

HIGHLAND BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 13, 2020
HIGH SCHOOL MEDIA CENTER
6:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President Pro Tempore
- II. Pledge of Allegiance
- III. Administer Oath of Office to Newly Elected Board Members
- IV. Nomination and Election of Officers
 - A. President pro-tempore accepts nominations for Board President, closes nominations, and takes a roll call vote to elect Board President.

I, _____, wish to nominate _____
as President of the Highland Local School District Board of Education for the 2020
calendar year.

Moved by _____, seconded by _____
to close nominations and vote to elect the Board President.

The Highland Local School District Board President is _____.

- B. The President pro-tempore accepts nominations for Board Vice-President, closes nominations, and takes a roll call vote to elect Board Vice-President.

I, _____, wish to nominate _____
as Vice-President of the Highland Local School District Board of Education for the 2020
calendar year.

Moved by _____, seconded by _____
to close nominations and vote to elect the Board Vice-President.

The Highland Local School District Board Vice-President is _____.

- C. Administer Oath of Office to President and Vice-President
 - D. Appoint member to serve as OSBA Legislative Liaison for 2020
 - E. Appoint member to serve as OSBA Student Achievement Liaison for 2020
 - F. Appoint Mike Houska to serve as MCCC Representative 2020-2022
 - G. Appoint member to serve as Board Liaison to the Highland Foundation

V. Appointment of Legal Counsel for the ensuing school year

It is recommended that the Board of Education appoint the following Legal Counsel for the ensuing school year:

- A. Smith Peters Kalail Co., L.P.A.
- B. McGown & Markling Co., L.P.A.
- C. Scott Scriven, LLP
- D. Squire Patton Boggs, LLP
- E. Ennis Britton Co., LPA
- F. Sonkin & Koberna, LLC

VI. Establish Meeting Dates/Sites

The Board needs to establish a date, time and place for regular monthly meetings.

The following schedule is suggested:

Monday	February 10	HHS	7:00 PM
Monday	March 16	HHS	7:00 PM
Monday	April 20	HHS	7:00 PM
Monday	May 18	HHS	7:00 PM
Monday	June 29	HHS	7:00 PM
Monday	July 20	HHS	7:00 PM
Monday	August 24	HHS	7:00 PM
Monday	September 21	HHS	7:00 PM
Monday	October 19	HHS	7:00 PM
Monday	November 16	HHS	7:00 PM
Monday	December 14	HHS	7:00 PM

It is recommended that the Board of Education approve the suggested schedule for calendar year 2020.

VII. Federal Programs

The Highland Board of Education will participate in all applicable Federal Programs for FY21. It is recommended that the Superintendent be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY21.

VIII. Public Records Training

It is recommended that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by law.

IX. Service Fund

It is recommended that the Board of Education establish a Service Fund in accordance with ORC 3315.15.

X. Recognition of District Support Organizations

It is recommended that the Highland Board of Education formally recognize the following District support organizations in accordance with Board Policy 9211:

Granger Elementary PTO
Highland Athletic Boosters
Highland Athletic Facilities Association
Highland Band Boosters
Highland Choir Boosters
Highland Foundation for Educational Excellence
Highland Middle School PTO
Highland High School PTO
Highland Robotics and Technology Boosters
Highland Swimming
Hinckley Elementary PTO
Sharon Elementary PTO

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JANUARY 13, 2020
HIGH SCHOOL MEDIA CENTER
6:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – February 10, 2020 – High School Media Center – 7:00 PM
- III. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- IV. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on December 16, 2019, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the December 2019 Financial Reports, as presented.
 - C. Approval of Tax Budget

It is recommended that the Board of Education approve the Fiscal Year 2021 Alternative Tax Budget, as presented.
 - D. Approval of Supplemental Lease-Purchase Agreement

It is recommended that the Board of Education approve the resolution authorizing a supplemental lease-purchase agreement and related documents amending the base rent schedule and certain related terms of a lease-purchase agreement, and authorizing and approving other related matters, as presented.
- V. Board Members' Agenda Items
- VI. Hearing of Individuals and/or Delegation Representatives
- VII. New Business
- VIII. Old Business

IX. Superintendent's Agenda

- A. School Board Recognition Month
- B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	DESCRIPTION
HHS Girls Soccer Program	Highland Athletic Boosters	\$184.00
Highland Local Schools	Securitec	HHS parking lot lighting

- C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the attached requests for use of facilities and waive associated fees, with noted exceptions, as presented in Addendum # I.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through D, as presented:

- A. College Credit Plus Agreement with Lorain County Community College
- B. Agreement for Education Program for an IDEA Eligible Student
- C. OSBA Annual Membership Agreement
- D. OSBA Legal Assistance Fund Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through H, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the ESCMC, as presented in Addendum # II.

- B. Employment – Administration

It is recommended that the Board of Education employ Frank Lawrence, Transportation Supervisor, effective 1/6/2020 and ending 7/31/2021.

- C. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Daryn Archer, High School Counselor, effective with the birth of her child (anticipated due date of 4/30/2020), returning at the beginning of the 2020/2021 school year.

D. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals.

1. Ramona Scolaro, Bus Driver, effective 3/21/2020
2. Timothy Maxworthy, Custodian, effective 1/3/2020

E. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on limited one-year contracts of employment, as listed:

1. Steve Meilinger, Bus Driver, effective 1/14/2020
2. Elizabeth Marti, Granger PM Latchkey, effective 1/6/2020

F. Change in Status – Classified

It is recommended that the Board of Education approve a change in status for Teresa Steinmetz, High School Cook, to High School Aide, 5 hours per day, effective 1/6/2020.

G. Revision in Unpaid Medical Leave – Classified

It is recommended that the Board of Education approve a revision in the Unpaid Medical Leave request of Sheila Drollinger, Bus Driver, resulting in a return for the 2020/2021 school year.

H. Employment – Student Worker

It is recommended that the Board of Education employ Jackson Stillwagon, on a one-year limited contract of employment, as a Technology Department Student Worker, on an "as needed basis," effective 1/14/2020, for the 2019/2020 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

X. Executive Session

To consider the employment of a public employee.

XI. Adjourn

Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270

Listings Dated 12/19/2019

Highland Local Schools – Certified Substitute/Tutor Listing – Active/Changes

Murukku Perera

Michele Zelazny

Listings Dated 1/9/2020

Highland Local Schools – Certified Substitute/Tutor Listing – Active/Changes

Jessica Bell

Gary Cox

Holly Davis

Troi Dotson

Shirley Maki

Teresa Whetstone