

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 16, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:01 P.M.

Mr. Wolny, present; Mr. Houska, absent; Mr. Kelly, present; Mrs. Thomas, present; Dr. Christopher, present.

APPOINTMENT OF TREASURER PRO TEMPORE 20-11-119

Mrs. Thomas made a motion, seconded by Mr. Kelly, to appoint Mr. Wolny as Treasurer Pro Tempore for the November 16, 2020 Regular Board Meeting.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

The next regular meeting is scheduled to be held on December 14, 2020 at the High School Media Center at 7:00 P.M.

ADDITIONS, CORRECTIONS, AND/OR DELETIONS TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 20-11-120

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the minutes of the Regular Meeting held on October 19, 2020, as presented.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 20-11-121

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the October 2020 Financial Reports, as presented.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

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APPROVAL OF FISCAL YEAR 2021 AMENDED APPROPRIATIONS 20-11-122

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education amend the Fiscal Year 2021 Appropriations, as presented.

Treasurer Neil Barnes thanked Medina County for their generosity in allocating a portion of their federal CARES Act grant to the District to fund the purchase of three new electrostatic backpack sprayers to be used in the District's ongoing pandemic disinfection and sanitization efforts.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2021 FIVE-YEAR FORECAST 20-11-123

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Fiscal Year 2021 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2025, as presented.

Mr. Barnes presented the five-year forecast to the Board. From a revenue standpoint, he noted that forecast assumptions are slightly more conservative than has traditionally been the case due to the economic uncertainty surrounding the pandemic. Additionally, he emphasized the importance of renewing or replacing the emergency levy set to expire in 2021. This levy generates over \$4.6 million annually. From an expenditure standpoint, normal annual increases primarily driven by personnel costs are generally expected. However, it was noted that additional short-term costs have been incurred relative to COVID-19 and certain future operating cost increases (ex. utilities) are anticipated when the new elementary buildings open in FY 2022. In summary, while the District is in relatively good financial shape with healthy carryover cash reserves, deficit spending is expected to begin in the current fiscal year and additional revenue sources will need to be secured in the not too distant future.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Theresa Wright, Executive Director of the Highland Foundation, provided an update, which included giving thanks to the Highland staff for their participation in the annual employee giving campaign, announcing that the latest Highland Foundation annual report has been published, and sharing information about the very successful annual fundraising dinner and related events.

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OLD BUSINESS

None

NEW BUSINESS

APPROVAL OF REVISED BOARD OF EDUCATION POLICIES 20-11-124

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following revised Board of Education policies:

6114 Cost Principles - Spending Federal Funds
6325 Procurement - Federal Grants/Funds

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

SUPERINTENDENT'S AGENDA

SUPERINTENDENT'S UPDATE

Superintendent Catherine Aukerman provided an update to the Board. She briefly discussed the modified academic calendar for the current school year necessitated by the late start. She noted that the timing of quarter ends are altered from what most have become accustomed to (ex. 2nd quarter will not end at winter break). She shared that communications have gone out to families requiring that commitments/registrations be completed for the 2nd semester with regard to instructional delivery methods (i.e. option 1 - in-person learning or option 2 – VLA remote learning) by December 4. She indicated that families need only to complete this task if a change is being made. Absent a revised registration form, students will continue learning through their 1st semester option. Currently, there are over 600 students enrolled in the VLA. She cautioned that if too many of these students opt to return to in-person learning, the District would not be able to adhere to physical distancing guidelines. A hybrid learning model may need to be implemented. There could also be staffing implications. This is a big decision point for the District and until all of this information is known, the District is in a holding pattern. She asked for patience. Finally, Mrs. Aukerman provided detailed information regarding COVID-19 impacts, including case statistics, tracing and quarantining protocols, and safety measures. She thanked everyone for their diligence and efforts to keep the District's positivity stats relatively low. She urged continued caution and safety in and out of school to help keep the spread low.

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ACCEPTANCE OF DONATIONS 20-11-125

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/DESCRIPTION</u>
Hinckley Elementary	Hinckley PTO	\$459.25 for paint sets
Hinckley Elementary	Hinckley PTO	\$92.45 for 2-pocket folders
HMS Power of the Pen	HMS PTO	\$400.00

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 20-11-126

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the following request for use of facilities and waive associated fees, as listed:

Middle School

East Gym - Weekdays until 12/31, 6:15 PM - 9:00 PM - Highland Youth Boys Basketball, Jason Robertson

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 20-11-127

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the following contracts and/or agreements, items A and C, as presented:

- A. Ohio Department of Transportation - Developer Agreement State Route 94
- B. Ohio Department of Transportation - Developer Agreement State Route 3
- C. Power4Schools Renewal Agreement

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

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CONSENT AGENDA – PERSONNEL 20-11-128

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through I, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # I

Adopted the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

B. Maternity Leave - Certified

Approved the Maternity Leave Request of Rachel Riha, Special Education Aide, effective with the birth of her child (anticipated due date of 1/6/2021), with an anticipated return date of 2/17/2020.

