

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 24, 2020  
7:00 PM

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mr. Houska, present; Mr. Kelly, present; Mrs. Thomas, present; Dr. Christopher, present.

\*This meeting was conducted by way of Zoom Video Communications.

The next regular meeting is scheduled to be held on September 21, 2020 at the High School Media Center at 7:00 P.M.

ADDITIONS, CORRECTIONS, AND/OR DELETIONS TO THE AGENDA

Correction – VIII – Superintendent’s Agenda – Item C – Acceptance of Donations – Spelling correction for Mark Thomas

Deletion – Consent Agenda – Personnel – Item I – Employment – Co-curricular/Supplemental - 2020-2021 – Delete 84. Katie Stull – National Testing Proctor

REPORT OF THE TREASURER

APPROVAL OF MINUTES 20-08-89

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the minutes of the Regular Meeting held on July 20, 2020, and the Special Meeting held on August 3, 2020, as presented.

Mr. Houska, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 20-08-90

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the July 2020 Financial Reports, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ESTABLISHMENT OF NEW FUND 20-08-91

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the establishment of the following new fund:

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 24, 2020  
7:00 PM

<u>Fund</u>	<u>Description/Purpose</u>
510	Coronavirus Relief Fund

Mr. Barnes explained that this fund was prescribed by ODE to account for the federal allocation of approximately \$175,000 that the District recently received to cover additional expenses related to COVID-19. This money is available for use until December 31, 2020 for qualifying expenditures incurred during the period of March 1, 2020 – December 31, 2020.

Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION TO FILE CLAIM 20-08-92

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the resolution authorizing the Medina County Prosecutor's Office to file a government opioid claimant proof of claim on behalf of the District in the pending Purdue Pharma L.P. bankruptcy case, as presented.

The Board understands that the likelihood of receiving the significant monetary damages estimated for this claim is remote, but the potential was worth the filing, which was processed free of charge by the Medina County Prosecutor's Office.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Dr. Christopher discussed the District's evolving reopening plan and reiterated that the ultimate goal is to have students and teachers in person at school five days per week. He appreciates all of the community feedback and stated that the plan can only work with full cooperation by everyone. He thanked the administrative team and said he is proud to be a part of Highland and this thoughtful process.

OLD BUSINESS

None

NEW BUSINESS

None

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 24, 2020  
7:00 PM

SUPERINTENDENT'S AGENDA

SUPERINTENDENT'S UPDATE

Mrs. Aukerman provided an update on the reopening plan and other related topics including the first day of school (9/14), hybrid model and accompanying calendar, new safety protocols, ongoing finalization of staffing and student rosters as they relate to options 1 and 2, Medina County Health Department COVID-19 procedures, and changes for athletic events as prescribed by the Ohio Department of Health. She said to be successful, the focus has to be on "we" versus "me".

Dr. Christopher spoke briefly about the importance of contact tracing to help minimize the spread. Mr. Kelly encouraged the community to follow guidelines outside of school too.

APPROVAL OF 2020-2021 BUS ROUTES AND DISTRICT DESIGNEE 20-08-93

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Highland School Bus Routes and District Designee, Frank Lawrence, as the authority to modify stops, times and routes throughout the 2020-2021 school year, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 20-08-94

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
Highland HS	Tessena Family	Picnic table
Highland MS	Lori Gibb	2 Picnic tables
Highland HS	Pat Brannon	Picnic table
Highland HS	Lisa Ross	Picnic table
Highland MS	HMS NJHS	Money for 2 picnic tables
Highland HS	Don Filips	Picnic table
Highland HS & MS	Diane & Mark Thomas	\$130 for picnic tables
Highland HS & MS	Nicklos Family	\$50 for picnic tables
Highland HS & MS	Nolas Salon	\$200 for picnic tables
Highland HS & MS	David & Barbara George	\$130 for picnic tables
Highland HS & MS	Borling Family (class of 2021)	\$50 for picnic tables
Highland HS & MS	Gary & Elizabeth Hadler	\$130 for picnic tables
Highland HS & MS	Michael & Elizabeth Ferguson	\$260 for picnic tables
Highland HS & MS	Gary & Sharon Wolny	\$130 for picnic tables
Highland HS & MS	Margaret & Robert Neil	\$130 for picnic tables
Highland HS & MS	Gregory Marinelli & Kim Davey	\$130 for picnic tables
Highland HS & MS	Rickey & Vicki Kossman	\$130 for picnic tables

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 24, 2020  
7:00 PM

Highland HS & MS	Sridhar Ramasamy & Rajapriya Jeyaraj	\$130 for picnic tables
Highland HS & MS	Roderic H. Keely	\$130 for picnic tables
Highland HS & MS	Cavanaugh Building Corp.	\$1,040 for picnic tables
Highland HS & MS	Red Fox Reclaiming, LLC (Skomski Family)	\$50 for picnic tables
Highland HS & MS	Christine D. Tylicki	\$50 for picnic tables
Highland HS & MS	Becky Coyner	\$260 for picnic tables
Highland HS & MS	Brian & Susanne Jeffers	\$130 for picnic tables
Highland HS & MS	Dennis & Kim Falasco	\$130 for picnic tables
Highland HS & MS	Anil & Rupa Chada	\$130 for picnic tables
Highland HS & MS	Sean & Bethany Kennedy	\$130 for picnic tables
Highland HS & MS	Adam Beckler	\$50 for picnic tables
Highland HS & MS	Adam & Margo Riedy	\$260 for picnic tables
Highland MS	Wendy & Stephen Shemo	\$130 for picnic tables
Highland HS & MS	Jeffrey & Victoria van Fossen	\$150 for picnic tables
Highland HS & MS	Sherri & Daniel Buck	\$150 for picnic tables
Highland HS & MS	Stephen & Leslie Conder	\$520 for picnic tables
Highland HS & MS	Marcus L. Neiman	\$130 for picnic tables
Highland HS & MS	Melissa & Jeffrey Augustine	\$130 for picnic tables
Highland HS & MS	Michael & Shawn Pepera	\$130 for picnic tables
Highland HS & MS	Deborah L. Yaskowiak	\$20 for picnic tables
Highland HS & MS	Regan Popson & Family	\$50 for picnic tables
Highland HS & MS	Erin & David Kennedy	\$1,040 for picnic tables
Highland HS & MS	Brendan Kirven	\$130 for picnic tables
Highland HS & MS	Kralik Plumbing, Inc.	\$260 for picnic tables
Highland HS & MS	Ray & Kimberly Weaver	\$260 for picnic tables
Highland HS & MS	Patrick & Deanna Dolan	\$260 for picnic tables
Highland HS & MS	Lorie Less	\$130 for picnic tables

Houska, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 20-08-95

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the following request for use of facilities and waive associated fees, as listed:

Granger Elementary

Varsity Softball Field - 8/22/2020 - 3:00-8:00 PM and 8/26/2020 - 5:00-8:00 PM,  
RAH 2021 Travel Softball Tryouts, Mike Oyler

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 24, 2020  
7:00 PM

CONSENT AGENDA – CONTRACTS/AGREEMENTS 20-08-96

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, items A and C, as presented:

- A. Applewood Center, Inc. Agreement for Provision of Special Education and Certain Related Services
- B. Bellefaire Jewish Children’s Bureau Agreement for Provision of Special Education and Certain Related Services
- C. PSI Affiliates, Inc. Nursing Services Agreement

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 20-08-97

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through J, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum #  
  
Adopted the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.
- B. Revision in Maternity Leave – Certified  
  
Approved a revision in the Maternity/Family Medical Leave Request of Audrey Hinneberg, High School Social Studies Teacher, effective with the start of the 2020-2021 school year, with an anticipated return date of November 30, 2020.
- C. Employment – Classified  
  
Employed the following individuals on one-year limited contracts of employment for the 2020-2021 school year, as listed:
  - 1. Duncan Munro, Bus Driver, effective 8/14/2020
  - 2. Anthony Weinschreider, Bus Driver, effective 8/14/2020
- D. Resignation – Classified  
  
Accepted the resignation of the following individuals, as listed:
  - 1. Katharine O. Blueter, Bus Driver, effective 8/20/2020

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 24, 2020  
7:00 PM

2. Diane Kocab, Bus Driver, effective 8/4/2020

E. Unpaid Medical Leave – Classified

Approved the Unpaid Medical Leave request of the following individuals for the 2020-2021 school year, as listed:

1. Shay Hann, Special Education Aide
2. Jacqueline Watt, Bus Driver

F. Classified Substitutes – 2020-2021 School Year

Employed the following individuals on one-year limited contracts of employment, on an “as needed” basis for the 2020-2021 school year, as listed:

Sub Aides

Annette Galbincea  
Nicole Hollis  
Mary Kosman

Tamara Stastny  
Meg Vandenberg  
Amy Ward

Jill Zeiger

Sub Bus Drivers

Tom Bardar  
Howard Eakin  
Jeff Enterline  
Amy Grissom

Sally Gunner  
George Jacynycz  
Ray Kornokovich  
Melissa Lance

Craig Lindsay  
Bob Ripley  
Bethany Webber  
Denis Werner

Sub Cooks

Leanne Archinal  
Colette DiMalanta

Amelia Kosdrosky  
Beth Pamer

Shelley Tanski

Sub Custodians

Ken Coddling  
Ermal Nikolla

G. Resolution of Reduction in Force of Classified Contracts of Employment - Addendum # II

Approved the Resolution of Reduction in Force of Classified Contracts of Employment, as presented in Addendum # II.

H. Memorandum of Understanding Regarding Supplemental Contracts

Accepted the Memorandum of Understanding regarding Supplemental Contracts for the 2020-2021 school year, as presented.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 24, 2020  
7:00 PM

I. Employment – Co-curricular/Supplemental – 2020-2021

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

1.	Stephanie Abatangelo	HS Peer Leader Advisor - 2 yrs	\$1,642.00
2.	Jim Addington	National Testing Proctor	\$25.00 per hour
3.	Chris Anzevino	HS Asst Football Coach - 0 yrs	\$5,144.00
4.	Daryn Archer	National Testing Proctor	\$25.00 per hour
5.	Joshua Backo	National Testing Proctor	\$25.00 per hour
6.	Joshua Backo	HS Saturday Detention Monitor	\$25.00 per hour
7.	Lisa Bogdanski	National Testing Proctor	\$25.00 per hour
8.	Kyle Brooks	National Testing Proctor	\$25.00 per hour
9.	Suzette Burtoft	HS Speech and Debate Coach - 14 yrs	\$6,896.00
10.	Suzette Burtoft	Mentor Teacher - 9 yrs	\$4,269.00
11.	Mary Cassidy	National Testing Proctor	\$25.00 per hour
12.	Mary Cassidy	HS Saturday Detention Monitor	\$25.00 per hour
13.	Kristine Chierici	HS Science Club Advisor - 11 yrs	\$5,582.00
14.	Kristine Chierici	HS Dept Chair Science - 4 yrs	\$2,517.00
15.	Kristine Chierici	National Testing Proctor	\$25.00 per hour
16.	Denny Ciornei	HS Head Soccer Coach Boys - 12 yrs	\$7,333.00
17.	Carolyn Colbow	National Testing Proctor	\$25.00 per hour
18.	Robb Colbrunn	HS/MS Asst Robotics Advisor - 2 yrs	\$2,080.00
19.	Brandon Day	HS Asst Football Coach - 6 yrs	\$6,458.00
20.	Megan Doherty	HS Nat'l Honor Society ½ time - 2 yrs	\$821.00
21.	Megan Doherty	HS Saturday Detention Monitor	\$25.00 per hour
22.	Tanya Dolata	HS Yearbook Advisor - 10 yrs	\$4,707.00
23.	Tanya Dolata	HS School Paper Advisor - 7 yrs	\$2,955.00
24.	Tanya Dolata	National Testing Proctor	\$25.00 per hour
25.	Andrew Dutt	HS Convolutions Advisor - 16 yrs	\$4,707.00
26.	Robyn Eastman	HS Fall Faculty Manager - 8 yrs	\$7,771.00
27.	Tristan Endo	HS Asst Football Coach - 0 yrs	\$5,144.00
28.	Bruce Folkerth	HS Dept Chair English - 1 yr	\$2,080.00
29.	Paula Fox	National Testing Proctor	\$25.00 per hour
30.	Rachel Gamin	HS Orchestra Director - 12 yrs	\$6,458.00
31.	Rachel Gamin	Mentor Teacher - 6 yrs	\$4,269.00
32.	Robert Gilbert	National Testing Proctor	\$25.00 per hour
33.	Tracy Goebel	HS Asst Convolutions - 7 yrs	\$4,269.00
34.	Tracy Goebel	National Testing Proctor	\$25.00 per hour
35.	Bonnie Gomez	HS Dept Chair Social Studies - 1 yr	\$2,080.00
36.	Denise Grecenuk	National Testing Administrator	\$35.00 per hour
37.	Jordan Gribble	HS Asst Football Coach - 5 yrs	\$6,458.00
38.	Amy Grissom	HS Faculty Manager Fall - half time - 5 yrs	\$3,885.50
39.	Amy Grissom	HS Winter Faculty Manager - 5 yrs	\$4,269.00
40.	Tanya Headrick	HS Asst Speech and Debate - 3 yrs	\$3,393.00
41.	Allison Hirsch	HS Asst Speech and Debate - 1 yr	\$2,955.00
42.	Chris Ilg	HS Choir Director - 30 yrs	\$8,209.00

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 24, 2020  
7:00 PM

43. Mark Jackson	Athletic Dept Equipment Manager - 2 yrs	\$4,707.00
44. Claudia Johnson	National Testing Proctor	\$25.00 per hour
45. Bethany Kennedy	HS SADD Advisor - 3 yrs	\$1,642.00
46. Carrie Knapp	National Testing Proctor	\$25.00 per hour
47. Carrie Knapp	HS Saturday Detention Monitor	\$25.00 per hour
48. Bonnie Kubilus	HS Dept Chair Art/Music/FCS/Health/PE-9 y	\$2,955.00
49. Kelly Lane	HS Ski Club Advisor - 7 yrs	\$1,642.00
50. Kelly Lane	HS Peer Leader Advisor - 0 yrs	\$1,642.00
51. Helen Latkovic	HS Nat'l Honor Society ½ time - 2 yrs	\$821.00
52. Ashley Lenhard	National Testing Proctor	\$25.00 per hour
53. Jen Lewis	HS Asst Gymnastics Coach - Volunteer	N/A
54. Andrew Lynden	HS Head Cross Country Coach Boys - 11 yrs	\$7,333.00
55. Andrew Lynden	HS Student Council Advisor - 14 yrs	\$5,582.00
56. Andrew Lynden	National Testing Proctor	\$25.00 per hour
57. Andrew Lynden	Mentor Teacher - 9 yrs	\$4,269.00
58. Jenna Mack	National Testing Proctor	\$25.00 per hour
59. Ed Marquette	HS Band Director - 20 yrs	\$8,209.00
60. Ed Marquette	HS Jazz Band - 20 yrs	\$2,955.00
61. Nick McFadden	HS Asst Speech and Debate - 1 yr	\$2,955.00
62. Tina McKeen	HS Dept Chair World Language - 8 yrs	\$2,955.00
63. Tina McKeen	HS VOFT Advisor - 19 yrs	\$2,955.00
64. Darla Miller	HS JR/SR Class Advisor - 3 yrs	\$3,393.00
65. Darla Miller	National Testing Proctor	\$25.00 per hour
66. Bryan Mravec	HS Auditorium Manager - 9 yrs	\$7,771.00
67. Weston Muniak	National Testing Proctor	\$25.00 per hour
68. Robert Murray	HS JR/SR Class Advisor - 3 yrs	\$3,393.00
69. Robert Murray	National Testing Proctor	\$25.00 per hour
70. Robert Murray	HS Saturday Detention Monitor	\$25.00 per hour
71. Brit Musal	HS Asst Football Coach - 6 yrs	\$6,458.00
72. Mandi Myser	MS Faculty Manager - 6 yrs	\$5,144.00
73. Mandi Myser	National Testing Proctor	\$25.00 per hour
74. Holly Phillips	HS Asst Volleyball Coach - 2 yrs	\$4,707.00
75. Holly Phillips	National Testing Proctor	\$25.00 per hour
76. Holly Phillips	HS Saturday Detention Monitor	\$25.00 per hour
77. Nathan Rudolph	HS Robotics Advisor - 4 yrs	\$4,707.00
78. Colleen Scavuzzo	HS Asst Volleyball Coach - 4 yrs	\$5,144.00
79. Joseph Simonis	HS Asst Soccer Coach Boys - 0 yrs	\$4,707.00
80. Tim Snook	MS Head Football Coach - 31 yrs	\$5,582.00
81. Tim Snook	MS Faculty Manager - 17 yrs	\$5,582.00
82. Tim Snook	National Testing Proctor	\$25.00 per hour
83. Nicole Spangler	HS Dept Chair Math - 3 yrs	\$2,517.00
84. Craig Tasker	National Testing Proctor	\$25.00 per hour
85. Jocelyne Textoris	HS Head Gymnastics Coach - Volunteer	N/A
86. Kyle Whitling	MS Asst Football Coach - 0 yrs	\$2,955.00
87. Donna Wolford	Mentor Teacher - 6 yrs	\$4,269.00
88. Hillary Yutzzy	National Testing Proctor	\$25.00 per hour
89. Dawn Zorn	HS Spring Faculty Manager - 6 yrs	\$4,269.00



HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 24, 2020  
7:00 PM

J. Employment - Athletic Camps/Clinics

Employed the following individuals on an "as needed" basis for the 2020-2021 school year (These wages are paid entirely from the respective sport's club account):

1. Lisa Bogdanski	Tennis Coach Camp	\$120.00
2. Ty Damon	Tennis Coach Camp	\$330.00
3. Elizabeth Hadler	Tennis Coach Camp	\$630.00

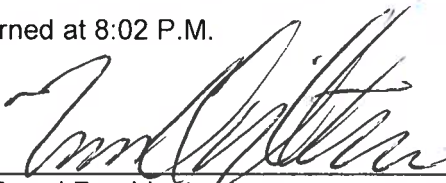
ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Kelly, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:02 P.M.

  
Board President

  
Treasurer