

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 13, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – June 24, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on April 15, 2019, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the April 2019 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2019 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2019 Appropriations, as presented in Addendum # I.
  - D. Approval of Updated Fiscal Year 2019 Five-Year Forecast

It is recommended that the Board of Education approve the updated Fiscal Year 2019 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2023, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

Conduct second and final reading for new and revised Board of Education policies:

- 0100 – Definitions
- 5113.02 – School Choice Options
- 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5610.03 – Emergency Removal of Students
- 6320 – Purchasing and Bidding
- 6325 – Procurement – Federal Grants/Funds
- 6605 – Crowdfunding
- 7540 – Technology
- 7540.02 – Web Accessibility, Content, Apps, and Services
- 7540.04 – Staff Technology Acceptable Use and Safety
- 8400 – School Safety
- 8500 – Food Services

IX. New Business

X. Superintendent’s Agenda

- A. Eagle Scout Project Presentation – John Horst
- B. Acceptance of Foreign Exchange Student

It is recommended that the Board of Education accept Tinn Deemangemee as a Foreign Exchange Student and waive all associated education fees for the 2019/2020 school year.

Tinn Deemangemee is from Thailand and is sponsored by ISE (International Student Exchange). Tinn will be residing with the Brian and Amy Seiberling family of Wadsworth.

- C. Adoption of High School, Middle School Handbooks and Student Fees for 2019/2020

It is recommended that the Board of Education adopt the High School, Middle School Handbooks and Student Fees for the 2019/2020 school year, as presented.

- D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland Local Schools	Giant Eagle Apple Program	\$54.00
Highland High School	Cleveland Costume & Display	Costumes & Costume Accessories
Highland High Art Club	Anonymous	\$4.61
Highland Middle School	Apple for Students	\$65.00
Highland Middle School	Middle School PTO	\$433.71/Model UN Day
Highland Middle School	Medina Sunrise Rotary	\$500.00/Model UN Day
Hinckley Elementary	GPD Group	\$1,969.00/21 <sup>st</sup> Century PE
Hinckley Elementary	Hinckley PTO	\$1,169.94/Gym Mats & Carts
Hinckley Elementary	Hinckley PTO	\$338.14/Snacks for Testing
Hinckley Elementary	Hinckley PTO	\$224.00/PE Web Site Subscription
Sharon Elementary	River Valley Paper Co.	\$14.90/Paper Recycling Commission
Sharon Elementary	Sharon PTO	\$175.00/Brain Pop for 1 <sup>st</sup> Grade
Sharon Elementary	Sharon PTO	\$190.00/COSI Volunteer Food
Sharon Elementary	Sharon PTO	\$7,178.50/Chrome Books/Carts/Mice
Sharon Elementary	Sharon PTO	\$2,100.00/Teacher Supplies

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Gym – Saturday – 5/11/19 – 8:00 AM – 1:00 PM – RAH Picture Day – Benjamin Kelly
- HS Cafeteria – Friday 5/3/19 – 3:30 PM – 11:00 PM & Saturday – 5/4/19 – 8:00 AM – 1:00 PM – OMEA State Choir Contest – Laura Szekely
- HS Stadium – Sunday – 5/5/19 & 5/19/19 – 10:00 AM – 8:30 PM – Highland Youth Soccer Games – Joey Clark
- HS Cafeteria – Monday – 5/20/19 – 4:00 PM – 8:00 PM – Annual Robotics Team Banquet – Nathan Rudolph

Middle School

- MS Exterior East Elevation – Thursday – 5/9/19 – 7:00 PM – Granger Fire Dept. Ground Ladder Training – Captain John Rocco

Sharon Elementary

- SE Gym – Tuesday & Friday – 5/7/19 & 5/9/19 – 3:30 PM – 5:00 PM & Wednesday – 5/22/19 – 3:30 PM – 6:00 PM & Friday – 5/24/19 – 8:45 AM – 11:00 AM – 5<sup>th</sup> Grade Celebration – Emily Barnett
- SE Classroom & Field Area – September through November – 3:30 PM – 5:00 PM – Girls on the Run – Kelsey Artzner
- SE Art and Music Rooms – Wednesday – 5/1/19 – 5:30 PM – 6:30 PM – Girl Scout Parent Meeting – Cheryl Hartzfeld

