

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
May 17, 2021
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting - June 28, 2021 - High School Media Center - 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on April 19, 2021, and the Special Meeting held on April 26, 2021, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the April 2021 Financial Reports, as presented.

C. Approval of Updated Fiscal Year 2021 Five-Year Forecast

It is recommended that the Board of Education approve the updated Fiscal Year 2021 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2025, as presented.

D. August 2021 Substitute Levy - Removal from Ballot

It is recommended that the Board of Education approve the resolution requesting, authorizing, and directing all County Boards of Elections to remove the question of a substitute levy from the August 3, 2021 ballot, as presented in Addendum # I.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business

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X. Superintendent's Agenda

- A. Superintendent's Update
- B. Trusted Learning Environment (TLE) Seal Presentation - Roger Saffle and Laurie Boedicker
- C. Adoption of High School and Middle School Handbooks for 2021-2022

It is recommended that the Board of Education adopt the High School and Middle School Handbooks for the 2021-2022 school year, as presented.

- D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/DESCRIPTION</u>
Hinckley Elementary	Hinckley Women's Club	\$ 150.00
Hinckley Elementary	Artsonia	\$ 250.00
Highland High School	University of Michigan	\$ 1,000.00
HS Girls Soccer	National Lime and Stone	\$ 500.00
Highland Middle School	HMS PTO	\$10,000.00
Sharon Elementary	Sharon PTO	\$ 1,314.00
Highland Middle School	BoxTops	\$ 1.40

- E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

Middle School

Track and Stadium - 4/29/2021 - 7:30-9:00 PM - Boys Rugby - Frederick Warmbrodt

Pit Practice Field - Tuesday, Wednesday, Thursday 5/11/2021 - 5/20/2021 - 6:00-7:15 PM - Youth Rugby - David Zeleznak

Fees Not Waived

High School

Wrestling Room - Thursdays 4/22/2021 - 8/12/2021 - 6:00-8:00 PM - Youth Wrestling Off-Season Practice - Jim Scavuzzo

Stadium/Field - 5/16/2021 - 2:00-3:30 PM - Girls Rugby Senior Night - Dave Sambor

Middle School

Track and Stadium - 4/25/2021 - 2:00-4:00 PM - Boys Rugby - Frederick Warmbrodt

Track and Stadium - 4/25/2021 - 4:00-6:00 PM - Girls Rugby - Dave Sambor

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CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements A through I, as presented:

- A. Total Education Solutions Agreement for the 2021-2022 school year
- B. Summit Educational Service Center Audiology Services Agreement for the 2021-2022 school year
- C. OHSAA Membership Agreement
- D. LLA Therapy Agreement
- E. Educational Service Center of Medina County Summer Preschool Program Tuition Contract
- F. Educational Service Center of Medina County Summer Enrichment Program Tuition Contract
- G. Alliance for High Quality Education Membership
- H. College Now Greater Cleveland Memorandum of Understanding
- I. Public School Works Services Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through T, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

- B. Employment - Certified

It is recommended that the Board of Education employ Alexa Nahra, High School Long Term Biology Teacher, for the 2021-2022 school year, effective 9/1/2021.

- C. Resignation - Certified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Daryn Archer, High School Counselor, effective 6/30/2021
2. Maria Crano, LD Resource Teacher, effective 6/18/2021
3. Hillary Yutzy, High School Intervention Specialist, effective 6/18/2021

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D. Change of Status - Certified

It is recommended that the Board of Education approve a change in status for Carolyn Colbow, from Middle School Counselor, to High School Counselor, effective 8/1/2021.

E. Retirement - Classified

It is recommended that the Board of Education accept the resignation of Renay Kapusinki, Sharon Latchkey Aide, for the reason of retirement, effective 6/30/2021.

F. Change of Status - Classified

It is recommended that the Board of Education approve a change in status for Kenneth Keys, from Middle School 2nd Shift Custodian 4 hours per day, to Granger 2nd Shift Custodian 8 hours per day, effective 5/17/2021.

G. Classified Substitutes - 2020-2021 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an "as needed" basis for the 2020-2021 school year, as listed:

Substitute Aide
Christine Koehler

Substitute Bus Drive
Jane Carsten
Ruth Sabol

H. Employment - Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individual(s) on an "as needed" basis for the 2020-2021 school year. (These wages are paid entirely from the respective sport's club account):

1. Lisa Reynolds	Tennis Camp	\$390.00
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I. Employment – Co-curricular/Supplemental – 2020-2021

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

1. Kim Bowers	National Testing Proctor	\$ 25.00 per hour
2. Kristine Chierici	Mentor Teacher - 1 yr	\$4,269.00
3. Emma Todor	Assistant Softball Coach - Volunteer	N/A

J. Athletic Workers Pay Schedule

It is recommended that the Board of Education adopt the Athletic Workers Pay Schedule, as presented.

