

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JULY 20, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mr. Houska, present; Mr. Kelly, present; Mrs. Thomas, present;
Dr. Christopher, present.

Dr. Christopher acknowledged that the District continues to adhere to state guidelines regarding gatherings. Board members and certain administrators were physically present and the public had the ability to attend the meeting virtually.

The next regular meeting is scheduled to be held on August 24, 2020 at the High School Media Center at 7:00 P.M.

ADDITIONS, CORRECTIONS, AND/OR DELETIONS TO THE AGENDA

Correction – Second and final reading of new and revised Board of Education policies moved from New Business to Old Business

Addition – IX – Superintendent’s Agenda – B. Acceptance of Donations – Donation of 1,500 masks to the District from Board member Mike Houska

Correction – Consent Agenda – Personnel – Item F – Employment - Co-curricular/Supplemental 2020-2021 - #22 – Contract amount changed from \$2,955 to \$3,831

Addition – Consent Agenda – Personnel – Item G – Employment – Consulting services

REPORT OF THE TREASURER

APPROVAL OF MINUTES 20-07-74

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the minutes of the Regular Meeting held on June 29, 2020, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 20-07-75

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the June 2020 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

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APPROVAL OF BUILDING PROJECT AUTHORIZATIONS 20-07-76

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education authorize the Superintendent and Treasurer to act on behalf of the Board with respect to the current building project on certain matters involving resolution of contractor claims and to consider and approve modifications to contract documents, including change orders, construction change directives or minor changes in the work, and increases in any contract sum up to an aggregate total of \$1,500,000.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Dr. Christopher commented on the fluidity of the current situation involving the pandemic. He thanked the administrative team and staff for their efforts to devise plans to safely return students and staff back to in-person teaching and learning and also provide options for others that have reservations about physically returning. He is proud to be part of all that is going on.

Mr. Kelly echoed Dr. Christopher's sentiments noting the amount of time and effort that has gone into the reopening plan. He also stated how proud he is to be a part of Highland.

Mrs. Aukerman thanked the entire Board for their support and acknowledged the value of having Dr. Christopher, Chairman of Pediatrics at Akron Children's Hospital, on the Board as a reputable resource and advisor providing input on the best path forward.

OLD BUSINESS

APPROVAL OF NEW AND REVISED BOARD OF EDUCATION POLICIES 20-07-77

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education conduct a second and final reading and approve the following new and revised Board of Education policies:

- 1520 – Employment of Administrators
- 2464 – Gifted Education and Identification
- 3120 – Employment of Professional Staff
- 3120.04 – Employment of Substitutes
- 3120.05 – Employment of Personnel in Summer School and Adult Education Programs
- 4120 – Employment of Classified Staff
- 4124 – Employment Contract
- 4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions

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6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures
6423 – Use of Credit Cards

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

REOPENING PLAN DRAFT 2020-2021

Mrs. Aukerman presented the 2020-2021 reopening plan draft. She noted that the draft is a starting point that was shared with the community on July 17. There will likely be calendar and other changes announced at a later date. The plan is the result of months of work and takes into consideration the feedback of many stakeholders. The plan was somewhat delayed by the fact that the Governor's Office did not release guidance until July 2.

Mrs. Aukerman cautioned that the year ahead could be very disruptive and that the District is attempting to be as transparent as possible. The safety of students, staff, and community will be the top priority. Continual evaluation and monitoring will be required with particular attention paid to Ohio's color-coded Public Health Advisory System and guidance from the Medina County Health Department.

