

HIGHLAND BOARD OF EDUCATION
SPECIAL MEETING
NOVEMBER 25, 2019
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – December 16, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on October 21, 2019, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the October 2019 Financial Reports, as presented.
 - C. Approval of Fiscal Year 2020 Five-Year Forecast

It is recommended that the Board of Education approve the Fiscal Year 2020 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2024, as presented.
 - D. Acceptance of Amended 2020 Tax Rates and Amounts

It is recommended that the Board of Education approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, as presented in Addendum # I.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

IX. New Business

Conduct first reading for the new and revised Board of Education Policies, as presented.

- 1310 – Employment of the Treasurer
- 1340 – Non-Reemployment of the Treasurer
- 1615 – Use of Tobacco by Administrators
- 2431 – Interscholastic Athletics
- 3215 – Use of Tobacco by Professional Staff
- 4215 – Use of Tobacco by Classified Staff
- 5113.02 – School Choice Options
- 5200 – Attendance
- 5350 – Student Mental Health and Suicide Prevention
- 5460 – Graduation Requirements
- 5512 – Use of Tobacco
- 7300 – Disposition of Real Property/Personal Property
- 7434 – Use of Tobacco on School Premises
- 7440.03 – Small Unmanned Aircraft Systems
- 8403 – School Resource Officer
- 8462 – Student Abuse and Neglect
- 8500 – Food Services

X. Superintendent's Agenda

- A. Building Project Update – GPD Architects
- B. Certification of Standards Governing Types of Foods and Beverages Sold on School Premises

It is recommended that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]

- C. High School Program of Studies for 2020/2021 – Presented by Carrie Knapp

It is recommended that the Board of Education approve the changes to the 2020/2021 High School Program of Studies, as presented.

- D. High School Out-of-State Trip

It is recommended that the Board of Education approve the Out-of-State High School Varsity Softball Tournament Trip to Pigeon Forge, TN, leaving on March 25, 2020 and returning on March 29, 2020, as presented.

E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HHS Speech & Debate Team	Precious & Free Foundation – Barry Haun in memory of Alyssa Haun	\$500.00
HHS Speech & Debate Team	Anne & Douglas Schwan	\$25.00
HHS Speech & Debate Team	Haas Orthodontics	\$100.00
HHS Speech & Debate Team	Frederick Mark Jackson	\$100.00
HHS Speech & Debate Team	OEConnection, LLC	\$100.00
HHS Speech & Debate Team	JB Boutique, LLC	\$100.00
HHS Speech & Debate Team	Dr. Juliann Balski, DDS, Merit Dental	\$250.00
HHS Boys Soccer Club	Jeffrey Hill	\$300.00
HMS 6 th Grade Camp	Middle School PTO	\$440.00
HMS Power of the Pen	Middle School PTO	\$400.00

F. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as presented in Addendum # II.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the Lynn Mazur Nursing Services Agreement, as presented.

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the MCESC, as presented in Addendum # III

B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Norma Roessler, Granger Preschool Teacher, for the reason of retirement, effective at the end of the 2019/2020 school year.

C. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave request of Kelly Colabianchi, Hinckley Fifth Grade Teacher, effective with the birth of her child, (anticipated due date of March 27, 2020), with a return at the beginning of the 2020/2021 school year.

D. Maternity Leave – Classified

It is recommended that the Board of Education approve the Maternity Leave request of Tammy Heaton, High School Special Education Aide, effective with the birth of her child, (anticipated due date of November 9, 2019), with a return date of January 9, 2020.

E. Resolution of Termination of Non-Certified Contract of Employment – Addendum # IV

It is recommended that the Board of Education approve the Resolution of Termination of Non-Certified Contract of Employment, as presented in Addendum # IV.

F. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Katie Anderson, Granger Aide, effective 11/15/19
2. Diana Paul, Bus Driver, for reason of retirement, effective 4/1/20

G. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2019/2020 school year, as presented:

1. Natalie Bodie, Sharon PM Latchkey, effective 10/24/19
2. Kimberly Diezman, Middle School Part Time 2nd Shift Custodian, effective 10/29/19
3. Fallon Myers, Sharon Lunchtime Aide, effective 12/2/19
4. Ashley Watts, Granger Lunchtime Aide, effective 11/25/19

H. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following on one-year limited contracts of employment, on an “as needed basis” for the 2019/2020 school year, as listed:

1. Ermal Nikolla, Substitute Custodian
2. Ashley Watts, Substitute Aide

I. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals on an “as needed basis” for the 2019/2020 school year. (These wages are paid entirely from the respective sport’s club account):

1. Jacob Brown	Basketball Skills Camp	\$50.00
2. Brandon Day	Basketball Skills Camp	\$80.00
3. Jack Leslie	Basketball Skills Camp	\$100.00

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2019/2020 school year, as listed:

1. Bob Buchanan	HS Asst Basketball Coach Boys – 14 yrs	\$6,727.00
2. Ted Chester	MS Head Basketball Coach Girls 8 th – 2 yrs	\$3,737.00
3. Bruce Folkerth	HS Bowling Club Advisor – 0 yrs	\$2,029.00
4. Bill Haney	MS Asst Wrestling Coach	Volunteer
5. Jack Leslie	HS Asst Basketball Coach Boys – 4 yrs	\$5,446.00
6. Dan Mirman	HS Asst Wrestling Coach – 0 yrs	\$5,019.00
7. Daniel Norman	HS Asst Wrestling Coach	Volunteer
8. Carl Walcher	HS Asst Basketball Coach Girls – 9 yrs	\$6,300.00
9. Kevin Zywiec	MS Asst Wrestling Coach – 10 yrs	\$6,727.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

AMENDING RESOLUTION 19-03-33 DATED MARCH 18, 2019

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF EDUCATION) Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA County, Ohio, met in session on the day of (Regular Or Special) 20, at the office of with the following members present:

- Five horizontal lines for listing members present.

Mr./Mrs. moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2019 and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education HIGHLAND LOCAL School District, MEDINA County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Bond Retirement Fund 2001	\$2,098,900			2.50
Bond Retirement Fund 2017	\$3,274,500			3.90
General Fund	\$16,472,700	\$4,113,900	4.90	60.60
Emergency Fund	\$4,706,700			5.10
For PERM Improvement State				
TOTAL	\$26,552,800	\$4,113,900	4.90	72.10

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
GENERAL FUND:		
Current Expense Levy authorized by voters on _____, 1976 for not to exceed CONT. years.	27.90	\$3,910,000
Current Expense Levy authorized by voters on June 6, 1978 for not to exceed CONT. years.	8.00	\$1,842,000
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	6.80	\$2,445,400
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	5.00	\$2,003,500
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	5.00	\$2,017,700
Current Expense Levy authorized by voters on May 8, 2018 for not to exceed 10 years.	5.50	\$2,914,400
Current Expense Levy authorized by voters on May 8, 2018 for not to exceed 10 years.	1.20	\$667,100
Current Expense Levy authorized by voters on May 8, 2018 for not to exceed 10 years.	1.20	\$672,600
Emergency Levy authorized by voters on May 3, 2011 for not to exceed 10 years.	5.10	\$4,706,700
Levy authorized by voters on _____ for not to exceed _____ years.		
Fund: Levy authorized by voters on _____ 20____ for not to exceed _____ years.		

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this

Resolution to the County Auditor of Said County.

Mr./Mrs. _____ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

- Mr./Mrs. _____
- Mr./Mrs. _____
- Mr./Mrs. _____
- Mr./Mrs. _____
- Mr./Mrs. _____

Adopted the _____ day of _____, 20____.

Treasurer of the Board of Education of the
_____ School District,
_____ County, Ohio

**CERTIFICATE OF COPY
ORIGINAL ON FILE**

The State of Ohio, _____ County, ss.

