

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JUNE 29, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:02 P.M.

Mr. Wolny, present; Mr. Houska, present; Mr. Kelly, absent; Mrs. Thomas, present; Dr. Christopher, present.

Dr. Christopher acknowledged that the District continues to adhere to state guidelines regarding gatherings. Board members and certain administrators were physically present and the public had the ability to attend the meeting virtually.

The next regular meeting is scheduled to be held on July 20, 2020 at the High School Media Center at 7:00 P.M.

ADDITIONS, CORRECTIONS, AND/OR DELETIONS TO THE AGENDA

Deletion – Item VII – Hearing of Individuals and/or Delegation Representatives

REPORT OF THE TREASURER

APPROVAL OF MINUTES 20-06-53

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the minutes of the Regular Meeting held on May 18, 2020, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 20-06-54

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the May 2020 Financial Reports, as presented.

Treasurer Neil Barnes noted that, thanks to the passage of HB 164, the District would avoid deficit spending for FY 20. This legislation reinstated approximately \$485,000 of the \$913,000 by which the District's basic state aid was cut in early May. The District expressed its gratitude to Senator Dolan who was instrumental in getting the bill passed.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

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APPROVAL OF FISCAL YEAR 2020 FINAL AMENDED APPROPRIATIONS 20-06-55

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the Fiscal Year 2020 Final Amended Appropriations, as presented in Addendum # I.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FUND TRANSFERS 20-06-56

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education authorize the following fund transfers:

OHSAA (022) Athletics (300-0000) \$2,190.00

Reason: To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses.

General Fund (001) Dance Team/Flag Line (300-9415) \$3,000.00

Reason: To cover uniform and equipment costs.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FUND ADVANCES 20-06-57

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education authorize the following fund advances to eliminate temporary negative fund balances at fiscal year-end:

<u>From</u>	<u>To</u>	<u>Not to Exceed Amount</u>
General Fund (001)	Local Grants (019)	\$15,000
General Fund (001)	Pysch Intern (499)	\$3,000
General Fund (001)	IDEA Part B (516)	\$35,000
General Fund (001)	Title I (572)	\$15,000
General Fund (001)	ECSE (587)	\$7,000
General Fund (001)	Title II-A (590)	\$5,000

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General Fund (001) Title IV-A (599) \$6,000

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF 2020-2021 PETTY CASH/CHANGE ACCOUNTS 20-06-58

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the 2020-2021 Petty Cash/Change Accounts, as presented in Addendum # II.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL PROCEDURES 20-06-59

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum # III.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2021 TEMPORARY APROPRIATIONS 20-06-60

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Temporary Appropriations for Fiscal Year 2021, as presented in Addendum # IV.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF NEW FUNDS 20-06-61

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the establishment of the following new funds:

<u>Fund</u>	<u>Description/Purpose</u>
507	Elementary and Secondary School Emergency Relief Fund
508	Governor's Emergency Education Relief Fund

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

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Motion carried.

APPROVAL OF DESIGNATED DEPOSITORY 20-06-62

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve Home Savings Bank (now part of First Federal Bank of the Midwest) as a designated depository for the District's active and interim funds in accordance with the Ohio Revised Code for the depository period ending August 23, 2021.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION TO IMPLEMENT ROTH 457(B) OPTION 20-06-63

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education authorize the Treasurer to complete and submit the necessary documentation to the Ohio Public Employees Deferred Compensation Program to provide District employees with the ability to contribute to the plan through the newly established Roth 457(b) option.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Dr. Christopher thanked the community and staff for their efforts and patience during this unprecedented time as the District continues to plan for the upcoming school year.

Mr. Wolny reminded everyone about the Highland Alumni Association's annual Hornet Dash 5k, which will be run virtually this year. The goal is to have participants run at least a combined total of 2,020 miles.