Fees Not Waived

- HS Stadium – Sundays – 4/28/19 through 6/2/19 – 9:00 AM – 11:00 AM – Youth Flag Football – Mike Gibbons
- HS Tennis Courts – Mondays – 6/10/19, 6/24/19, 7/1/19, 7/8/19 & 7/22/19 – 6:30 PM – USTA Tennis Match – Mike Geary

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through I, as presented:

- A. Summit Educational Service Center Agreement
- B. Sharon Family Physicians School Bus/Van Drivers Physicals Agreement
- C. Lifetouch School Portrait Agreement
- D. Connect Service Contract
- E. KRG Education Services Inc. Service Agreement
- F. Total Education Solutions Consultant Agreement
- G. Cristina Di Lullo Visual Impairments Service Agreement
- H. Envirosapes – Lawn Care Services Agreement
- I. Highland Athletic Boosters Agreement

## PERSONNEL

It is recommended that the Board of Education accept the resignation of Kara Samblanet, Sharon Kindergarten Teacher, effective 5/3/19.

## CONSENT AGENDA - PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through Q, as presented:

A. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Chantelle Eggleton, Special Education Aide, effective at the end of the 2018/2019 school year.

B. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Tina Hirz, Food Service Secretary, from 185 days per year to 207 days per year, effective with the 2019/2020 school year.

C. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on limited one-year contracts, on an “as needed basis”, for the 2018/2019 school year, as listed:

1. Sally Gunner, Sub Bus Driver, effective 4/24/19
2. Robert Rakusan, Sub Bus Driver, effective 5/13/19
3. Anthony Weinschreiber, Sub Driver, effective 5/1/19

D. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Brendan Dade, MS Assistant Boys Track Coach, \$2,806.00, 0 years' experience, on a one-year limited supplemental contract of employment, for the 2018/2019 school year.

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2019/2020 school year, as listed:

1.	Stephanie Abatangelo	HS Peer Leader Advisor – 1 yr	\$1,602.00
2.	Jim Addington	National Testing Proctor	\$25.00 per hour
3.	Daryn Archer	National Testing Proctor	\$25.00 per hour
4.	Lisa Bogdanski	MS Year Book Advisor – 0 yrs	\$2,029.00
5.	Lisa Bogdanski	National Testing Proctor	\$25.00 per hour
6.	Lisa Bogdanski	Saturday Detention Monitor	\$25.00 per hour
7.	Kyle Brooks	National Testing Proctor	\$25.00 per hour
8.	Suzette Burtoft	HS Speech & Debate Coach – 13 yrs	\$6,727.00
9.	Mary Cassidy	National Testing Proctor	\$25.00 per hour
10.	Mary Cassidy	Saturday Detention Monitor	\$25.00 per hour
11.	Kristine Chierici	HS Science Club Advisor – 10 yrs	\$5,446.00
12.	Kristine Chierici	HS Dept Chair – Science – 3 yrs	\$2,456.00
13.	Kelly Codding	HS Ski Club Advisor – 6 yrs	\$1,602.00
14.	Robb Colbrunn	HS/MS Asst Robotics Advisor – 1 yr	\$2,029.00
15.	Rosanna Darby	Summer School Instructor	\$30.00 per hour

