

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
SEPTEMBER 23, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

The Special Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next regular meeting will be held on October 21, 2019 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 19-09-98

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the minutes of the Regular Meeting held on August 26, 2019, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 19-09-99

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the August 2019 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2020 ANNUAL APPROPRIATIONS 19-09-100

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the Fiscal Year 2020 Annual Appropriations, as presented.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF STUDENT ACTIVITY PROGRAM PURPOSE, GOALS, AND BUDGET 19-09-101

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2020, as presented.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
SEPTEMBER 23, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

APPROVAL OF FUND TRANSFER 19-09-102

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the transfer of \$5,000 from the General Fund to the Speech & Debate Team Account (200-9227) for the purpose of funding team competition fees for the 2019-2020 school year.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO CREATE NEW FUND 19-09-103

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the creation of Fund 467 to account for Student Wellness and Success Funds provided by the State.

Mr. Barnes explained that Student Wellness and Success Funds are a new funding source that the State provided in the current biennial budget. The new fund 467 is required by the State to be created to account for these funds separately from other operating funds. The allowable uses for the funds are prescribed by the State. The District plans to use the funds primarily for mental health services. The funds are to be excluded from the five-year forecast because their continuation beyond the current budget is not known at this time.

Mrs. Aukerman added that the District will fund a full-time mental health liaison, who is a licensed social worker, and contracted through the ESC of Medina County. The District will also use a portion of the funds to pay for additional behavioral specialist services obtained through the ESC of Medina County.

Dr. Christopher expects that the District will evaluate the benefit derived from these positions to determine whether the expanded services will continue into the future with or without the new funding source.

Mr. Kelly added that the District may not have a choice in the future and that these are good uses for the funds.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO PROCEED WITH REFUNDING OF SERIES 2018A BONDS  
19-09-104

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the resolution providing for the issuance and sale of bonds in a maximum aggregate principal amount of \$54,680,000, for the purpose of refunding at a lower interest cost certain of the District's School Improvement Bonds, Series 2018A; authorizing and directing the call for optional redemption of the refunded bonds; authorizing the execution and delivery of a bond registrar agreement and a bond purchase agreement with respect to the refunding bonds, and an escrow agreement with respect to the refunding of the refunded bonds; and authorizing the preparation and use of an official statement relating thereto, as presented.

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
SEPTEMBER 23, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

Mr. Barnes noted that despite having just issued these bonds last spring, interest rates have swung substantially in the District's favor such that foregoing this opportunity now would not make financial sense. The refunding would need to be executed as a taxable issue because the five year call date has not yet been reached on the original bonds. Current projected gross savings exceed \$14 million. It may be up to three months before the District goes to market with the bonds due to the various steps that need to be completed, including the preparation of an Official Statement and a bond rating agency presentation.

Mr. Kelly said this is a lot of extra work, but our community will understand that our money is being managed in a way that we do all that we can to make sure we are saving the District and community as much money as we can.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL TO PROCEED WITH REFUNDING OF SERIES 2018B BONDS  
19-09-105

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the resolution providing for the issuance and sale of bonds in a maximum aggregate principal amount of \$5,640,000, for the purpose of refunding at a lower interest cost certain of the District's School Improvement Bonds, Series 2018B; authorizing and directing the call for optional redemption of the refunded bonds; authorizing the execution and delivery of a bond registrar agreement and a bond purchase agreement with respect to the refunding bonds, and an escrow agreement with respect to the refunding of the refunded bonds; and authorizing the preparation and use of an official statement relating thereto, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Dr. Christopher said the school year is off to a great start. In reference to the State report card results, he said Highland has a positive trend that has been evident for many years with a goal to continuously improve. He personally commended and congratulated the administrative team, leadership in each of the buildings, teachers, counselors and support staff, students and parents. He analogized that this is a team sport and the success that Highland continues to experience does not happen by accident. Holding people to high standards and getting the right people who are accountable to a shared mission and vision for excellence in the academic program is all part of the plan.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Mr. Richard Pearl, Hinckley resident and representative of 350 Hinckley, provided a handout to the Board in which questions were posed and suggestions offered regarding the current design for the new Hinckley Elementary. In the letter, a request was made to consider a straight south wall with a simple shed roof to enhance security and accommodate as many solar panels in the future as possible.