The plan provides two learning options. Option 1 is in-person school (with contingency plans). When deemed safe, this option will provide in-person school five days per week. If and when circumstances change under this option, it may be necessary to switch to a hybrid model through which students attend in-person two days per week and every other Friday. This modification would allow for in-person school and promote additional safety protocols (i.e. decrease capacity to increase physical distancing). If conditions worsen to the point where additional safety protocols are deemed to not be enough, a distance learning model (100% at home) would be instituted. Option 2 provides for 100% virtual learning. This option includes enrollment in a virtual learning academy through a third party, but would also include support from District staff. Under this option, students would still be permitted to participate in extracurricular activities. Students/families choosing option 2 are required to commit to at least one semester. To date, ~80% of families responding to a survey have indicated their intent to commit to option 1.

To be successful, everyone will need to adhere to a multi-layered approach to safety. Measures include cloth masks, social distancing, parent/staff health assessments, increased handwashing, and more extensive cleaning and disinfecting. The school year will begin under a

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hybrid format to allow students and staff to acclimate to new protocols. The District also plans to increase nursing coverage in anticipation of additional COVID-19 related demands and requirements.

Mrs. Aukerman encouraged everyone to sign up for the District's email notifications to stay informed. The District is attempting to make the best evidence-based decisions in this unprecedented time. The community's patience is appreciated as we all work through this together.

Dr. Christopher reminded the audience that the Board's ultimate goal is to return to high quality, in-person schooling five days per week. He noted what a complicated situation this is and reiterated that safety is the top priority. Input from the Medina County Health Department will be critical. Engagement with the community will occur as this plan is a starting point. It will be up to all of us to make this work.

Mr. Kelly stated that a collective effort will be necessary to get back to normalcy. He is proud to be part of this special community and requested that everyone be considerate of other people's circumstances during this time.

Mr. Wolny thanked Mrs. Aukerman for all of the work that went into the plan and shared his perspective. As a parent of children who are anxious to get back in school, he noted that this plan is the best first step forward. While he was not initially a proponent of masks for children, he understands their importance in getting back to in-person learning and protecting the vulnerable.

Mrs. Aukerman closed by stating that the more vigilant we all are, the more chance we have to stay open. She reminded parents that they have until July 23 to complete online surveys related to learning options and transportation. She anticipates a special meeting prior to the next regular meeting to finalize plans and take other required actions ahead of upcoming deadlines and the start of school.

The reopening plan will be made available on the District's website.

ACCEPTANCE OF DONATIONS 20-07-78

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/DESCRIPTION</u>
Highland Girls Soccer	Hands On Soccer	\$450.00
Highland Girls Soccer	Stephanie & Rick Holland	\$300.00
Highland Girls Soccer	Kimco Distributing Corp	\$450.00
Highland Girls Soccer	Prime Technical Services	\$450.00
Highland Girls Soccer	T and D Fabricating	\$450.00
Highland Local Schools	Mike Houska	1,500 Face Masks

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Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 20-07-79

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- Highland Stadium/North Gateway Tire Field - 8:30 AM - 12:00 PM - 5K for Life Bank in Honor of Max Muzyczka, Nick Ranallo

Granger Elementary

- Varsity Softball Field - 7/10/20, 7/13/20, 7/14/20, 7/20/20, 7/27/20, 7/28/20, 7/30/20 - 6:30-9:00 PM, 7/11/20 - 10:00 AM-12:30 PM, 7/18/20 - 10:00 AM-3:00 PM, 7/25/20 - 10:30 AM-12:30 PM - RAH Softball, Mike Oyler

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 20-07-80

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements, items A and C, as presented:

- A. KidsLink School, LLC (4) Student Agreements 2020-2021
- B. Educational Service Center of Northeast Ohio Admission of Tuition Pupils Agreement
- C. Ohio Schools Council Lake Erie Educational Media Consortium (LEEMC) Agreement

Mr. Kelly, yes; Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 20-07-81

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through G, as presented:

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A. Employment Certified Substitutes/Home Tutors - Addendum # I

Adopted the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

B. Maternity/Family Medical Leave - Certified

Approved the Maternity/Family Medical Leave Request of Hillary Yutzy, High School Intervention Specialist, effective with the birth of her child (anticipated due date of 1/30/2021), with an anticipated return date of 4/6/2021.