16.	Maria Davis	Sound & Lighting Technician/Student	\$10.00 per hour
17.	Megan Doherty	HS NHS Advisor – ½ time – 1 yr	\$801.00
18.	Megan Doherty	Saturday Detention Monitor	\$25.00 per hour
19.	Tanya Dolata	HS Yearbook Advisor – 9 yrs	\$4,165.00
20.	Tanya Dolata	HS School Paper Advisor – 6 yrs	\$2,883.00
21.	Tanya Dolata	National Testing Proctor	\$25.00 per hour
22.	Emily Dunn	Sound & Lighting Tech/Student	\$10.00 per hour
23.	Andrew Dutt	HS Convolutions Advisor – 15 yrs	\$4,592.00
24.	Robyn Eastman	MS Bowling Club Advisor – 7 yrs	\$1,602.00
25.	Isabella Eshleman	Sound & Lighting Technician/Student	\$10.00 per hour
26.	Andras Fabian	Sound & Lighting Technician/Adult	\$20.00 per hour
27.	Paula Fox	National Testing Proctor	\$25.00 per hour
28.	Rachel Gamin	HS Asst/Musical Production – 11 yrs	\$3,310.00
29.	Rachel Gamin	HS Orchestra Director – 11 yrs	\$6,300.00
30.	Rob Gilbert	National Testing Proctor	\$25.00 per hour
31.	Linda Ginesi	Summer School Instructor	\$30.00 per hour
32.	Tracy Goebel	HS Convolutions Advisor – 6 yrs	\$4,165.00
33.	Tracy Goebel	HS Peer Leader Advisor – 1 yr	\$1,602.00
34.	Tracy Goebel	National Testing Proctor	\$25.00 per hour
35.	Bonnie Gomez	HS Dept Chair – Social Studies – 0 yrs	\$2,029.00
36.	Marianna Hardy	HS Drama Director/Winter – 8 yrs	\$4,165.00
37.	Marianna Hardy	HS Drama Director/Spring – 8 yrs	\$4,165.00
38.	Marianna Hardy	Sound & Lighting Technician/Adult	\$20.00 per hour
39.	Tanya Headrick	HS Asst Speech & Debate Coach – 2 yrs	\$2,883.00
40.	Audrey Hinneberg	HS Asst Speech & Debate Coach – 5 yrs	\$4,165.00
41.	Allison Hirsch	HS Asst Speech & Debate Coach – 0 yrs	\$2,883.00
42.	Rick Holland	MS Robotics Coordinator – 1 yr	\$1,602.00
43.	Chris Ilg	HS Choir Director – 29 yrs	\$8,009.00
44.	Claudia Johnson	National Testing Proctor	\$25.00 per hour
45.	Brianna Kean	Sound & Lighting Technician/Adult	\$20.00 per hour
46.	Bethany Kennedy	SADD Advisor – 2 yrs	\$1,602.00
47.	Gabe Kirik	HS Asst Musical Production – 2 yrs	\$2,029.00
48.	Gabe Kirik	Sound & Lighting Technician/Adult	\$20.00 per hour
49.	Carrie Knapp	National Testing Proctor	\$25.00 per hour
50.	Carrie Knapp	Saturday Detention Monitor	\$25.00 per hour
51.	Brittany Kornokovich	Summer School Instructor	\$30.00 per hour
52.	Danielle Koval	Summer School Instructor	\$30.00 per hour
53.	Bonnie Kubilus	HS Dept Chair – Fine Arts – 8 yrs	\$2,883.00
54.	Helen Latkovic	HS NHS Advisor – ½ time – 1 yr	\$801.00
55.	Ashley Lenhard	National Testing Proctor	\$25.00 per hour
56.	Andrew Lynden	HS Student Council Advisor – 13 yrs	\$5,446.00
57.	Andrew Lynden	National Testing Proctor	\$25.00 per hour
58.	Jenna Mack	HS Key Club Advisor – 0 yrs	\$1,602.00
59.	Jenna Mack	National Testing Proctor	\$25.00 per hour
60.	Samantha Madonna	HS Asst Band Director – 4 yrs	\$4,592.00
61.	Julie Malone	MS Asst Drama/Musical Prod. – 7 yrs	\$2,883.00
62.	Julie Malone	HS Asst Musical Production – 3 yrs	\$2,456.00
63.	Ed Marquette	HS Band Director – 19 yrs	\$8,009.00
64.	Ed Marquette	Basketball Pep Band Director	\$50.00 per event
65.	Ed Marquette	HS Jazz Band – 19 yrs	\$2,883.00
66.	Tina McKeen	HS Dept Chair – World Language – 7 yrs	\$2,883.00
67.	Tina McKeen	HS VOFT Advisor – 18 yrs	\$2,883.00
68.	Evan Miceli	Sound & Lighting Technician/Student	\$10.00 per hour
69.	Darla Miller	HS JR/SR Class Advisor – 2 yrs	\$2,883.00
70.	Darla Miller	Intercultural Program Advisor – 3 yrs	\$2,456.00
71.	Darla Miller	National Testing Proctor	\$25.00 per hour
72.	Emily Miller	HS Musical Production Director – 15 yrs	\$5,873.00
73.	Emily Miller	MS Choir Director – 13 yrs	\$2,883.00
74.	Emily Miller	MS Musical Director – 15 yrs	\$5,446.00
75.	Angie Morgan	Sound & Lighting Technician/Student	\$10.00 per hour