OLD BUSINESS

None

NEW BUSINESS

The Board conducted the first reading for the following new and revised Board of Education Policies:

- 1520 – Employment of Administrators
- 2464 – Gifted Education and Identification
- 3120 – Employment of Professional Staff

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3120.04 – Employment of Substitutes
3120.05 – Employment of Personnel in Summer School and Adult Education Programs
4120 – Employment of Classified Staff
4124 – Employment Contract
4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions
6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures
6423 – Use of Credit Cards

SUPERINTENDENT'S AGENDA

CONSTRUCTION PROJECT UPDATE

Mrs. Aukerman provided a construction project update. At Granger Elementary, concrete foundations are complete with construction of the masonry bearing walls continuing throughout the summer. Underground utilities for plumbing, electrical have begun; water and fire mains will be installed soon after. In late summer into the fall, you will see the erection of structural steel in select areas of the building. Hinckley Elementary has a notable elevation change on site; therefore, four separate retaining walls are being constructed as well as a retention basin to accommodate the new building layout. Two of the four retaining walls are complete, with the remaining two completing in the coming month. The building pad construction is also nearing completion, with concrete footers to follow. Once foundations are complete, masonry bearing walls, slabs on grade, underground utilities and structural steel will follow. At Sharon Elementary, construction crews have completed the 1,500 foot construction drive that runs from Ridge Road to the building site. This will become the future permanent drive and entry point for the school. Massive earthwork and grading are underway to establish the building pad, along with installation of retaining walls and underground utilities. The Middle School building continues to see progress on a HVAC and roofing project. The construction team is currently securing the HVAC equipment and roofing materials. Construction crews will install the new roof over select areas of the building this summer. Layouts for ductwork, and mechanical/electrical equipment installation is ongoing.

Mrs. Aukerman informed the Board that they are welcome to visit the sites with advance notice.

Dr. Christopher commented that this progress provides some much needed good news.

DISTANCE LEARNING SURVEY

Mrs. Aukerman presented the results of the distance learning survey. The survey report has been made available for review on the District's website. The survey covered a wide range of topics, including but not limited to, parental involvement, overall satisfaction, time spent, rigor, engagement, stress levels, and preference on re-opening options for next school year. She was pleased with the number of responses received and thanked everyone for their participation.

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She noted that the goal is to return to normal next year, but that there are sure to be challenges and circumstances may change at a moment's notice. The District is preparing for all scenarios.

Laura Boedicker, Director of Curriculum & Instruction, was asked to provide an overview of the District's recent professional development offerings that focused on engaging students with remote learning. She noted that there was great interest and participation by the staff.

Dr. Christopher reiterated that the preference is to return to normal, but the safety of the students, staff, and community must be at the forefront of any decision.

APPROVAL OF TEXTBOOK ADOPTION 20-06-64

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Highland Local Schools ELA, Statistics and Computer Applications Textbooks, as presented.

Ms. Boedicker summarized the adoption process for the Board.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF TRANSPORTATION REIMBURSEMENT RESOLUTION FOR 2020-2021
20-06-65

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve entering into a contract with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation does not exceed the amount of \$250.00 per student pursuant to ORC 3327.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF CERTIFICATION OF STANDARDS GOVERNING TYPES OF FOODS AND
BEVERAGES SOLD ON SCHOOL PREMISES 20-06-66

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

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Motion carried.

ADOPTION OF MIDDLE SCHOOL AND ELEMENTARY STUDENT FEES FOR 2020-2021
20-06-67

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adopt the Middle School and Elementary Student Fees for the 2020-2021, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF HIGHLAND ATHLETIC BOOSTERS 2020-2021 SEASON PASS AND
BANNER SPONSORSHIP 20-06-68

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Highland Athletic Boosters 2020-2021 Season Passes and Banner Sponsorship Programs, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF TUITION-BASED STUDENTS FOR 2020-2021 20-06-69

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education accept Jack Howard and ElijahHoward as tuition students for the 2020-2021 school year.

[Tuition rates are established annually by the Ohio Department of Education and in accordance with Ohio revised Code 3317.08].

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 20-06-70

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
Highland Boys Soccer	Assembly Specialty Products	\$1,200.00

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Highland Local Schools	Giant Eagle Apples for Students	\$70.00
HHS Robotics Program	Giant Eagle Apples for Students	\$149.00
Highland Girls Soccer	Highland Athletic Boosters	\$1,500.00
Highland Boys Soccer	Highland Athletic Boosters	\$200.00
HHS Girls Golf	Highland Athletic Boosters	\$200.00
HHS Girls Basketball	Highland Athletic Boosters	\$400.00
HHS Volleyball	Highland Athletic Boosters	\$400.00
HHS Boys Basketball	Highland Athletic Boosters	\$400.00
Highland Middle School	Giant Eagle Apples for Students	\$122.00
Highland High School	Hinckley Women's Club	\$150.00
Highland Middle School	Richard & Pamela Brown	\$100.00/Bench for Max
Highland Middle School	Nathan Webb	4 Cello Stands/Eagle Scout Project
Highland Middle School	The Kenny Family	Memorial Plaque/Max's Bench
Granger Elementary	Giant Eagle Apples for Students	\$200.00
Hinckley Elementary	Coca-Cola	\$29.35
Highland Local Schools Athletic Department	Highland Athletic Boosters	\$23,930.52/Uniforms \$2,801.22/Awards, Letters, Patches \$2,022.94/Travel Expenses \$797.41/Equipment