C. Employment - Classified

Employed the following individuals, on one-year limited contracts of employment for the 2020-2021 school year, as listed:

1. Robin Hawsman, Bus Driver, effective 8/14/2020
2. Jessica Mullett, Bus Driver, effective 8/14/2020

D. Employment - Classified Substitutes - 2020-2021 School Year

Employed Charles Hawsman, Substitute Bus Driver, on a one-year limited contract of employment, on an as needed basis, for the 2020-2021 school year.

E. Employment - Highland Community Education

Employed Mary Fran Kudla as the Highland Community Education Director for the 2020-2021 school year.

F. Employment – Co-curricular/Supplemental – 2020-2021

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

1. Mary Becker	HS Head Golf Coach Girls - ½ time - 13 yrs	\$3,666.50
2. Ty Damon	HS Asst Tennis Coach Boys - 19 yrs	\$5,582.00
3. Ty Damon	HS Asst Tennis Coach Girls - 19 yrs	\$5,582.00
4. Andrew Dutt	HS Head Golf Coach Boys - 12 yrs	\$7,333.00
5. Elizabeth Hadler	HS Asst Tennis Coach Boys - ½ time - 6 yrs	\$2,572.00
6. Keith Heichel	HS Asst Football Coach Freshmen	Volunteer
7. Nate Howard	HS Asst Football Coach - 12 yrs	\$6,896.00
8. Kestner, Chris	HS Asst Basketball Coach Boys - 19 yrs	\$6,896.00
9. Cara Leach	HS Asst Soccer Coach Girls - 0 yrs	\$4,707.00
10. Devan Lippincott	HS Head Cross Country Coach Girls - 17 yrs	\$7,333.00
11. Amy Lyon	HS Cheerleading Advisor - 15 yrs	\$6,458.00

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12. Lloyd Machachi	HS Asst Soccer Coach Girls - 0 years	\$4,707.00
13. Patrick Martin	MS Golf Club Advisor Girls - 2 yrs	\$1,642.00
14. Patrick Martin	MS Golf Club Advisor Boys - 2 yrs	\$1,642.00
15. Laura McDermott	HS Asst Volleyball Coach - 3 yrs	\$5,144.00
16. Chris Meyer	HS Asst Football Coach - 12 yrs	\$6,896.00
17. Jared Miller	HS Dance Team/Flag Line Advisor - 1 yr	\$3,831.00
18. Tarynn Minegar	HS Head Volleyball Coach - 4 yrs	\$6,020.00
19. Dave Parry	MS Head Cross Country Coach Girls - 12 yrs	\$5,582.00
20. Lisa Reynolds	HS Head Tennis Coach Girls - 17 yrs	\$7,333.00
21. Lisa Reynolds	HS Head Tennis Coach Boys - 17 yrs	\$7,333.00
22. Bruce Scally	MS Football Coach 7th Grade - 1 yr	\$3,831.00
23. Chris Schaefer	HS Asst Soccer Coach Boys "B" Team - 1 yr	\$4,707.00
24. Andrew Wuellner	HS Asst Tennis Coach Girls - ½ time - 2 yrs	\$1,915.50

G. Employment – Consulting Services

Employed Deborah Parker on a one-year limited contract of employment for consulting services, on an hourly basis, for the 2020-2021 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 20-07-82

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education adjourn to executive session for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

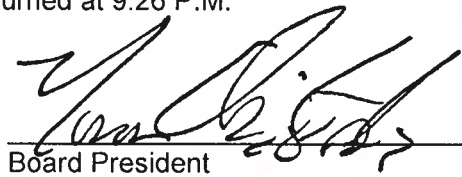
Motion carried.

The Board adjourned to executive session at 8:29 P.M.
The Board exited executive session at 9:25 P.M.

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ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:26 P.M.


Board President


Treasurer