76.	Bryan Mravec	HS Auditorium Manager – 8 yrs	\$7,582.00
77.	Bryan Mravec	HS Asst Musical Production – 12 yrs	\$3,310.00
78.	Bryan Mravec	HS Asst Drama/Production/Black Box – 12 yrs	\$3,310.00
79.	Bryan Mravec	HS Asst Drama/Production/Mainstage – 12 yrs	\$3,310.00
80.	Bryan Mravec	Sound & Lighting Technician/Adult	\$20.00 per hour
81.	Weston Muniak	National Testing Proctor	\$25.00 per hour
82.	Robert Murray	HS JR/SR Class Advisor – 2 yrs	\$2,883.00
83.	Robert Murray	Intercultural Program Advisor – 0 yrs	\$2,029.00
84.	Robert Murray	National Testing Proctor	\$25.00 per hour
85.	Robert Murray	Saturday Detention Monitor	\$25.00 per hour
86.	Mandi Myser	National Testing Proctor	\$25.00 per hour
87.	Shelby Parker	MS Power of the Pen 7 <sup>th</sup> grade – 5 yrs	\$1,602.00
88.	Jeremie Pesek	MS Ski Club Advisor – 9 yrs	\$1,602.00
89.	Holly Phillips	Saturday Detention Monitor	\$25.00 per hour
90.	Holly Phillips	National Testing Proctor	\$25.00 per hour
91.	Beth Poltis	MS National Honor Society Advisor – 2 yrs	\$1,602.00
92.	Nathan Rudolph	MS Jazz Band – 7 yrs	\$1,602.00
93.	Nathan Rudolph	HS Asst Band Director – 7 yrs	\$5,446.00
94.	Nathan Rudolph	HS Robotics Advisor – 3 yrs	\$4,592.00
95.	Nathan Rudolph	Basketball Pep Band Director	\$50.00 per event
96.	Sandy Schilling	MS Student Council Advisor ½ time – 9 yrs	\$2,509.50
97.	Amanda Smoot	HS Asst Band Director – 2 yrs	\$4,165.00
98.	Tim Snook	National Testing Proctor	\$25.00 per hour
99.	Nicole Spangler	HS Dept Chair – Math – 2 yrs	\$2,029.00
100.	Craig Tasker	National Testing Proctor	\$25.00 per hour
101.	Michael Tipple	MS Power of the Pen 8 <sup>th</sup> – 7 yrs	\$1,602.00
102.	Josh Victor	Summer School Instructor	\$30.00 per hour
103.	Rebecca Watson	MS Student Council Advisor ½ time – 9 yrs	\$2,509.50
104.	Hillary Yutzy	National Testing Proctor	\$25.00 per hour

G. Resolution of Reduction in Force of Certified Contracts of Employment – Addendum # II

It is recommended that the Board of Education approve the Resolution of Reduction in Force of Certified Contracts of Employment, as presented in Addendum # II.

H. New Continuing Contract – Certified 2019/2020 School Year

It is recommended that the Board of Education grant the following employees, new continuing contracts of employment, effective with the 2019/2020 school year:

- |                   |                     |
|-------------------|---------------------|
| 1. Josh Arbour    | 4. Carrie Kalina    |
| 2. Patricia Clark | 5. Bethany Kennedy  |
| 3. Andrew Hoslar  | 6. Michael Nettling |

I. New One-Year Contracts – Certified 2019/2020 School Year

It is recommended that the Board of Education grant new one-year contracts of employment, to the following employees, effective with the 2019/2020 school year:

- |                          |                        |
|--------------------------|------------------------|
| 1. Daryn Archer          | 9. Allison Hirsch      |
| 2. Kelsey Artzner        | 10. Rick Holland       |
| 3. Jennifer Beck         | 11. Maribeth Keppler   |
| 4. Kelly Colabianchi     | 12. Jenna Mack         |
| 5. Carolyn Colbow        | 13. Laura McDermott    |
| 6. Megan Doherty         | 14. Danielle Sampliner |
| 7. Brian Graham – ½ time | 15. Caryn Stanowick    |
| 8. Chris Hershberger     |                        |

J. New Two-Year Contracts – Certified – 2019/2020 School Year

It is recommended that the Board of Education grant new two-year contracts of employment, to the following employees, effective with the 2019/2020 school year:

- |                          |                       |
|--------------------------|-----------------------|
| 1. Katie Blower          | 16. Patrick Martin    |
| 2. Ty Damon              | 17. Lauren Meyers     |
| 3. Alicia Dawson         | 18. Weston Muniak     |
| 4. April Eckman          | 19. Robert Murray     |
| 5. Hannah Everhart       | 20. Holly Phillips    |
| 6. Andy Gopp             | 21. Norma Roessler    |
| 7. Carol Grande          | 22. Nathan Rudolph    |
| 8. Allison Heckman       | 23. Lisa Scherler     |
| 9. Audrey Hinneberg      | 24. Laura Stoner      |
| 10. Nicole Kochis        | 25. Shea Strittmather |
| 11. Brittany Kornokovich | 26. Mary Subtle (T)   |
| 12. Connie Kurko         | 27. Monique Waters    |
| 13. Ashley Kwiatkowski   | 28. Patricia Wise     |
| 14. Lauren Lawson        | 29. Hillary Yutzky    |
| 15. Julie Malone         |                       |

K. Extended Time Contracts – Certified – 2019/2020 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2019/2020 school year, on a per diem basis, for the following employees, as listed:

- |                             |                              |
|-----------------------------|------------------------------|
| 1. Jim Addington – 20 days  | 6. Bethany Kennedy – 10 days |
| 2. Daryn Archer – 20 days   | 7. Debra Mazur – 10 days     |
| 3. Sara Atkins – 10 days    | 8. Molly Pellerite – 20 days |
| 4. Carolyn Colbow – 20 days | 9. Donna Scranton – 10 days  |
| 5. Rob Gilbert – 20 days    |                              |

L. Administrative Contracts of Employments – 2019/2020 School Year

It is recommended that the Board of Education grant the following Administrators, new contracts of employment, effective August 1, 2019:

1. James Carpenter – Hinckley Elementary Principal
2. John Deuber – High School Assistant Principal/Athletic Administrator
3. Carrie Knapp – High School Principal

M. Extended Time Contract – Administration

It is recommended that the Board of Education grant a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2019/2020 school year.

N. New One Year Contracts – Classified – 2019/2020 School Year

It is recommended that the Board of Education grant the following employees new one-year contracts of employment, effective with the 2019/2020 school year:

1. Diane Kocab – Bus Driver
2. Rachel Riha – Special Education Aide

O. New Two-Year Contracts – Classified – 2019/2020 School Year

It is recommended that the Board of Education grant the following employees new two-year contracts of employment, effective with the 2019/2020 school year:

- |                                    |                                  |
|------------------------------------|----------------------------------|
| 1. Carl Ashley – bus driver        | 18. Jamie Kavedzic – bus driver  |
| 2. Marie Baker – sp ed aide        | 19. Zivka Keiper – cook          |
| 3. Teresa Bertram – sp ed aide     | 20. Tim Maxworthy – custodian    |
| 4. Sheri Bickerton – cook          | 21. Kelly Milliron – sp ed aide  |
| 5. Lisa Bogdanski – aide           | 22. Ken Moehring – bus driver    |
| 6. Kevin Cybulski – custodian      | 23. Patricia Noonan – sp ed aide |
| 7. Brandon Day – sp ed aide        | 24. Debra Pavlock – cook         |
| 8. Sheila Drollinger – bus driver  | 25. Michele Phillips – aide      |
| 9. Eryn Estep – cook               | 26. Elizabeth Potak – aide       |
| 10. Emily Forster – latchkey       | 27. Dan Qualich – custodian      |
| 11. Robert Harmon – custodian      | 28. Sarah Russell – aide         |
| 12. Branden Hartshorn – bus driver | 29. Lisa Savoia – cook           |
| 13. Tammy Heaton – sp ed aide      | 30. Denise Shearer – secretary   |
| 14. Sheila Hemming – secretary     | 31. Greg Stegeman – bus driver   |
| 15. Wendy Howman – cook            | 32. Bernie Wodzisz – bldg mgr    |
| 16. Cassandra Jirous – latchkey    | 33. Jill Zeiger – sp ed aide     |
| 17. Jennifer Johnson – aide        |                                  |

P New Two-Year Contract – Exempt – 2019/2020 School Year

It is recommended that the Board of Education grant Gary Shaw, Maintenance Technician, a new two-year contract of employment, effective with the 2019/2020 school year.

Q. Resolution of Non-Renewal of Limited Non-Teaching Contracts of Employment – Addendum # III

It is recommended that the Board of Education approve the Resolution of Non-Renewal of Limited Non-Teaching Contracts of Employment, as presented in Addendum # III.

**ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.**

XI. Special Recognition – Highland Pride Award Ceremony

XII. Adjourn