I, _____, Treasurer of the Board of Education of the

_____ School District, in said County, and in whose custody the Files
and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original _____

_____ now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20____

Treasurer of the Board of Education of the

_____ School District,

_____ County, Ohio.

No. _____

BOARD OF EDUCATION,

SCHOOL DISTRICT,

_____ County, Ohio.

**RESOLUTION
ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR**

(Board of Education)

Adopted _____, 20__

Treasurer

Filed _____, 20__

County Auditor

By _____
Deputy

Applications for Use of Facilities/Waiver of Fees

Fees	Waived	Name	Request type	Building	Resources	Event starts	Event ends	Schedule
	X	Medina Community Band	Community Event	Middle School	Band Room	9/4/2019 18:30	9/4/2019 22:00	Weekly on Wednesday, until May 27, 2020
	X	Kate Ilg Voice Lessons	Community Event	High School	Classroom 2	9/20/2019 10:30	9/20/2019 12:00	On 1 custom date
	X	Girl Scout Meeting	Community Event	High School	Cafeteria	10/21/2019 18:30	10/21/2019 20:30	Once
	X	Dept of Justice Training	Community Event	High School	Highland Stadium / North Gateway Tire Field	10/23/2019 9:30	10/23/2019 11:00	Once
		Drivers Ed Class	Community Event	High School	Classroom 5	11/4/2019 14:45	11/4/2019 17:55	Daily, until November 6
	X	Youth Foot Skills	Community Event	Sharon	Gym	11/6/2019 18:30	11/6/2019 20:00	Weekly on Wednesday, until February 26
		Drivers Ed Class	Community Event	High School	Classroom 5	11/8/2019 14:45	11/8/2019 17:55	Once
		Drivers Ed Class	Community Event	High School	Classroom 5	11/11/2019 14:45	11/11/2019 17:55	Daily, until November 14
	X	Youth Foot Skills	Community Event	Sharon	Gym	11/20/2019 20:00	11/20/2019 21:00	Once
	X	Youth Foot Skills	Community Event	Sharon	Gym	12/4/2019 20:00	12/4/2019 21:00	On 1 custom date
	X	Boys Basketball 7/8th practice	Community Event	Middle School	West Gym	12/5/2019 17:45	12/5/2019 18:45	Weekly on Thursday, until March 5
		Thursday Night Mens Basketball	Community Event	Middle School	West Gym	12/5/2019 19:00	12/5/2019 21:30	On 1 custom date

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 10/24/19

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Monica Iezzi

Caitlin Lenahan

Ellen Oldfield

Mariellen Warvell

Listings Dated 11/1/19

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Rena Bockman

Chloe Henderson

Katy Major

Sandra Yocum

Listings Dated 11/8/19

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Monika Mazur

Listings Dated 11/14/19

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Kelly Barone

Elena Giatis

Listings Dated 11/21/19

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Michael E. Borowiak

Laura Pawar

Addendum # IV

RESOLUTION

WHEREAS, Michelle Scerca is employed by the Highland Local School District Board of Education as a bus driver;

WHEREAS, Superintendent Aukerman has recommended that this Board terminate Ms. Scerca's employment due to a lack of certification and/or lack of physical qualifications to drive a bus in the state of Ohio;

WHEREAS, prior to making the aforementioned recommendation, Superintendent Aukerman afforded Ms. Scerca the opportunity to respond to the charges;

WHEREAS, this Board agrees with Superintendent Aukerman's recommendation to terminate Ms. Scerca's employment;

NOW THEREFORE, BE IT RESOLVED, pursuant to Article XX of the collective bargaining agreement between the Board and the Highland Local Support Staff Association and O.R.C. 3319.081, that the Highland local School District Board of Education terminate Ms. Scerca's employment, effective immediately;

BE IT FURTHER RESOLVED, that the Highland Local School District Board of Education directs the Treasurer to provide Ms. Scerca with written notice of this action.