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
SEPTEMBER 23, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

Tiffany Shelton, Planning and Program Director for the Medina County ADAMH Board, shared information about the organization's levy request on the upcoming November 5<sup>th</sup> ballot.

NEW BUSINESS

BUILDING PROJECT UPDATE – GPD ARCHITECTS

Mrs. Aukerman introduced Rodwell King from GPD Group who provided an update on the building project. He noted that the project is progressing nicely as evidenced by the commencement of the construction document phase. Joe Swantek from Hammond Construction also shared that early sitework for the new Granger Elementary is set to begin in the next few weeks.

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

PRESENTATION

SOCIAL EMOTIONAL LEARNING PROGRAM – LAURIE BOEDICKER

Laurie Boedicker, Director of Curriculum and Instruction, provided a presentation about the District's social emotional learning program, which continues to be an area of emphasis.

Dr. Christopher wants to emphasize to parents and the community how these wraparound services supplement the academic program.

HIGH SCHOOL OUT-OF-STATE TRIP 19-09-106

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the High School Ski Club Day Trip to Holiday Valley in Ellicottville, New York on Saturday, February 1, 2020, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 19-09-107

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HHS Speech & Debate	Nat'l Speech & Debate Assn.	\$200.00
HHS Speech & Debate	Rosalind Gallaspie	\$500.00
HHS Wrestling Program	Highland Youth Wrestling	2 ipads
HHS Basketball Program	Keith & Karen Heichel	\$130.00
Highland Transportation	Lucy McElwain	10 Staff Room Chairs
Granger Elementary	Rosalind Gallaspie	\$500.00
Granger Elementary	Don & Carol Baker	\$600.00/Magical Theatre Program
Sharon Elementary	River Valley Paper Co, Inc.	\$18.58/Recycling Commission

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
SEPTEMBER 23, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

Sharon Elementary	Sharon Community Trust	\$4,000.00/Leadership Grant
Hinckley Elementary	Bob Gillingham & Brooklyn Exchange Club	\$150.00/Playground Bench

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
19-09-108

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

GRANGER ELEMENTARY

- GE Softball Field – Sundays – 8/8/19, 8/15/19 & 8/22/19 – 10:00 A.M. – 3:00 P.M. – Softball Practice – Diamond Chix – Tracy Crandall
- GE Sports Field – Sundays – 9/29/19 through 11/3/19 – 1:00 P.M. – 3:00 P.M. – Highland Lacrosse Club – Mark Przybysz

HINCKLEY ELEMENTARY

- HE Cafeteria – Wednesday – 8/21/19 – 6:30 P.M. – 8:00 P.M. – Girl Scout Troop 91092 Parent Meeting – Melissa Pattison

FEES NOT WAIVED

- MS & GE Sports Fields – 4/13/10 through 5/21/19 – 6:00 P.M. – 8:00 P.M. – Highland Lacrosse Club – Mark Przybysz
- HS Tennis Courts – Saturday – 9/14/19 – 8:30 A.M. – 5:00 P.M. – USTA Tennis Tournament – NEO Tennis Association – Derek Kohanski
- MS West Gym – Thursdays – 12/5/19 through 3/19/20 – 7:00 P.M. – 9:30 P.M. – Men's Basketball – David Haller

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 19-09-109

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements, items A through F, as presented:

- STEPS Educational Group Contracts
- Intervention for Peace (IFP) Agreement
- Transportation Reimbursement Agreement
- Musical Theater Project Agreement
- Kathalee Brashares – EMIS Consulting Services
- Swank Movie Licensing – Public Performance Site Licensing

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
SEPTEMBER 23, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

CONSENT AGENDA – PERSONNEL 19-09-110

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through I, as presented:

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # I

Adopted the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the MCECSC, and presented in Addendum #I.

REVISION IN MATERNITY LEAVE – CERTIFIED

Approved a revision in the Maternity Leave Request of Kristen Robinson, Hinckley First Grade Teacher, resulting in a return date of September 30, 2019.

RETIREMENT – EXEMPT

Accepted the resignation of Cynthia Brenstuhl, Assistant to the Treasurer, for the reason of retirement, effective December 31, 2019.

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for Nick Boriska, from High School 2<sup>nd</sup> Shift Custodian to High School 2<sup>nd</sup> Shift Building Manager, effective September 3, 2019.

UNPAID MEDICAL LEAVE – CLASSIFIED

Approved the Unpaid Medical Leave request of Sheila Drollinger, Bus Driver, effective September 9, 2019, returning January 6, 2020.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment for the 2019/2020 school year, as listed:

- Tina Castelli, Sharon Student Specific Special Education Aide, effective 8/26/19
- Bailie Cook, Sharon PM Latchkey, effective 9/12/19

CLASSIFIED SUBSTITUTES – 2019/2020 SCHOOL YEAR

Employed Makayla Brown, Substitute Aide, on a one-year limited contract of employment, on an as needed basis, for the 2019/2020 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2019/2020 school year, as listed:

Stephanie Abatangelo	National Testing Proctor	\$25.00 per hour
Daryn Archer	HS Asst Cheerleading Advisor – 1 yr	\$2,029.00
Lisa Bogdanski	MS Tennis Club Advisor – 0 yrs	\$1,602.00
Brian Borla	MS Asst Football Coach	Volunteer
Kimberly Bowers	National Testing Proctor\$	25.00 per hour
Tom Csanyi	MS Asst Football Coach – 0 yrs	\$2,883.00
Kelly D’Annolfo	MS Chess Club Advisor	\$500.00
Amy Dean	HS Fall Faculty Manager ½ time – 4 yrs	\$3,363.50
Amy Dean	HS Winter Faculty Manager – 4 yrs	\$3,310.00
John Dunning	MS Asst Football Coach – 4 yrs	\$3,310.00

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
SEPTEMBER 23, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

Robyn Eastman	HS Fall Faculty Manager – 7 yrs	\$7,582.00
Jordan Gribble	HS Asst Football Coach – 4 yrs	\$5,446.00
Mariana Hardy	National Testing Proctor	\$25.00 per hour
Rick Holland	HS Asst Soccer Coach Girls – 2 yrs	\$4,592.00
Ashley Kwiatkowski	MS Cheerleading Advisor – 3 yrs	\$2,456.00
Amy Lyon	HS Cheerleading Advisor – 14 yrs	\$6,300.00
Mandi Myser	MS Head Volleyball 7th – 4 yrs	\$4,165.00
Mandi Myser	MS Faculty Manager – 5 yrs	\$5,019.00
Chris Schaefer	HS Asst Soccer Coach Boys – 0 yrs	\$4,592.00
Brent Shaeffer	MS Yearbook Advisor – 3 yrs	\$2,456.00
Madison Shaffer	HS Asst Band Director – 0 yrs	\$4,165.00
Tim Snook	MS Faculty Manager – 16 yrs	\$5,446.00
Theo Verginis	HS Asst Soccer Coach Boys	Volunteer
Justin White	HS Asst Band Director – 0 yrs	\$4,165.00
Patricia Wise	National Testing Proctor	\$25.00 per hour
Dawn Zorn	HS Spring Faculty Manager – 5 yrs	\$4,165.00

EMPLOYMENT – CONSULTING SERVICES

Employed John Deuber as an Ohio Teacher Evaluation System (OTES) credentialed evaluator for the 2019/2020 school year, on an as needed basis.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:54 P.M.

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President

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Treasurer