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

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Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 20-06-71

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- Varsity Softball Field - 6/18/20 - 6:00-9:00 PM - RAH 14U, Mike Oyler
- Varsity Baseball Field - 6/30/20, 7/1/20, 7/3/20, 7/6/20, 7/9/20, 7/11/20, 7/13/20, 7/15/20, 7/17/20 - 5:30-8:30 PM & 7/18/20 - 10:00 AM-1:00 PM - RAH E

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 20-06-72

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements, items A and O, as presented:

- A. Connect Service Contract
- B. Interim Healthcare of Akron/Canton Inc. Agreement
- C. Lynn Mazur Nursing Services Agreement
- D. Transportation Reimbursement Agreement
- E. Goodwill Industries of Akron Agreement
- F. Evolve Academy Agreement
- G. ESC of Northeast Ohio Positive Education Program Agreement
- H. Medina City Schools – Juvenile Detention Center Services Agreement
- I. STEPS Educational Group Contract
- J. PSI Affiliates, Inc Nursing Services Agreement
- K. Medina County Port Authority Fiber Contract
- L. Cleveland Clinic At Work Agreement

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- M. ABC Therapy Occupational and Physical Therapy Services Agreement
- N. CompManagement 2021 Ohio SchoolComp Group Retro Program Agreement
- O. Suburban School Transportation Agreement

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.
Motion carried.

CONSENT AGENDA – PERSONNEL 20-06-73

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the following personnel items A through K, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # V
Adopted the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.
- B. Employment - Exempt
Amended the limited 2-year contract of employment for Laura Denomme, Central Office Administrative Assistant/ EMIS Coordinator, effective July 1, 2020, as presented.
- C. Employment - Certified
Employed Nicole Heckman, on a one-year limited contract of employment, Sharon Elementary First Grade Teacher, for the 2020-2021 school year.
- D. Resignation - Certified
Accepted the resignation of Nicholas DeCesare, Middle School/High School Intervention Specialist, effective at the end of the 2019-2020 school year.
- E. Maternity/Family Medical Leave – Certified
Approved the Medical Leave Request of Jenna Mack, High School Math Teacher, effective with the birth of her child (anticipated due date of 9/7/2020), returning on 11/3/2020.
- F. Resignation – Classified
Accepted the resignation of the following individuals, effective at the end of the 2019-2020 school year, as listed:

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1. Mikayla Brown, Hinckley Latchkey
2. Elizabeth Marti, Granger Latchkey

G. Employment – Consulting Services

Employed the following individuals, on one-year limited contracts of employment for consulting services to the Highland Local School District, on an hourly basis, for the 2020-2021 school year, as listed:

1. John Deuber
2. James Reusch

H. Employment - Co-curricular/Supplemental 2019-2020

Employed the following individual, on a one-year limited supplemental contract of employment, for the 2019-2020 school year, as listed:

Elizabeth Hadler HS Asst Tennis Coach Boys - ½ time - 5 yrs \$2,509.50

I. Extended Time Contract - Administration

Granted a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2020-2021 school year.

J. Pay Continuation

Authorized the Treasurer to continue compensation of all regularly contracted employees due to the COVID-19 closure in accordance with the Ohio Revised Code. Additionally, it is recommended that specific substitute employees facilitating distance learning and counseling services during the closure be compensated at their contracted rate of pay.

K. Memorandum of Understanding Regarding Supplemental Contracts

Accepted the Memorandum of Understanding regarding Supplemental Contracts for the 2019-2020 school year, as presented.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

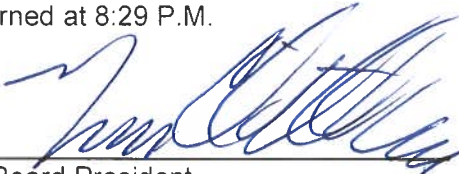
Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

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ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:29 P.M.



Board President



Treasurer

(A recording of this meeting is available in the Treasurer's Office)