

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 16, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Mr. Kelly, Board Vice President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present, Mr. Kelly, present; Dr. Christopher, absent.

The Board of Education will hold its Organizational Meeting on Monday, January 13, 2020, at 6:00 PM at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 19-12-129

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the minutes of the Special Meeting held on November 25, 2019, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 19-12-130

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the November 2019 Financial Reports, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2020 AMENDED APPROPRIATIONS  
19-12-131

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the Fiscal Year 2020 Amended Appropriations as presented in Addendum # I.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

AUTHORIZATION TO APPLY FOR TAX ADVANCEMENTS 19-12-132

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Treasurer be authorized to apply to the Medina County Auditor for tax advancements as available throughout Calendar Year 2020.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL TO PURCHASE POSITION BONDS 19-12-133

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the purchase of position bonds for the Superintendent and Board President in the amount of \$50,000 each through the OSBA sponsored Bond Program.

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Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

APPOINTMENT OF PRESIDENT PRO TEMPORE FOR 2020  
ORGANIZATIONAL MEETING 19-12-134

Mrs. Thomas made a motion, seconded by Mr. Houska, that Mr. Wolny be appointed as the President Pro Tempore to preside over the Organizational Meeting on January 13, 2020.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Mrs. Theresa Wright, Executive Director of the Highland Foundation, provided a summary of the very successful fall grants season. Mr. Kelly thanked her and all those who support the Foundation for their efforts.

OLD BUSINESS – SECOND AND FINAL POLICY READING 19-12-135

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education conduct a second and final reading and approve the following new and revised Board of Education policies:

- 1310 – Employment of the Treasurer
- 1340 – Non-Reemployment of the Treasurer
- 1615 – Use of Tobacco by Administrators
- 2431 – Interscholastic Athletics
- 3215 – Use of Tobacco by Professional Staff
- 4215 – Use of Tobacco by Classified Staff
- 5113.02 – School Choice Options
- 5200 – Attendance
- 5350 – Student Mental Health and Suicide Prevention
- 5460 – Graduation Requirements
- 5512 – Use of Tobacco
- 7300 – Disposition of Real Property/Personal Property
- 7434 – Use of Tobacco on School Premises
- 7440.03 – Small Unmanned Aircraft Systems
- 8403 – School Resource Officer
- 8462 – Student Abuse and Neglect
- 8500 – Food Services

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

NEW BUSINESS

Mrs. Aukerman commended all of the students and staff involved in the various fine arts holiday performances for a job well done.

SUPERINTENDENT'S AGENDA

ACCEPTANCE OF DONATIONS 19-12-136

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education accept the following donation, as listed:

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<u>TO</u>	<u>FROM</u>	<u>DESCRIPTION</u>
Highland High School	Teresa Knyszek	Flute with case

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 19-12-137

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the attached requests for use of facilities and waive associated fees, with noted exceptions, as presented in Addendum # II.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 19-12-138

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Goodwill Vocational Services Agreement, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 19-12-139

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through I, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS

Adopted the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the ESCMC, as presented in Addendum # III.

RESIGNATION – CLASSIFIED

Accepted the resignation of Ashley Wayne, Granger Latchkey, effective 11/26/19.

CHANGE IN STATUS – CLASSIFIED

Approved a change in status for the scheduled hours of bus drivers for the 2019/2020 school year, as presented.

CHANGE IN STATUS – CLASSIFIED

Approved a change in status for Shenan Jones, from High School Aide, 189 days per year, to Assistant to the Treasurer, 260 days per year, 5.5 hours per day, \$22.00 per hour, prorated from effective date of 1/6/20 and approve transition time prior to the effective date, as needed at the same hourly rate.

EMPLOYMENT – CLASSIFIED

Employed Sarah Campbell, Hinckley Lunchtime Aide, on a one-year limited contract of employment, effective 1/6/20, for the 2019/2020 school year.

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CHANGE IN STATUS – CLASSIFIED

Approved a change in status for Megan Pucek, High School Aide, from 5 hours per day to 4 hours per day, effective 1/6/20, for the 2019/2020 school year.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment, on an “as needed basis” for the 2019/2020 school year, as listed:

- Sarah Campbell, Substitute Aide, effective 12/5/19
- Christine Koehler, Substitute Aide, 12/4/19
- Shelley Tanski, Substitute Cook

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed Rick Holland, on a one-year limited supplemental contract of employment as the High School Girls Head Soccer Coach, beginning with the 2020/2021 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2019/2020 school year, as listed:

Justin Allen	HS Asst Basketball Coach Boys	Volunteer
Josh Arbour	MS Asst Track Coach Boys & Girls – 2 yrs	\$2,883.00
Brent Belsole	HS Head Softball Coach – 6 yrs	\$6,727.00
Jennifer Bruce	HS Gymnastics Club Advisor	Volunteer
Kim Clendaniel	MS Head Track Coach Girls – 4 yrs	\$4,165.00
Greg Curtis	MS Asst Track Coach Girls – 0 yrs	\$2,883.00
Brendan Dade	MS Asst Track Coach Boys – 1 yr	\$2,883.00
Kristin Dodson	HS Swimming Coach	Volunteer
Rob Gilbert	MS Head Track Coach Boys – 6 yrs	\$5,019.00
Makayla Grecenuk	National Testing Proctor	\$25.00 per hour
Jay Grissom	HS Head Baseball Coach – 12 yrs	\$7,155.00
Rob Hardgrove	HS Asst Baseball Coach – 2 yrs	\$4,592.00
Tyler Houska	HS Asst Wrestling Coach	Volunteer
Devan Lippincott	HS Asst Track Coach Boys – 16 yrs	\$6,300.00
Paul Lushes	HS Head Track Coach Girls – 23 yrs	\$7,155.00
Paul Lushes	HS Asst Indoor Track	Volunteer
Andrew Lynden	HS Asst Track Coach Girls – 18 yrs	\$6,300.00
Dave Parry	HS Asst Track Coach Boys – 14 yrs	\$6,300.00
Holly Phillips	HS Asst Softball Coach – 3 yrs	\$5,019.00
Colin Rininger	HS Asst Wrestling Coach	Volunteer
Martin Ryan	HS Asst Track Coach Girls – 26 yrs	\$6,300.00
Jim Scavuzzo	HS Asst Wrestling Coach	Volunteer
Rick Scavuzzo	HS Asst Wrestling Coach	Volunteer
Tim Snook	MS Asst Track Coach Boys & Girls – 10 yrs	\$4,592.00
Jocelyn Textoris	HS Gymnastics Club Advisor	Volunteer
Tyler Thompson	HS Head Swimming Coach – 0 yrs	\$5,446.00
Mike Weyand	HS Asst Baseball Coach – 13 yrs	\$6,300.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

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EXECUTIVE SESSION 19-12-140

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to consider the employment of a public employee and to discuss other matters required to be kept confidential by federal law or regulations or state statutes.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

The Board adjourned to Executive Session at 7:12 P.M.  
The Board exited Executive Session at 8:30 P.M.

ADJOURNMENT

Will all in favor, the meeting was adjourned at 8:31 P.M.

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President

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Treasurer