

HIGHLAND BOARD OF EDUCATION

REGULAR MEETING

JUNE 29, 2020

HIGH SCHOOL MEDIA CENTER

7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – July 20, 2020 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on May 18, 2020, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the May 2020 Financial Reports, as presented.

C. Approval of Fiscal Year 2020 Final Amended Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2020 Final Amended Appropriations, as presented in Addendum # I.

D. Approval of Fund Transfers

It is recommended that the Board of Education authorize the following fund transfers:

OHSAA (022)	Athletics (300-0000)	\$2,190.00
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Reason: To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses.

General Fund (001)	Dance Team/Flag Line (300-9415)	\$3,000.00
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Reason: To cover uniform and equipment costs.

E. Approval of Fund Advances

It is recommended that the Board of Education authorize the following fund advances to eliminate temporary negative fund balances at fiscal year-end:

<u>From</u>	<u>To</u>	<u>Not to Exceed Amount</u>
General Fund (001)	Local Grants (019)	\$15,000
General Fund (001)	Pysch Intern (499)	\$3,000
General Fund (001)	IDEA Part B (516)	\$35,000
General Fund (001)	Title I (572)	\$15,000
General Fund (001)	ECSE (587)	\$7,000
General Fund (001)	Title II-A (590)	\$5,000
General Fund (001)	Title IV-A (599)	\$6,000

F. Approval of 2020-2021 Petty Cash/Change Accounts

It is recommended that the Board of Education approve the 2020-2021 Petty Cash/Change Accounts, as presented in Addendum # II.

G. Approval of Fiscal Procedures

It is recommended that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum # III.

H. Approval of Fiscal Year 2021 Temporary Appropriations

It is recommended that the Board of Education approve the Temporary Appropriations for Fiscal Year 2021, as presented in Addendum # IV.

I. Establishment of New Funds

It is recommended that the Board of Education approve the establishment of the following new funds:

<u>Fund</u>	<u>Description/Purpose</u>
507	Elementary and Secondary School Emergency Relief Fund
508	Governor's Emergency Education Relief Fund

J. Approval of Designated Depository

It is recommended that the Board of Education approve Home Savings Bank (now part of First Federal Bank of the Midwest) as a designated depository for the District's active and interim funds in accordance with the Ohio Revised Code for the depository period ending August 23, 2021.

K. Authorization to Implement Roth 457(b) Option

It is recommended that the Board of Education authorize the Treasurer to complete and submit the necessary documentation to the Ohio Public Employees Deferred Compensation Program to provide District employees with the ability to contribute to the plan through the newly established Roth 457(b) option.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

Conduct first reading for new and revised Board of Education Policies:

1520 – Employment of Administrators

2464 – Gifted Education and Identification

3120 – Employment of Professional Staff

3120.04 – Employment of Substitutes

3120.05 – Employment of Personnel in Summer School and Adult Education Programs

4120 – Employment of Classified Staff

4124 – Employment Contract

4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions

6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

6423 – Use of Credit Cards

X. Superintendent's Agenda

A. Construction Project Update

B. Distance Learning Survey

C. Highland Local Schools ELA, Statistics and Computer Applications Textbook Adoption 2020-2021

It is recommended that the Board of Education approve the Highland Local Schools ELA, Statistics and Computer Applications Textbooks, as presented.

D. Transportation Reimbursement Resolution for 2020-2021

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$250.00 and is pursuant to ORC 3327.

E. Certification of Standards Governing Types of Foods and Beverages Sold on School Premises

It is recommended that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]

F. Adoption of Middle School and Elementary Student Fees for 2020-2021

It is recommended that the Board of Education adopt the Middle School and Elementary Student Fees for the 2020-2021, as presented.

G Highland Athletic Boosters 2020-2021 Season Passes and Banner Sponsorship

It is recommended that the Board of Education approve the Highland Athletic Boosters 2020-2021 Season Passes and Banner Sponsorship Programs, as presented.

H. Acceptance of Tuition-Based Students for 2020-2021

It is recommended that the Board of Education accept Jack Howard and Elijah Howard as tuition students for the 2020-2021 school year.

[Tuition rates are established annually by the Ohio Department of Education and in accordance with Ohio Revised Code 3317.08].

I. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
Highland Boys Soccer	Assembly Specialty Products	\$1,200.00
Highland Local Schools	Giant Eagle Apples for Students	\$70.00
HHS Robotics Program	Giant Eagle Apples for Students	\$149.00
Highland Girls Soccer	Highland Athletic Boosters	\$1,500.00
Highland Boys Soccer	Highland Athletic Boosters	\$200.00
HHS Girls Golf	Highland Athletic Boosters	\$200.00
HHS Girls Basketball	Highland Athletic Boosters	\$400.00
HHS Volleyball	Highland Athletic Boosters	\$400.00
HHS Boys Basketball	Highland Athletic Boosters	\$400.00
Highland Middle School	Giant Eagle Apples for Students	\$122.00
Highland High School	Hinckley Women's Club	\$150.00
Highland Middle School	Richard & Pamela Brown	\$100.00/Bench for Max
Highland Middle School	Nathan Webb	4 Cello Stands/Eagle Scout Project
Highland Middle School	The Kenny Family	Memorial Plaque/Max's Bench
Granger Elementary	Giant Eagle Apples for Students	\$200.00
Hinckley Elementary	Coca-Cola	\$29.35
Highland Local Schools Athletic Department	Highland Athletic Boosters	\$23,930.52/Uniforms \$2,801.22/Awards, Letters, Patches \$2,022.94/Travel Expenses \$797.41/Equipment

J. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- Varsity Softball Field - 6/18/20 - 6:00-9:00 PM - RAH 14U, Mike Oyler
- Varsity Baseball Field - 6/30/20, 7/1/20, 7/3/20, 7/6/20, 7/9/20, 7/11/20, 7/13/20, 7/15/20, 7/17/20 - 5:30-8:30 PM & 7/18/20 - 10:00 AM-1:00 PM - RAH E League, Mike Oyler

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through O, as presented:

- A. Connect Service Contract
- B. Interim Healthcare of Akron/Canton Inc. Agreement
- C. Lynn Mazur Nursing Services Agreement
- D. Transportation Reimbursement Agreement
- E. Goodwill Industries of Akron Agreement
- F. Evolve Academy Agreement
- G. ESC of Northeast Ohio Positive Education Program Agreement
- H. Medina City Schools – Juvenile Detention Center Services Agreement
- I. STEPS Educational Group Contract
- J. PSI Affiliates, Inc Nursing Services Agreement
- K. Medina County Port Authority Fiber Contract
- L. Cleveland Clinic At Work Agreement
- M. ABC Therapy Occupational and Physical Therapy Services Agreement
- N. CompManagement 2021 Ohio SchoolComp Group Retro Program Agreement
- O. Suburban School Transportation Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through K, as presented.

A. Employment Certified Substitutes/Home Tutors – Addendum # V

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

B. Employment - Exempt

It is recommended that the Board of Education amend the limited 2-year contract of employment for Laura Denomme, Central Office Administrative Assistant/ EMIS Coordinator, effective July 1, 2020, as presented.

C. Employment - Certified

It is recommended that the Board of Education employ Nicole Heckman, on a one-year limited contract of employment, Sharon Elementary First Grade Teacher, for the 2020-2021 school year.

D. Resignation - Certified

It is recommended that the Board of Education accept the resignation of Nicholas DeCesare, Middle School/High School Intervention Specialist, effective at the end of the 2019-2020 school year.

E. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave Request of Jenna Mack, High School Math Teacher, effective with the birth of her child (anticipated due date of 9/7/2020), returning on 11/3/2020.

F. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2019-2020 school year, as listed:

1. Mikayla Brown, Hinckley Latchkey
2. Elizabeth Marti, Granger Latchkey

G. Employment – Consulting Services

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for consulting services to the Highland Local School District, on an hourly basis, for the 2020-2021 school year, as listed:

1. John Deuber
2. James Reusch

H. Employment - Co-curricular/Supplemental 2019-2020

It is recommended that the Board of Education employ the following individual, on a one-year limited supplemental contract of employment, for the 2019-2020 school year, as listed:

1. Elizabeth Hadler HS Asst Tennis Coach Boys - ½ time - 5 yrs \$2,509.50

I. Extended Time Contract - Administration

It is recommended that the Board of Education grant a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2020-2021 school year.

J. Pay Continuation

It is recommended that the Board of Education authorize the Treasurer to continue compensation of all regularly contracted employees due to the COVID-19 closure in accordance with the Ohio Revised Code. Additionally, it is recommended that specific substitute employees facilitating distance learning and counseling services during the closure be compensated at their contracted rate of pay.

K. Memorandum of Understanding Regarding Supplemental Contracts

It is recommended that the Board of Education accept the Memorandum of Understanding regarding Supplemental Contracts for the 2019-2020 school year, as presented.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn