806,900
Current Expense Levy authorized by voters on June 6, 1978 for not to exceed CONT. _____ years.	8.00	\$1,794,700
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. _____ years.	6.80	\$2,383,700
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. _____ years.	5.00	\$1,953,600
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. _____ years.	5.00	\$1,967,600
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	5.50	\$2,840,600
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	1.20	\$650,300
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	1.20	\$655,700
Emergency Levy authorized by voters on May 3, 2011 for not to exceed 10 years.	5.80	\$4,720,900
Levy authorized by voters on for not to exceed _____ years.		
Fund: Levy authorized by voters on _____ 20 for not to exceed _____ years.		

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this

Resolution to the County Auditor of Said County.

Mr./Mrs. \_\_\_\_\_ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Treasurer of the Board of Education of the

\_\_\_\_\_ School District,

\_\_\_\_\_ County, Ohio



**CERTIFICATE OF COPY  
ORIGINAL ON FILE**

The State of Ohio, \_\_\_\_\_ County, ss.

I, \_\_\_\_\_, Treasurer of the Board of Education of the

\_\_\_\_\_ School District, in said County, and in whose custody the Files

and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby

certify that the foregoing is taken and copied from the original \_\_\_\_\_

now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Treasurer of the Board of Education of the

\_\_\_\_\_ School District,

\_\_\_\_\_ County, Ohio.

No. \_\_\_\_\_

\_\_\_\_\_  
BOARD OF EDUCATION,

\_\_\_\_\_  
SCHOOL DISTRICT,

\_\_\_\_\_ County, Ohio.

\_\_\_\_\_  
**RESOLUTION  
ACCEPTING THE AMOUNTS AND RATES  
AS DETERMINED BY THE BUDGET  
COMMISSION AND AUTHORIZING THE  
NECESSARY TAX LEVIES AND CERTIFYING  
THEM TO THE COUNTY AUDITOR**

(Board of Education)

\_\_\_\_\_  
Adopted \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Filed \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
County Auditor

By \_\_\_\_\_  
Deputy

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 2/9/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**  
Mark Robison

**Listings Dated 2/16/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**  
Michael Borowiak                      Tyler Mayfield  
John Kevin Brown                      Emily Viskocil  
Meghan Coleman

**Listings Dated 2/23 /18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Rajeev Ahluwalia	Nancy Holdsworth	Cory E. Ott
Krista Alm	John Johnston	Greg Powell
Ashley Boltja	Charise Kasper	Kayla Ritchie
Deborah Bush	Candis Keener	Gerald Rothermel
Jairus Dayhoff	Samuel LaGuardia	Peter Rowe
Phung (Joanne) DeJongh	Amy Leonhardt	Shaina Schwartz
Meghan Doraty	Roseann Mariner	Anitra Simpkins
Kyle Geiss	Eric McCafferty	Angel Soto
Zach Gresch	Shawn McDermitt	Bianka Velmin
Brett Hewitt	Michael Moehring	Katherine J. Wells

**Listings Dated 3/2/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**  
Audrey Harris                      Andrew Riegelmayr  
Daniel Kopinsky                      Rebecca VanKirk

**Listings Dated 3/8/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**  
Lane Forthofer  
Nicolae Marcela

**Listings Dated 3/16/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**  
Alexis Ash                      Jennifer Brindle  
Thomas Bonezzi                      Michele Squire