

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 17, 2018  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, absent; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on October 15, 2018, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Consent Agenda – Personnel, Item J – No. 3 - Rob Gilbert, MS Head Girls Cross Country Coach, \$4,053.00 – 3 Yrs

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-09-115

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the minutes of the Regular Meeting held on August 20, 2018, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-09-116

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the August 2018 Financial Reports, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2019 ANNUAL APPROPRIATIONS –  
ADDENDUM # I 18-09-117

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Fiscal Year 2019 Annual Appropriations, as presented in Addendum # I.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF STUDENT ACTIVITY PROGRAM PURPOSE, GOALS, AND  
BUDGET 18-09-118

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2019, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

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APPROVAL OF FUND TRANSFER 18-09-119

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the transfer of \$5,000 from the General Fund to the Speech & Debate Club Account (200-9227) for the purpose of funding team competition fees for the 2018-2019 school year.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Ray Lurtz, Sharon Township resident and former Sharon Township Trustee, expressed his appreciation for all of the landscaping work that has been done at the Middle School Athletic Complex. He also inquired about the District's intentions for the visitor side bleachers at the complex.

Theresa Wright, Executive Director of the Highland Foundation, shared information regarding recent and upcoming Foundation grants and events including 5<sup>th</sup> grade instrument night, Retro Bill, the Intercultural Program, and Oktoberfest, which is a precursor event to the Annual Great Gifts Dinner Auction.

Kevin Reidl, Westwood Drive, Granger Township, expressed concern about his child's bus stop. His family lives at the end of Westwood Drive on the cul-de-sac. The distance to his child's bus stop is approximately one-quarter of a mile and he is concerned for his child's safety. He asked that the Board reconsider moving the stop closer to their house.

Mrs. Aukerman reminded the audience that cluster stops are not new to the District and have been the norm for many years now. The District uses a transportation software that helps determine bus stop locations. Bus stops are subject to change from year to year.

Jeff Mauk, Westwood Drive, Granger Township, also expressed concern about the bus stop location. He noted that the stop only changed this year and that his grandchild has always been picked up at their house. He has spoken with the transportation supervisor and written a letter to the editor on the matter. He stated that the stop is obstructed from his view and that vehicles don't adhere to the speed limit. He expressed his love for Highland Schools, but noted that the world has changed and he feels something must be done to help ensure safety.

OLD BUSINESS

None

NEW BUSINESS

Mrs. Aukerman shared that a public forum on childhood stress and anxiety will be held on September 18<sup>th</sup> in the High School Auditorium.

Mrs. Aukerman also shared that the Highland Pride Committee is participating in a fundraiser through which Highland landscape boulders/rocks are being sold with a portion of the proceeds going back to the Committee.

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SUPERINTENDENT'S AGENDA

STATE REPORT CARD OVERVIEW

Mrs. Aukerman shared great news regarding Highland's local report card from the State. The District received an overall A and was one of only 28 districts in the entire State of Ohio to achieve this grade. There are 612 public schools in the State. She stated that the bar continues to be raised every year and that the entire team will continue to work hard to maintain this level of excellence.

Dr. Christopher commented that this doesn't happen by accident. It requires the development of a strategy and a strong commitment to get there. He offered congratulations to Mrs. Aukerman and the entire staff on this great accomplishment. He also thanked the community for its continuing support.

HIGHLAND FOUNDATION PRESENTATION – MRS. THERESA WRIGHT, EXECUTIVE DIRECTOR

Mrs. Aukerman introduced Theresa Wright, Executive Director of the Highland Foundation. She emphasized what a valuable partnership this has been for the District through the years.

Mrs. Wright provided a very informative presentation on the Highland Foundation touching upon the organization's past, present, and future, including its formation, structure, mission, and goals.

HIGHLAND LOCAL SCHOOLS TEXTBOOK ADOPTION 2018 18-09-120

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Highland Local Schools Psychology and AP Environmental Science textbook adoption, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 18-09-121

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland High School	Rosalind Gallaspie	\$500.00/Math Department
HHS Boys Basketball	Charles Pfister	\$388.75
HHS Boys Soccer	Partner Marketing	\$1,500.00
HHS Boys Soccer	Assembly Specialty Products	\$1,000.00
HHS Boys Soccer	Highland Youth Soccer	\$800.00
Granger Elementary	Rosalind Gallaspie	\$500.00/Classroom Support
Sharon Elementary	River Valley Paper Recycling	\$15.50
Sharon Elementary	Sharon PTO	\$439.80/Online Computer Program

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

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APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
18-09-122

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Black Box – Saturdays – 9/15/18 through 11/3/18 – 9:00 A.M. – 10:15 A.M. – “330-Coustic” Group Rehearsals – Denise Milner Howell
- HS Auditorium – Saturdays – 9/15/18, 9/29/18, 10/13/18 & 10/20/18 – 9:00 A.M. – 1:00 P.M. – Dance Workshops for High School Musical – Julie Malone
- HS Cafeteria – Fridays – 8/24/18 through 10/26/18 – 2:30 P.M. – 4:00 P.M. – High School Football Moms Dinners – Maria Budi
- HS Cafeteria – Wednesday – 10/3/18 – 5:00 P.M. – 8:00 P.M. – Girl Scout Information Night – Missy Schreiner
- HS Cafeteria – Thursday – 8/16/18 – 4:40 P.M. – Highland Girls Tennis Team Dinner – Diane Petek
- HS Media Center – 1<sup>st</sup> Wednesdays of the Month – 9/5/18 through 5/1/19 – 6:30 P.M. – 8:30 P.M. – Monthly Football Moms Meeting – Nicole Meikle
- HS Cafeteria – Monday – 9/17/18 & Tuesdays & Thursdays – 8/21/18 through 10/9/18 – 2:25 P.M. – 4:00 P.M. – HHS Men’s Soccer Away Game Meals – Diane Thomas
- HS Choir Practice Room – Fridays – During the School Year – Private Voice Lessons – Denise Milner Howell
- HS Media Center – Wednesday – 10/10/18 – 6:00 P.M. – Annual Meeting of Estates at Woodfield Homeowners Assoc. – Moriah Mauk
- HS Media Center/Auditorium/Upper & Lower B Pod – Wednesday – 10/24/18 -3:00 P.M. – 8:30 P.M. – NSDA Big Question Debate Fundraiser – Suzette Burtoft
- HS Auditorium – Friday – 10/26/18 – 6:30 P.M. – World Tour of Music Concert for Community – ORMACO – Thomas Sigel
- HS Cafeteria – Thursday – 8/30/18 – 7:30 P.M. – 9:00 P.M. – Lady Buzzards Parent Meeting – David Sambor
- HS Cafeteria – Wednesdays – 9/19/18 & 10/10/18 – 3:45 P.M. – 7:00 P.M. – Boys Soccer Team Dinners – Melissa Gerney
- HS Cafeteria – Wednesdays – 8/29/18, 9/5/18, 9/26/18 & Monday – 10/8/18 – 2:30 P.M. – 3:45 P.M. – Girls Soccer Game Meals – Mindy Delfino
- HS Practice Room – Mondays & Wednesdays – During School Year – Kate Ilg’s Voice Studio Lessons – Kate Ilg

GRANGER ELEMENTARY

- GE Cafeteria – 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of the Month – During the School Year – 6:00 P.M. – 7:30 P.M. – Girl Scout Junior Troop 90013 – Deb Reed Balika
- GE Cafeteria – 1<sup>st</sup> or 2<sup>nd</sup> Tuesday of the Month – During the School Year – 3:30 P.M. – 5:00 P.M. – Girl Scout Troop 91394 Meetings – Brenda Helsel
- GE Cafeteria – 3<sup>rd</sup> Tuesday of the Month – During the School Year – 5:30 P.M. – 7:00 P.M. – Monthly Daisy Meeting Troop 90856 – Diane Thomas

HINCKLEY ELEMENTARY

- HE Classroom or Cafeteria – Mondays – 9/10/18, 10/29/18, 11/19/18, 12/10/18, 1/28/19, 2/25/19, 3/18/19 & 4/15/19 – 3:30 P.M. – 5:00 P.M. – Cub Scout Pack 3520 Den Meetings – James Ohlemacher
- HE Classroom – Thursday – 9/27/18 – 6:00 P.M. – 7:30 P.M. – PTO Makerspace – Megan Walters

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- HE Classroom - Mondays – 9/10/18, 10/1/18, 11/5/18, 12/3/18, 1/7/19, 2/4/19, 3/4/19, 4/1/19 & 5/6/19 – 3:30 P.M. – 4:45 P.M. – Girls Scout Meeting Troop 90822 – Jennifer Leichliter
- HE Cafeteria – Tuesday – 9/18/18 – 6:15 P.M. – 7:30 P.M. – Brownie Troop 91092 Kick-off Recruitment – Sara Wojtowicz

SHARON ELEMENTARY

- SE Art Room – 1<sup>st</sup> Wednesday of the Month – During the School Year – 3:30 P.M. – 5:30 P.M. – Daisy Meeting Troop 90212 – Veronica Vana-Snider

FEES NOT WAIVED

- HS Classroom B117 – During the School Year – 2:45 P.M. – 5:45 P.M. – Drivers Education Classes – Town & Country Driving School – Nancy Ralls
- HS Auditorium – Thursday, Friday & Saturday – 6/20/19, 6/21/19 & 6/22/19 – 12 Noon – 8:00 P.M., 5:00 P.M. – 10:00 P.M. & 2:00 P.M. – 7:00 P.M. – Dance Recital – Charlotte Braun Dance Studio – Patty Nowak Briggs
- HS Auxiliary Gym – Saturday – 12/15/18 – 7:00 A.M. – 4:00 P.M. – Youth Dual Meet Wrestling Tournament – Highland Youth Wrestling – Jim Scavuzzo

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-09-123

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- KidsLink School, LLC Services Agreement
- Applewood Centers, Inc. Services Agreement
- Transportation Reimbursement Agreement

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-09-124

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through J, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the MCECSC, and presented in Addendum #II.

RETIREMENT – CERTIFIED

Accepted the resignation of Donald Warren, Middle School Science Teacher, for the reason of retirement, effective June 4, 2019.

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MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved the Maternity/Family Medical Leave requests of the following individuals, as listed:

- Shelby Parker, Middle School Integrated Literacy Teacher, effective with the birth of her child, (anticipated due date of 1/20/19), returning on 4/1/19
- Hillary Yutzy, High School Intervention Specialist, effective with the birth of her child, (anticipated due date of 3/12/19) returning 4/24/19

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2018/2019 school year, as listed:

- Brandon Day, High School Special Education Aide, effective 9/4/18
- Erynn Estep, Granger Elementary Cook, effective 8/22/18
- Wendy Howman, High School Cook, effective 9/4/18

CHANGE OF STATUS – CLASSIFIED

Approved a change in status for the scheduled hours of bus drivers for the 2018/2019 school year, as presented.

CLASSIFIED EXEMPT RATES

Approved hourly rate increases for all exempt employees of 2.75%, 2.50%, and 2.75% for fiscal years 2019, 2020, and 2021, respectively.

EMPLOYMENT – CONSULTING SERVICES

Employed James Reusch, on a one-year limited contract of employment for consulting services to the Highland Local School District, on an hourly basis, for the 2018/2019 school year, as presented.

EMPLOYMENT – CLASSIFIED SUBSTITUTE

Employed Joseph Cali, on a one-year limited contract of employment, as a substitute General Maintenance Technician, on an “as needed basis” for the 2018/2019 school year.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis” for the 2018/2019 school year, as listed:

- Katie Anderson, Substitute Aide
- Marie Baker, Substitute Aide
- Mike Dolan, Substitute Tech Aide
- Veronica Hayes, Substitute Aide
- Christine Koehler, Substitute Aide
- Fallon Myers, Substitute Aide

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EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2018/2019 school year, as listed:

• Suzette Burtoft	Mentor Teacher	\$4,053.00 – 8 yrs
• Nick Decesare	HS Asst Football Coach	\$4,885.00 – 2 yrs
• Rob Gilbert	MS Head Girls Cross Country Coach	\$4,053.00 – 3 yrs
• Rob Gilbert	MS Head Boys Track Coach	\$4,885.00 – 5 yrs
• Veronica Godlaski	Mentor Teacher	\$4,053.00 – 7 yrs
• Keith Heichel	HS Asst Football Coach	Volunteer
• Mark Jackson	Athletic Dept. Equipment Manager	\$4,469.00 – 0 yrs
• Emily Kaplack	Mentor Teacher	\$2,806.00 – 1 yr
• Andrew Lynden	Mentor Teacher	\$4,053.00 – 7 yrs
• Holly Phillips	HS Asst Volleyball Coach	\$4,469.00 – 0 yrs
• Jessica Porvasnik	HS Asst Girls Golf Coach	Volunteer
• Ryan Stuver	HS Asst Soccer Coach – ½ time	\$2,234.50 – 0 yrs
• Karen Valantasis	Mentor Teacher	\$3,222.00 – 4 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 18-09-125

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education adjourn to Executive Session to consider the purchase of property for public purposes and to discuss details relative to the security arrangements and emergency response protocols for the District.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:55 P.M.  
The Board exited Executive Session at 9:10 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:11 P.M.

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President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)