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K. Employment - Extended School Year Program

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, as Summer School Instructors, on an "as needed" basis, as listed:

1. Linda Ginesi 2021-2022 School Year
2. Carrie Kalina 2021-2022 School Year
3. Danielle Koval 2021-2022 School Year
4. Holly Phillips 2020-2021 and 2021-2022 School Years

L. New Continuing Contracts - Certified - 2021-2022 School Year

It is recommended that the Board of Education grant the following employees new continuing contracts of employment, effective with the 2021-2022 school year:

1. Katie Blower - Teacher
2. Connie Kurko - Intervention Specialist
3. Lauren Lawson - Teacher
4. Robert Murray - Teacher
5. Mary Subtle - Tutor

M. New One-Year Contracts - Certified 2021-2022 School Year

It is recommended that the Board of Education grant new one-year contracts of employment to the following employees, effective with the 2021-2022 school year:

1. Rachel Andexler
2. Jennifer Aungst
3. Nicole Heckman
4. Sydney Yanuzzo

N. New Two-Year Contracts - Certified 2021-2022 School Year

It is recommended that the Board of Education grant new two-year contracts of employment to the following employees, effective with the 2021-2022 school year:

1. Brittany Bosela
2. Ty Damon
3. Alicia Dawson
4. Hannah Everhart
5. Andy Gopp
6. Allison Heckman
7. Chris Hershberger
8. Rick Holland
9. Nicole Kochis
10. Danielle Koval
11. Ashley Kwiatkowski
12. Allison Maxymiv
13. Lauren Meyers
14. Holly Phillips
15. Nathan Rudolph
16. Lisa Scherler
17. Laura Stoner
18. Patricia Wise
19. Shea Woods

O. Extended Time Contracts - Certified 2021-2022 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2021-2022 school year, on a per diem basis, for the following employees, as listed:

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| 1. James Addington - 20 days | 5. Bethany Kennedy - 10 days |
| 2. Sara Atkins - 10 days | 6. Debra Mazur - 10 days |
| 3. Carolyn Colbow - 20 days | 7. Donna Scranton - 10 days |
| 4. Robert Gilbert - 20 days | |

P. Administrative Contracts of Employment - 2021-2022 School Year

It is recommended that the Board of Education grant the following Administrators new contracts of employment, effective August 1, 2021:

1. Joshua Backo - High School Assistant Principal
2. Tod Davis - Maintenance Supervisor
3. Francis Lawrence - Transportation Supervisor
4. Nicholas Ranallo - Athletic Director

Q. Extended Time Contract - Administration

It is recommended that the Board of Education grant a ten (10) day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2021-2022 school year.

R. New One-Year Contracts - Classified 2021-2022 School Year

It is recommended that the Board of Education grant a one-year contract of employment to Tina Castelli, Special Education Aide, effective with the 2021-2022 school year.

S. New Two-Year Contracts - Classified 2021-2022 School Year

It is recommended that the Board of Education grant new two-year contracts of employment to the following employees, effective with the 2021-2022 school year:

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| 1. Carl Ashley - Bus Driver | 21. Zivka Keiper - Cook |
| 2. Marie Baker - Sp. Ed. Aide | 22. Kenneth Keys - Custodian |
| 3. Grace Bazan - Latchkey | 23. Margo McGrath - Bus Driver |
| 4. Teresa Bertram - Sp. Ed. Aide | 24. Kelly Milliron - Sp. Ed. Aide |
| 5. Sheri Bickerton - Cook | 25. Ken Moehring - Bus Driver |
| 6. Lisa Bogdanski - Aide | 26. Jessica Mullett - Bus Driver |
| 7. Kellie Budi - Aide | 27. Duncan Munro - Bus Driver |
| 8. Kevin Cybulski - Custodian | 28. Kristina Nemes - Latchkey |
| 9. Brandon Day - Sp. Ed. Aide | 29. Patricia Noonan - Sp. Ed. Aide |
| 10. Emily Forster - Latchkey | 30. Debra Pavlock - Cook |
| 11. Mary Gavrilovic - Bus Driver | 31. Michele Phillips - Aide |
| 12. Robert Harmon - Custodian | 32. Dan Quallich - Custodian |
| 13. Branden Hartshorn - Bus Driver | 33. Sarah Russell - Aide |
| 14. Charles Hawsman - Bus Driver | 34. Lisa Savoia - Cook |
| 15. Robin Hawsman - Bus Driver | 35. Denise Shearer - Secretary |
| 16. Tammy Heaton - Sp. Ed. Aide | 36. Greg Stegeman - Bus Driver |
| 17. Sheila Hemming - Secretary | 37. Luke Wagner - Sp. Ed. Aide |
| 18. Wendy Howman - Cook | 38. Anthony Weinschreider - Bus Driver |
| 19. Cassandra Jirous - Latchkey | 39. Bernard Wodzisz - Building Mgr. |
| 20. Jamie Kavedzic - Bus Driver | 40. Jill Zeiger - Sp. Ed. Aide |

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T. New Two-Year Contracts - Exempt 2021-2022 School Year

It is recommended that the Board of Education grant new two-year contracts of employment to the following employees, effective July 1, 2021:

1. Laura Denomme
2. Gary Shaw

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn