

HIGHLAND BOARD OF EDUCATION
SPECIAL MEETING
NOVEMBER 25, 2019
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Special Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:02 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present, Mr. Kelly, absent; Dr. Christopher, present.

The next regular meeting will be held on December 16, 2019 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 19-11-118

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the minutes of the Regular Meeting held on October 21, 2019, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 19-11-119

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the October 2019 Financial Reports, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2020 FIVE-YEAR FORECAST 19-11-120

Mrs. Thomas made a motion, seconded by Mr. Wolny, the Board of Education approve the Fiscal Year 2020 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2024, as presented.

Mr. Barnes provided a brief summary of the financial outlook presented in the forecast.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF AMENDED 2020 TAX RATES AND AMOUNTS –
ADDENDUM # I 19-11-121

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, as presented in Addendum # I.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

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BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Mrs. Theresa Wright, Executive Director of the Highland Foundation, thanked everyone who participated in the 15th Annual Great Gifts Dinner Auction. She reported that the Foundation grossed \$183,000 and netted \$147,000, which was a record high. She noted that 386 people attended.

Mrs. Wright also summarized several recently approved grants, including one district one book, MS robotics expansion, sensory room bins funded at the dinner auction, and kids love musicals.

Dr. Christopher attended the dinner and said what a great event it is.

Mrs. Aukerman was also very complimentary of the dinner and appreciative of all the work that went into making it so successful. She said planning is already underway for next year.

OLD BUSINESS

None

NEW BUSINESS

Conduct first reading for the new and revised Board of Education Policies, as presented.

- 1310 – Employment of the Treasurer
- 1340 – Non-Reemployment of the Treasurer
- 1615 – Use of Tobacco by Administrators
- 2431 – Interscholastic Athletics
- 3215 – Use of Tobacco by Professional Staff
- 4215 – Use of Tobacco by Classified Staff
- 5113.02 – School Choice Options
- 5200 – Attendance
- 5350 – Student Mental Health and Suicide Prevention
- 5460 – Graduation Requirements
- 5512 – Use of Tobacco
- 7300 – Disposition of Real Property/Personal Property
- 7434 – Use of Tobacco on School Premises
- 7440.03 – Small Unmanned Aircraft Systems
- 8403 – School Resource Officer
- 8462 – Student Abuse and Neglect
- 8500 – Food Services

SUPERINTENDENT'S AGENDA

BUILDING PROJECT UPDATE – GPD GROUP ARCHITECTS

Mr. Rodwell King, GPD Group, provided a brief project update.

Sharon Elementary – The Sharon Township Board of Zoning Appeals approved a conditional use certificate for the site earlier in the month.

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Granger Elementary - Early site work continues to progress. A modification to the site ingress and egress will be presented to the Granger Township Board of Zoning Appeals for approval on November 26.

Hinckley Elementary – Awaiting permit issuance by the Army Corps of Engineers regarding wetlands. Hammond Construction hopes to commence some early site work in early December, if the weather permits.

Middle School – A portion of the roof repair/replacement has been completed and HVAC design work continues.

Mr. King also reviewed many of the sustainable features that will be present in and around each building.

Dr. Christopher inquired about light and noise pollution to confirm that these had been accounted for in the designs. Mr. King responded that their approach is always sensitive to these concerns in order to minimize the impact to surrounding property owners.

Mr. King shared that GPD plans to provide construction documents to Hammond Construction by December 20 so that bid packages can be compiled with bidding scheduled to occur in January and early February 2020.

CERTIFICATION OF STANDARDS GOVERNING TYPES OF FOODS AND BEVERAGES SOLD ON SCHOOL PREMISES 19-11-122

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

HIGH SCHOOL PROGRAM OF STUDIES FOR 2020/2021 – PRESENTED BY CARRIE KNAPP 19-11-123

Mrs. Thomas made a motion, seconded Mr. Wolny, that the Board of Education approve the changes to the 2020/2021 High School Program of Studies, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

HIGH SCHOOL OUT-OF-STATE TRIP 19-11-124

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Out-of-State High School Varsity Softball Tournament Trip to Pigeon Forge, TN, leaving on March 25, 2020 and returning on March 29, 2020, as presented.

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Motion carried.

ACCEPTANCE OF DONATIONS 19-11-125

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HHS Speech & Debate Team	Precious & Free Foundation – Barry Haun in memory of Alyssa Haun	\$500.00
HHS Speech & Debate Team	Anne & Douglas Schwan	\$ 25.00
HHS Speech & Debate Team	Haas Orthodontics	\$100.00
HHS Speech & Debate Team	Frederick Mark Jackson	\$100.00
HHS Speech & Debate Team	OEConnection, LLC	\$100.00
HHS Speech & Debate Team	JB Boutique, LLC	\$100.00
HHS Speech & Debate Team	Dr. Juliann Balski, DDS, Merit Dental	\$250.00
HHS Boys Soccer Club	Jeffrey Hill	\$300.00
HMS 6th Grade Camp	Middle School PTO	\$440.00
HMS Power of the Pen	Middle School PTO	\$400.00

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
ADDENDUM # II 19-11-126

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the attached requests for use of facilities and waive associated fees, with noted exceptions, as presented in Addendum # II.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 19-11-127

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the Lynn Mazur Nursing Services Agreement, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 19-11-128

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through J, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the MCECSC, as presented in Addendum # III.

RESIGNATION – CERTIFIED

Accepted the resignation of Norma Roessler, Granger Preschool Teacher, for the reason of retirement, effective at the end of the 2019/2020 school year.

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MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved the Maternity/Family Medical Leave request of Kelly Colabianchi, Hinckley Fifth Grade Teacher, effective with the birth of her child, (anticipated due date of March 27, 2020), with a return at the beginning of the 2020/2021 school year.

MATERNITY LEAVE – CLASSIFIED

Approved the Maternity Leave request of Tammy Heaton, High School Special Education Aide, effective with the birth of her child, (anticipated due date of November 9, 2019), with a return date of January 9, 2020.

RESOLUTION OF TERMINATION OF NON-CERTIFIED CONTRACT OF EMPLOYMENT – ADDENDUM # IV

Approved the Resolution of Termination of Non-Certified Contract of Employment, as presented in Addendum # IV.

RESIGNATION – CLASSIFIED

Accepted the resignation of the following individuals, as listed:

- Katie Anderson, Granger Aide, effective 11/15/19
- Diana Paul, Bus Driver, for reason of retirement, effective 4/1/20

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2019/2020 school year, as presented:

- Natalie Bode, Sharon PM Latchkey, effective 10/24/19
- Kimberly Diezman, Middle School Part Time 2nd Shift Custodian, effective 10/29/19
- Fallon Myers, Sharon Lunchtime Aide, effective 12/2/19
- Ashley Watts, Granger Lunchtime Aide, effective 11/25/19

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment, on an “as needed basis” for the 2019/2020 school year, as listed:

- Ermal Nikolla, Substitute Custodian
- Ashley Watts, Substitute Aide

EMPLOYMENT – ATHLETIC CAMPS/CLINICS

Employed the following individuals on an “as needed basis” for the 2019/2020 school year. (These wages are paid entirely from the respective sport’s club account):

- Jacob Brown Basketball Skills Camp \$50.00
- Brandon Day Basketball Skills Camp \$80.00
- Jack Leslie Basketball Skills Camp \$100.00

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EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2019/2020 school year, as listed:

Bob Buchanan	HS Asst Basketball Coach Boys – 14 yrs	\$6,727.00
Ted Chester	MS Head Basketball Coach Girls 8th – 2 yrs	\$3,737.00
Bruce Folkerth	HS Bowling Club Advisor – 0 yrs	\$2,029.00
Bill Haney	MS Asst Wrestling Coach	Volunteer
Jack Leslie	HS Asst Basketball Coach Boys – 4 yrs	\$5,446.00
Dan Mirman	HS Asst Wrestling Coach – 0 yrs	\$5,019.00
Daniel Norman	HS Asst Wrestling Coach	Volunteer
Carl Walcher	HS Asst Basketball Coach Girls – 9 yrs	\$6,300.00
Kevin Zywiec	HS Asst Wrestling Coach – 10 yrs	\$6,727.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:33 P.M.

President

Treasurer