HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
May 17, 2021
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.

I. Call to Order and Roll Call by the President

II. Next Regular Meeting - June 28, 2021 - High School Media Center - 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer
   A. Approval of Minutes

      It is recommended that the Board of Education approve the minutes of the Regular Meeting held on April 19, 2021, and the Special Meeting held on April 26, 2021, as presented.

   B. Approval of Monthly Financial Reports

      It is recommended that the Board of Education approve the April 2021 Financial Reports, as presented.

   C. Approval of Updated Fiscal Year 2021 Five-Year Forecast

      It is recommended that the Board of Education approve the updated Fiscal Year 2021 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2025, as presented.

   D. August 2021 Substitute Levy - Removal from Ballot

      It is recommended that the Board of Education approve the resolution requesting, authorizing, and directing all County Boards of Elections to remove the question of a substitute levy from the August 3, 2021 ballot, as presented in Addendum # I.

VI. Board Members’ Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business
X. Superintendent’s Agenda

A. Superintendent’s Update

B. Trusted Learning Environment (TLE) Seal Presentation - Roger Saffle and Laurie Boedicker

C. Adoption of High School and Middle School Handbooks for 2021-2022

It is recommended that the Board of Education adopt the High School and Middle School Handbooks for the 2021-2022 school year, as presented.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hinckley Elementary</td>
<td>Hinckley Women’s Club</td>
<td>$150.00</td>
</tr>
<tr>
<td>Hinckley Elementary</td>
<td>Artsonia</td>
<td>$250.00</td>
</tr>
<tr>
<td>Highland High School</td>
<td>University of Michigan</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>HS Girls Soccer</td>
<td>National Lime and Stone</td>
<td>$500.00</td>
</tr>
<tr>
<td>Highland Middle School</td>
<td>HMS PTO</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Sharon PTO</td>
<td>$1,314.00</td>
</tr>
<tr>
<td>Highland Middle School</td>
<td>BoxTops</td>
<td>$1.40</td>
</tr>
</tbody>
</table>

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

Middle School
Track and Stadium - 4/29/2021 - 7:30-9:00 PM - Boys Rugby - Frederick Warmbrodt

Pit Practice Field - Tuesday, Wednesday, Thursday 5/11/2021 - 5/20/2021 - 6:00-7:15 PM - Youth Rugby - David Zeleznak

Fees Not Waived
High School
Wrestling Room - Thursdays 4/22/2021 - 8/12/2021 - 6:00-8:00 PM - Youth Wrestling Off-Season Practice - Jim Scavuzzo

Stadium/Field - 5/16/2021 - 2:00-3:30 PM - Girls Rugby Senior Night - Dave Sambor

Middle School
Track and Stadium - 4/25/2021 - 2:00-4:00 PM - Boys Rugby - Frederick Warmbrodt

Track and Stadium - 4/25/2021 - 4:00-6:00 PM - Girls Rugby - Dave Sambor
CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements A through I, as presented:

A. Total Education Solutions Agreement for the 2021-2022 school year
B. Summit Educational Service Center Audiology Services Agreement for the 2021-2022 school year
C. OHSAA Membership Agreement
D. LLA Therapy Agreement
E. Educational Service Center of Medina County Summer Preschool Program Tuition Contract
F. Educational Service Center of Medina County Summer Enrichment Program Tuition Contract
G. Alliance for High Quality Education Membership
H. College Now Greater Cleveland Memorandum of Understanding
I. Public School Works Services Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through T, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

B. Employment - Certified

It is recommended that the Board of Education employ Alexa Nahra, High School Long Term Biology Teacher, for the 2021-2022 school year, effective 9/1/2021.

C. Resignation - Certified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Daryn Archer, High School Counselor, effective 6/30/2021
2. Maria Crano, LD Resource Teacher, effective 6/18/2021
3. Hillary Yutzy, High School Intervention Specialist, effective 6/18/2021
D. Change of Status - Certified
   It is recommended that the Board of Education approve a change in status for Carolyn Colbow, from Middle School Counselor, to High School Counselor, effective 8/1/2021.

E. Retirement - Classified
   It is recommended that the Board of Education accept the resignation of Renay Kapusinki, Sharon Latchkey Aide, for the reason of retirement, effective 6/30/2021.

F. Change of Status - Classified
   It is recommended that the Board of Education approve a change in status for Kenneth Keys, from Middle School 2nd Shift Custodian 4 hours per day, to Granger 2nd Shift Custodian 8 hours per day, effective 5/17/2021.

G. Classified Substitutes - 2020-2021 School Year
   It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an “as needed” basis for the 2020-2021 school year, as listed:
   
   Substitute Aide
   Christine Koehler
   Substitute Bus Drive
   Jane Carsten
   Ruth Sabol

H. Employment - Athletic Camps/Clinics
   It is recommended that the Board of Education employ the following individual(s) on an “as needed” basis for the 2020-2021 school year. (These wages are paid entirely from the respective sport’s club account):
   
   1. Lisa Reynolds  Tennis Camp  $390.00

I. Employment – Co-curricular/Supplemental – 2020-2021
   It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:
   
   1. Kim Bowers National Testing Proctor $ 25.00 per hour
   2. Kristine Chierici Mentor Teacher - 1 yr $4,269.00
   3. Emma Todor Assistant Softball Coach - Volunteer N/A

J. Athletic Workers Pay Schedule
   It is recommended that the Board of Education adopt the Athletic Workers Pay Schedule, as presented.
K. Employment - Extended School Year Program

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, as Summer School Instructors, on an “as needed” basis, as listed:

1. Linda Ginesi 2021-2022 School Year
2. Carrie Kalina 2021-2022 School Year
3. Danielle Koval 2021-2022 School Year
4. Holly Phillips 2020-2021 and 2021-2022 School Years

L. New Continuing Contracts - Certified 2021-2022 School Year

It is recommended that the Board of Education grant the following employees new continuing contracts of employment, effective with the 2021-2022 school year:

1. Katie Blower - Teacher
2. Connie Kurko - Intervention Specialist
3. Lauren Lawson - Teacher
4. Robert Murray - Teacher
5. Mary Subtle - Tutor

M. New One-Year Contracts - Certified 2021-2022 School Year

It is recommended that the Board of Education grant new one-year contracts of employment to the following employees, effective with the 2021-2022 school year:

1. Rachel Andexler
2. Jennifer Aungst
3. Nicole Heckman
4. Sydney Yanuzzo

N. New Two-Year Contracts - Certified 2021-2022 School Year

It is recommended that the Board of Education grant new two-year contracts of employment to the following employees, effective with the 2021-2022 school year:

1. Brittany Bosela
2. Ty Damon
3. Alicia Dawson
4. Hannah Everhart
5. Andy Gopp
6. Allison Heckman
7. Chris Hershberger
8. Rick Holland
9. Nicole Kochis
10. Danielle Koval
11. Ashley Kwiatkowski
12. Allison Maxymiv
13. Lauren Meyers
14. Holly Phillips
15. Nathan Rudolph
16. Lisa Scherler
17. Laura Stoner
18. Patricia Wise
19. Shea Woods

O. Extended Time Contracts - Certified 2021-2022 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2021-2022 school year, on a per diem basis, for the following employees, as listed:
Highland Board of Education - Agenda
May 17, 2021

1. James Addington - 20 days
2. Sara Atkins - 10 days
3. Carolyn Colbow - 20 days
4. Robert Gilbert - 20 days
5. Bethany Kennedy - 10 days
6. Debra Mazur - 10 days
7. Donna Scranton - 10 days

P. Administrative Contracts of Employment - 2021-2022 School Year

It is recommended that the Board of Education grant the following Administrators new contracts of employment, effective August 1, 2021:

1. Joshua Backo - High School Assistant Principal
2. Tod Davis - Maintenance Supervisor
3. Francis Lawrence - Transportation Supervisor
4. Nicholas Ranallo - Athletic Director

Q. Extended Time Contract - Administration

It is recommended that the Board of Education grant a ten (10) day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2021-2022 school year.

R. New One-Year Contracts - Classified 2021-2022 School Year

It is recommended that the Board of Education grant a one-year contract of employment to Tina Castelli, Special Education Aide, effective with the 2021-2022 school year.

S. New Two-Year Contracts - Classified 2021-2022 School Year

It is recommended that the Board of Education grant new two-year contracts of employment to the following employees, effective with the 2021-2022 school year:

1. Carl Ashley - Bus Driver
3. Grace Bazan - Latchkey
5. Sheri Bickerton - Cook
6. Lisa Bogdanski - Aide
7. Kellie Budi - Aide
8. Kevin Cybulski - Custodian
10. Emily Forster - Latchkey
11. Mary Gavriloavi - Bus Driver
12. Robert Harmon - Custodian
13. Branden Hartshorn - Bus Driver
14. Charles Hawsman - Bus Driver
15. Robin Hawsman - Bus Driver
17. Sheila Hemming - Secretary
18. Wendy Howman - Cook
19. Cassandra Jirous - Latchkey
20. Jamie Kavedzic - Bus Driver
21. Zivka Keiper - Cook
22. Kenneth Keys - Custodian
23. Margo McGrath - Bus Driver
25. Ken Moehring - Bus Driver
26. Jessica Mullet - Bus Driver
27. Duncan Munro - Bus Driver
28. Kristina Nemes - Latchkey
30. Debra Pavlock - Cook
31. Michele Phillips - Aide
32. Dan Quallisch - Custodian
33. Sarah Russell - Aide
34. Lisa Savoia - Cook
35. Denise Shearer - Secretary
36. Greg Stegeman - Bus Driver
38. Anthony Weinschreider - Bus Driver
T. New Two-Year Contracts - Exempt 2021-2022 School Year

It is recommended that the Board of Education grant new two-year contracts of employment to the following employees, effective July 1, 2021:

1. Laura Denomme
2. Gary Shaw

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn