

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 15, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Norm Christopher, President, at 7:02 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present, Mr. Kelly, present, Dr. Christopher, present.

The next regular meeting will be held on May 13, 2019 at the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 19-04-41

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the minutes of the Regular Meeting held on March 18, 2019, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes, Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 19-04-42

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the March 2019 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS

None

NEW BUSINESS

The Board conducted the first reading for new and revised Board of Education policies, as follows:

- 0100 – Definitions
- 5113.02 – School Choice Options
- 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5610.03 – Emergency Removal of Students
- 6320 – Purchasing and Bidding
- 6325 – Procurement – Federal Grants/Funds

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6605 – Crowdfunding  
7540 – Technology  
7540.02 – Web Accessibility, Content, Apps, and Services  
7540.04 – Staff Technology Acceptable Use and Safety  
8400 – School Safety  
8500 – Food Services

BUILDING PROJECT UPDATE – GPD GROUP ARCHITECTS – RODWELL KING AND MARK SALOPEK

Mrs. Aukerman introduced Mr. Rodwell King and Mr. Mark Salopek from the GPD Group to provide an update on the ongoing building project.

Mr. King shared that surveys and phase 1 testing has been completed for all three elementary building sites. He feels that each of the sites is very well suited for the buildings and no major issues have been uncovered. Gas line relocation work at the Granger site is well underway. Final water well testing results are expected from the EPA very soon for Hinckley. The design work for Sharon Elementary is slightly behind due to the delay in site acquisition. It is expected that the design work will be caught up to Granger and Hinckley in short order. The team is currently working on the best layout for Sharon Elementary on the land. Granger and Hinckley are moving along nicely with schematic designs. A conceptual design of the exterior of Granger Elementary was presented to the Board. Mr. King noted that the exterior attempts to pay homage to both the High School and the existing Granger Elementary. This is evident in the color schemes, materials, and roof design. With respect to Middle School renovations, the team is working to address roofing concerns with improvements to the most troubled areas expected to take place this summer.

Mrs. Aukerman opened it up for feedback from the Board. The Board inquired about the exterior look for the other two buildings. Mr. King said his firm would attempt to capture the unique identity and feel of each community in the exterior designs. Questions regarding traffic flow and natural lighting/windows were also fielded.

GPD Group would next like to schedule work sessions with the staff to solicit more feedback and further refine their designs.

SUPERINTENDENT'S AGENDA

ACCEPTANCE OF FOREIGN EXCHANGE STUDENT 19-04-43

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education accept Massimo Putti as a Foreign Exchange Student and waive all associated education fees for the 2019-2020 school year.

Massimo Putti is from Ancona, Italy and is sponsored by YFU (Youth for Understanding). Massimo will be residing with the Jamie Campbell family of Hinckley.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

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ACCEPTANCE OF DONATIONS 19-04-44

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HHS Speech & Debate	Acme Fresh Market	\$65.46
HHS Science Club	Hinckley PTO	\$100.00
HHS Boys Track Club	Various Donors	\$747.00
HHS Boys Tennis Club	Anonymous	\$50.00
Hinckley Elementary	Hinckley PTO	Classroom Supplies/\$490.00
Hinckley Elementary	Artsonia	\$630.00
Sharon Elementary	Sharon PTO	Teacher Book Sets/\$770.34

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
19-04-45

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Cafeteria – Saturday – 5/11/19 & 5/18/19 – 8:00 A.M. – 1:30 P.M. – Youth Football Registration – Jason Haney
- HS Auditorium – Friday – 4/5/19 – 2:30 P.M. – 8:00 P.M. – Mr. Hornet Rehearsal – Tanya Dolata
- HS Auditorium – Saturday – 4/6/19 – 4:00 P.M. – 11:00 P.M. – Mr. Hornet Competition – Tanya Dolata
- HS Auditorium – Friday – 5/10/19 – 6:00 P.M. – National Qualifiers Showcase – Highland Speech & Debate Team – Suzette Burtoft
- HS Elevator – Thursday – 4/11/19 – 7 P.M. – Granger Fire Department – Continuing Education – Captain John Rocco
- HS Stadium – Friday – 5/10/19 – 7:00 P.M. – 9:00 P.M. – 5K in May – High School Student Council – Andrew Lynden

GRANGER ELEMENTARY

- GE Classroom & Media Center – Various Days – 3/7/19, 3/11/19, 3/13/19, 3/14/19, 3/21/19 & 4/3/19 – 3:45 P.M. – 4:45 P.M. – Granger Science Olympiad – Carrie Green
- GE Gym/Cafeteria/Classrooms – 6/10/19 through 6/21/19 – 7:00 A.M. – 2:00 P.M. – Highland Safety Week – Diane Bloniak

HINCKLEY ELEMENTARY

- HE Gym & Cafeteria – Monday – 4/15/19 – 6:30 P.M. – 8:30 P.M. – Science Olympiad Practice – Hinckley PTO – Megan Walters

SHARON ELEMENTARY

- SE Gym & Cafeteria – Various Days – 4/17/19 – 5/3/19 – 6:30 P.M. – 8:30 P.M. – PTO Science Olympiad – Shelly Butcher

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FEES NOT WAIVED

- HS B117 – Monday through Thursday – 6/3/19 – 6/6/19 & 6/10/19 – 6/13/19 – 9:00 A.M. – 12 Noon – Drivers' Education Classes – Town & Country Driving School – Nancy Ralls
- HS Stadium Field – Various Days – 4/1/19 through 5/31/19 – 6:00 P.M. – 7:15 P.M. – Soccer Training – Force Sports – CSA Impact – Bob Sefcik
- MS Stadium – Various Days – 3/24/19, 4/14/19, 4/17/19 & 4/30/19 – Various Times – 1:00 P.M. – 8:00 P.M. – Buzzards Rugby Club Matches – Fred Warmbrodt

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 19-04-46

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- College Credit Plus Agreement with Cuyahoga Community College
- Membership Agreement with OHSA
- Highland Education Association (HEA) Negotiated Agreement

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 19-04-47

Mrs. Aukerman pointed out that the Board will be approving Cheryl Skarupa as the District's first female building manager and also reminded everyone that the District is always looking for bus drivers.

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through F, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # I

Adopted the attached list of certified substitutes/home tutors for use for the 2018-2019 school year, as submitted by the MCECSC, and presented in Addendum # I.

MATERNITY/FAMILY MEDICAL/PARENTAL LEAVE - CERTIFIED

Approved the Maternity/Family Medical/Parental Leave Request of Allison Heckman, Sharon Kindergarten Teacher, effective with the birth of her child, (anticipated due date of 10/14/19), returning at the beginning of the 2020-2021 school year.

EMPLOYMENT – CLASSIFIED

Employed Tim Maxworthy, High School 3<sup>rd</sup> Shift Custodian, on a one-year limited contract of employment, effective 4/15/19, for the 2018-2019 school year.

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CHANGE OF STATUS – CLASSIFIED

Approved a change of status for the following individuals, for the 2018-2019 school year, as listed:

- Ken Moehring, Bus Driver, from 5 hours per day to 5 ¼ hours per day, effective 4/1/19
- Cheryl Skarupa, from HS Custodian to Hinckley Building Manager, effective 4/15/19

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed Sarah Russell, Substitute Aide, effective 3/15/19, on a one-year limited contract of employment, on an “as needed basis”, for the remainder of the 2018-2019 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2018-2019 school year, as listed:

Paula Fox	National Testing Proctor –effective 4/13/19	\$25.00 per hour
Ben Stobbs	HS Assistant Baseball Coach	\$6,132.00 – 14 yrs.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

Mrs. Aukerman announced that the Board would honor the Highland Pride Award winner at next month’s meeting.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:30 P.M.

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President

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Treasurer