C. Revision in Maternity Leave - Certified

Approved a revision in the Maternity/Family Medical Leave Request of Audrey Hinneberg, High School Social Studies Teacher, to extend her anticipated return date to 2/8/2021.

Approved a revision in the Maternity/Family Medical Leave Request of Carolyn Colbow, Middle School Guidance Counselor, to extend her anticipated return date to the 2021-2022 school year.

D. Employment – Classified

Employed the following individuals on one-year limited contracts of employment for the 2020-2021 school year, as listed:

1. Emily Forster, Sharon PM Latchkey Assistant, effective 10/14/2020
2. Luke Wagner, Online Special Education Paraprofessional, effective 11/9/2020

E. Reinstatement of Classified Employees from Reduction in Force (RIF) List

Reinstated Yvonne Hess, High School Cook, 3 hours per day, from the RIF list, effective 10/26/2020.

F. Classified Substitutes – 2020-2021 School Year

Employed the following individuals on one-year limited contracts of employment, on an “as needed” basis for the 2020-2021 school year, as listed:

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<u>Substitute Aide</u>	<u>Substitute Bus Driver</u>
Linda Goodwin	David Stinson
Cindy Brenstuhl	

G. Employment – Co-curricular/Supplemental – 2020-2021

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

1.	Jacob Brown	MS Head Basketball Coach Boys - 5 yrs	\$5,144.00
2.	Adam Cestaro	HS Head Basketball Coach Boys - 18 yrs	\$9,523.00
3.	Adam Cestaro	HS Intramural Basketball Boys - 18 yrs	\$3,393.00
4.	Adam Cestaro	HS Football Live Stream Announcer	\$40.00 per game
5.	Maria Davis	HS Sound & Lighting Technician-Student	\$10.00 per hour
6.	Emily Dunn	HS Sound & Lighting Technician-Student	\$10.00 per hour
7.	Andrew Dutt	HS Football Live Stream Announcer	\$40.00 per game
8.	Isabella Eshleman	HS Sound & Lighting Technician-Student	\$10.00 per hour
9.	Andras Fabian	HS Sound & Lighting Technician	\$20.00 per hour
10.	Bruce Folkerth	HS Bowling Club Supervisor - 1 yr	\$2,080.00
11.	Mariana Hardy	HS Sound & Lighting Technician	\$20.00 per hour
12.	Todd Hill	HS Asst Wrestling Coach - Volunteer	N/A
13.	Brianna Kean	HS Sound & Lighting Technician	\$20.00 per hour
14.	Gabe Kirik	HS Sound & Lighting Technician	\$20.00 per hour
15.	Tim Maxworthy	HS Head Wrestling Coach - 10 yrs	\$9,523.00
16.	Evan Micelli	HS Sound & Lighting Technician-Student	\$10.00 per hour
17.	Dan Mirman	HS Asst Wrestling Coach - 1 yr	\$5,144.00
18.	Bryan Mravec	HS Sound & Lighting Technician	\$20.00 per hour
19.	Dan Norman	HS Asst Wrestling Coach - Volunteer	N/A
20.	Dan Quallich	MS Asst Wrestling Coach - Volunteer	N/A
21.	Barney Shaw	HS Head Swim Club Coach - 1 yr	\$5,582.00
22.	Kevin Zywiec	HS Asst Wrestling Coach - 11 yrs	\$6,896.00

H. Employment - Supplemental

Employed the following individuals, whose wages are being paid by the College Board, as listed:

1. Daryn Archer, Advanced Placement Testing Coordination Services, \$345.00
2. Barb Killeen, Advanced Placement Testing Coordination Services, \$86.00

I. Resignation - Supplemental Contract

Accepted the resignation of Robert Buchanan, High School Boys Asst Basketball Coach, effective 11/2/2020.

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ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN
APPLICABLE.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 20-11-129

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education adjourn to
executive session to consider the appointment of a public official.

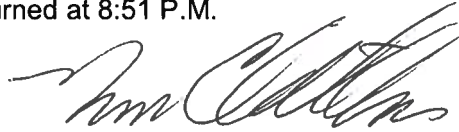
Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to executive session at 8:28 P.M.
The Board exited executive session at 8:50 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:51 P.M.



Board President



Treasurer