I. Call to Order and Roll Call by the President Pro Tempore

II. Pledge of Allegiance

III. Administer Oath of Office to Newly Elected Board Members

IV. Nomination and Election of Officers

A. President pro-tempore accepts nominations for Board President, closes nominations, and takes a roll call vote to elect Board President.

I, ________________, wish to nominate __________________________ as President of the Highland Local School District Board of Education for the 2016 calendar year.

Moved by ____________________, seconded by ____________________ to close nominations and vote to elect the Board President.

The Highland Local School District Board President is ____________.

B. The President pro-tempore accepts nominations for Board Vice-President, closes nominations, and takes a roll call vote to elect Board Vice-President.

I, ____________________, wish to nominate __________________________ as Vice-President of the Highland Local School District Board of Education for the 2016 calendar year.

Moved by ____________________, seconded by ____________________ to close nominations and vote to elect the Board Vice-President.

The Highland Local School District Board Vice-President is ____________.

C. Appoint member to serve as OSBA Legislative Liaison for 2016

D. Appoint member to serve as OSBA Student Achievement Liaison for 2016

E. Appoint member to serve as Board Liaison to the Highland Foundation
V. Appointment of Legal Counsel for the ensuing school year

It is recommended that the Board of Education appoint the following Legal Counsel for the ensuing school year:

A. Smith Peters Kalail Co., L.P.A.
B. McGown & Markling Co., L.P.A.
C. Scott Scriven, LLP
D. Squire, Patton & Boggs, LLP
E. Ennis Britton Co., LPA

VI. Establish Meeting Dates/Sites

The Board needs to establish a date, time and place for its' regular monthly meetings.

The following schedule is suggested:

<table>
<thead>
<tr>
<th>Monday</th>
<th>HHS</th>
<th>6:00 PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>January 13</td>
<td></td>
</tr>
<tr>
<td>Monday</td>
<td>February 22</td>
<td>MCCC</td>
</tr>
<tr>
<td>Monday</td>
<td>March 14</td>
<td>HHS</td>
</tr>
<tr>
<td>Monday</td>
<td>April 18</td>
<td>HHS</td>
</tr>
<tr>
<td>Monday</td>
<td>May 16</td>
<td>HHS</td>
</tr>
<tr>
<td>Monday</td>
<td>June 20</td>
<td>HHS</td>
</tr>
<tr>
<td>Monday</td>
<td>July 18</td>
<td>HHS</td>
</tr>
<tr>
<td>Monday</td>
<td>August 15</td>
<td>HHS</td>
</tr>
<tr>
<td>Monday</td>
<td>September 19</td>
<td>HHS</td>
</tr>
<tr>
<td>Monday</td>
<td>October 17</td>
<td>HHS</td>
</tr>
<tr>
<td>Monday</td>
<td>November 21</td>
<td>HHS</td>
</tr>
<tr>
<td>Monday</td>
<td>December 12</td>
<td>HHS</td>
</tr>
</tbody>
</table>

It is recommended that the Board of Education approve the suggested schedule for calendar year 2016.

VII. Federal Programs

It is recommended that the Highland Board of Education will participate in all applicable Federal Programs for FY17. The Superintendent is to be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY17.

VIII. Tax Advancements

It is recommended that the Treasurer be authorized to apply to the Medina County Auditor for tax advancements as available throughout calendar year 2016.

IX. Public Records Training

It is recommended that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by Law.
X.  Service Fund

   It is recommended that a Board of Education establish a Service Fund in accordance with ORC 3315.15.

XI.  Adjourn
HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JANUARY 13, 2016
HIGH SCHOOL MEDIA CENTER
6:00 PM

AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – February 22, 2016 – Medina County Career Center – 6:30 PM

III. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

IV. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on December 14, 2015, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the December 2015 Financial Reports, as presented.

C. Approval of Fiscal Year 2016 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum #1.

D. Approval of 2017 Alternative Tax Budget

It is recommended that the Board of Education approve the Fiscal Year 2017 Alternative Tax Budget, as presented.

E. Adoption of Amended 457 Deferred Compensation Plan Documents

It is recommended that the Board of Education approve and adopt the Amended 457 Deferred Compensation Plan Documents provided by Security Benefit, as presented.

F. Establishment of New Fund/Special Cost Center

It is recommended that the Board of Education approve the establishment of the following fund/special cost center:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Special Cost Center</th>
<th>Description/Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>003</td>
<td>9300</td>
<td>Permanent Improvement–Athetic Complex</td>
</tr>
</tbody>
</table>

G. Stark County COG Health Insurance Bronze Plan – Discussion Item
V. Board Members' Agenda Items

VI. Hearing of Individuals and/or Delegation Representatives

VII. New Business

VIII. Old Business

IX. Superintendent's Agenda

A. School Board Recognition Month

B. Approval of Bus Specifications/Authorization to Bid – James Reusch

It is recommended that the Board of Education approve the bus specifications and grant authorization to accept bids, as presented.

C. Resolution – Payment in Lieu of Transportation – Addendum # II

It is recommended that the Board of Education approve the Resolution for Payment in Lieu of Transportation, as presented.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hinckley Elementary</td>
<td>Hinckley PTO</td>
<td>Books for 2nd Grade /$159.84</td>
</tr>
<tr>
<td>Hinckley Elementary</td>
<td>Hinckley PTO</td>
<td>Positive Reinforcement Buttons/$556.60</td>
</tr>
<tr>
<td>Hinckley Elementary</td>
<td>Sherwin Williams</td>
<td>Positive Reinforcement Hats/$250.00</td>
</tr>
<tr>
<td>HHS Speech &amp; Debate Team</td>
<td>Levan Properties</td>
<td>$50.00</td>
</tr>
<tr>
<td>Highland Athletic Department</td>
<td>Highland Boosters</td>
<td>Uniforms/$17,888.40</td>
</tr>
<tr>
<td>Highland Athletic Department</td>
<td>Highland Boosters</td>
<td>Membership Incentives/$7,425.00</td>
</tr>
<tr>
<td>HS Rugby Team</td>
<td>Highland Boosters</td>
<td>$300.00</td>
</tr>
<tr>
<td>Highland Athletic Department</td>
<td>Highland Boosters</td>
<td>Pitching Mound Renovation/$897.50</td>
</tr>
<tr>
<td>Highland Athletic Department</td>
<td>Highland Boosters</td>
<td>Tournament &amp; State Costs/$521.72</td>
</tr>
<tr>
<td>Athletic Complex Coach Office</td>
<td>Highland Boosters</td>
<td>HD Projector &amp; Screen/$778.00</td>
</tr>
</tbody>
</table>

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

**High School**
- HS Gym – Saturday – 3/19/16 – 5:00 PM – 8:30 PM – Heartbeats
  Jump Rope Team Community Show – Cathy Sheridan
- HS Cafeteria – Saturdays – 1/9/16, 2/13/16, 2/27/16, 3/15/16, 3/19/16, 4/9/16, 4/23/16 & 5/14/16 – 10:00 AM – 11:00 AM – Highlanders 4-H Club Meetings – Tina McKeen

**Granger Elementary**
- GE Cafeteria – Thursday – 1/14/16 – 7:00 PM – 8:00 PM – Science Olympiad Meeting – Holly Kildoo
CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through D, as presented:

A. Daikin Inspection Service Agreement
B. Davis Water Treatment, Inc. Agreement
C. W. W. Williams Service Agreement
D. Scherb’s Landscaping Services Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through G, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # III

   It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

B. Retirement – Administration

   It is recommended that the Board of Education accept the resignation of James Reusch, Director of Operations, for the reason of retirement, effective April 1, 2016.

C. Retirement – Exempt

   It is recommended that the Board of Education accept the resignation of Kenneth Codding, Maintenance Assistant, for the reason of retirement, effective April 1, 2016.

D. Retirement – Classified

   It is recommended that the Board of Education accept the resignation of following individuals for the reason of retirement, as listed:

   1. Lori Cox, Sharon Elementary Office Aide, effective June 1, 2016
   2. Phyllis Kulbis, Middle School Secretary, effective July 1, 2016

E. Maternity/Family Medical/Parental Leave – Certified

   It is recommended that the Board of Education approve the Maternity Leave request of Lauren Meyers, Sharon Elementary Kindergarten Teacher, effective with the birth of her child, (anticipated due date of 4/18/16), followed by Family Medical Leave and Parental Leave, with a return date of 1/3/17.
F. Employment – Classified Substitute

It is recommended that the Board of Education employ Lisa Chapman, as a substitute cook, on a limited contract of employment, on an “as needed basis” for the remainder of the 2015/2016 school year.

G. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment for the 2015/2016 school year, as listed:

1. Bob Berry  
   HS Asst Track Coach Boys – 26 yrs  
   $5,750.00
2. Amanda Corrigan  
   HS Asst Track Coach Girls – 0 yrs  
   $4,191.00
3. Ty Damon  
   HS Asst Tennis Coach Boys ½ time – 14 yrs  
   $2,468.00
4. Rob Gilbert  
   MS Asst Track Coach Boys – 1 yr  
   $2,831.00
5. Bonnie Gomez  
   MS Head Track Coach Girls – 1 yr  
   $3,411.00
6. Ben Stobbs  
   HS Asst Baseball Coach – 13 yrs  
   $5,750.00
7. Josh Victor  
   HS Head Track Coach Boys – 23 yrs  
   $6,529.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

X. Executive Session

To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and to consider employment of public officials.

XI. Adjourn
<table>
<thead>
<tr>
<th>Fund Description</th>
<th>USAS Fund Number</th>
<th>Total Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Retirement</td>
<td>002</td>
<td>2,552,300.00</td>
</tr>
<tr>
<td>Permanent Improvement</td>
<td>003</td>
<td>700,000.00</td>
</tr>
<tr>
<td>Building Fund</td>
<td>004</td>
<td>153,300.00</td>
</tr>
<tr>
<td>Food Service</td>
<td>006</td>
<td>1,221,180.00</td>
</tr>
<tr>
<td>Expendable Trusts</td>
<td>007</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Non-Expendable Trusts</td>
<td>008</td>
<td>3,100.00</td>
</tr>
<tr>
<td>Uniform School Supplies</td>
<td>009</td>
<td>100,000.00</td>
</tr>
<tr>
<td>Internal Services Rotary</td>
<td>014</td>
<td>77,450.00</td>
</tr>
<tr>
<td><strong>Emergency Levy Fund</strong></td>
<td><strong>016</strong></td>
<td><strong>5,194,885.00</strong></td>
</tr>
<tr>
<td>Public School Support</td>
<td>018</td>
<td>85,100.00</td>
</tr>
<tr>
<td>Local Grants</td>
<td>019</td>
<td>130,000.00</td>
</tr>
<tr>
<td>Special Enterprise Fund (Latchkey / Comm Ed)</td>
<td>020</td>
<td>235,000.00</td>
</tr>
<tr>
<td>Agency Fund - OHSAA Tournaments</td>
<td>022</td>
<td>25,000.00</td>
</tr>
<tr>
<td>Underground Storage Tank</td>
<td>031</td>
<td>-</td>
</tr>
<tr>
<td>Capital Grants (Sales Tax Fund)</td>
<td>071</td>
<td>1,900,000.00</td>
</tr>
<tr>
<td>Student Managed Activities</td>
<td>200</td>
<td>285,000.00</td>
</tr>
<tr>
<td>District Managed Activities</td>
<td>300</td>
<td>250,000.00</td>
</tr>
<tr>
<td>Auxiliary Services</td>
<td>401</td>
<td>93,862.14</td>
</tr>
<tr>
<td>SchoolNet Data Communications</td>
<td>451</td>
<td>9,000.00</td>
</tr>
<tr>
<td>Race to the Top</td>
<td>506</td>
<td>-</td>
</tr>
<tr>
<td>IDEA Part B - Special Education Grants</td>
<td>516</td>
<td>628,772.36</td>
</tr>
<tr>
<td>Title III - Limited English Proficiency</td>
<td>551</td>
<td>2,987.84</td>
</tr>
<tr>
<td>Title I Disadvantaged Children Grant</td>
<td>572</td>
<td>202,042.72</td>
</tr>
<tr>
<td>Early Childhood Special Education Grant</td>
<td>587</td>
<td>9,037.71</td>
</tr>
<tr>
<td>Improving Teacher Quality Grant</td>
<td>590</td>
<td>42,012.71</td>
</tr>
<tr>
<td><strong>Total All Funds</strong></td>
<td></td>
<td><strong>37,976,892.48</strong></td>
</tr>
</tbody>
</table>
RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION

BE IT RESOLVED that the Highland Local Board of Education, Medina County, Ohio, has established that the attached list of students are eligible to receive Transportation in compliance with the Ohio Revised Code, State Board of Education standards, and District policy.

BE IT FURTHER RESOLVED the Highland Local Board of Education decrees that such service by school conveyance is impractical, and hereby agrees to pay the parent or guardian of said pupil (in lieu of providing such service) an amount which will not exceed the State average cost to transport all pupils in the State the preceding year.

1. Grace Ellis  
   Northside Christian Academy  
   Grade 4
2. Julian Farian  
   Old Trail  
   Grade 2
3. Livia Farian  
   Old Trail  
   Grade K
4. Rebecca Nuyyen  
   Parma Heights Christian Academy  
   Grade 6
Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio  44256-2270

Listings Dated 12/11/2015  
Highland Local Schools - Certified Substitute/Tutor Listing - Active

Andria Booth  
David Guseman  
Donald Henderson  
James Lloyd  
Michael O'Connor  
David Rice

Listings Dated 12/18/15  
Highland Local Schools - Certified Substitute/Tutor Listing - Active

Steven Cavett  
Robert Kelly  
Kelli Pariano  
Joshua Weinberger

Listings Dated 1/8/16  
Highland Local Schools - Certified Substitute/Tutor Listing - Active

Jennifer Coppolino  
Joe Manos  
Kara Moir  
Holly Norton  
Melissa K. Smith  
Laura Stopper
AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – March 14, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer
   A. Approval of Minutes
      It is recommended that the Board of Education approve the Minutes of the Organizational Meeting and Regular Meeting held on January 13, 2016, as presented.
   B. Approval of Monthly Financial Reports
      It is recommended that the Board of Education approve the January 2016 Financial Reports, as presented.
   C. Approval of Fiscal Year 2016 Amended Appropriations
      It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # 1.
   D. Approval of Bus Bid
      It is recommended that the Board of Education approve the bid placed by Rush Truck Centers of Ohio for new school buses pursuant to the specifications adopted at the January 13, 2016 Regular Board Meeting, as presented.
   E. Authorization to Advertise and Accept Bids
      It is recommended that the Board of Education grant authorization to advertise and accept bids in relation to the removal and replacement of three existing retaining walls at Highland High School per the specifications, as presented.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business
X. Superintendent's Agenda

A. Resolution of Intent to Participate in the OSFC Expedited Local Partnership Program – Addendum # II

It is recommended that the Board of Education approve the Highland Local School District's participation in the OSFC Expedited Local Partnership Program.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highland Local Schools</td>
<td>Highland Choir Boosters</td>
<td>$330.00/Musical Accompaniment</td>
</tr>
<tr>
<td>Highland Local Schools</td>
<td>Highland Choir Boosters</td>
<td>$400.00/OMEA Music Conference</td>
</tr>
<tr>
<td>Highland Local Schools</td>
<td>Highland Youth Wrestling</td>
<td>$5,000.00/Wrestling Mats</td>
</tr>
<tr>
<td>Hinkley Elementary</td>
<td>Hinkley PTO</td>
<td>$340.00/Read-A-Thon Contest</td>
</tr>
<tr>
<td>Hinkley Elementary</td>
<td>Hinkley PTO</td>
<td>$595.00/Program Assembly</td>
</tr>
<tr>
<td>Hinkley Elementary</td>
<td>Hinkley PTO</td>
<td>$200.00/After School Movie Program</td>
</tr>
<tr>
<td>Hinkley Elementary</td>
<td>Michelle Kowalsky</td>
<td>$35.00/ After School Movie Program</td>
</tr>
</tbody>
</table>

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Wednesday – 2/17/16 – 4:45 PM – Highland Youth Wrestling Banquet – Melissa Vazsonyi
- HS Auditorium – Thursday, Friday & Saturday – 2/11/16 – 2/13/16 – 6:00 PM – 10:00 PM – Winter Main Stage Play – Thespians – Mariana Hardy
- HS Cafeteria – Tuesdays – 4/12/16, 5/12/16, 9/6/16, 10/4/16, 11/8/16, 12/13/16 & 1/10/17 – 7:00 PM – 8:00 PM – Highland Football Moms – Angela Sube
- HS Cafeteria – Thursdays – 1/28/16, 2/4/16 & 2/11/16 – 4:00 PM – 6:00 PM – Boys Basketball Dinners – Anka Wiencek
- HS Stadium Track – Friday – 4/1/16 – 6:00 PM – 9:00 PM – Highland Buzzards Rugby Club Fundraiser – Jacqueline Kubicki

Granger Elementary


Hinkley Elementary

- HE Cafeteria & Gym – Friday – 2/26/16 – 4:30 PM – 9:30 PM – Father/Daughter Dance – Hinkley PTO – Laura Keeling

Sharon Elementary

Fees Not Waived

- HS Gym – Tuesday, Wednesday & Thursday – 2/23/16, 2/24/16 & 2/25/16 – 7:00 PM – 9:00 PM – PCVC Instructional Volleyball – Mark Ulrich
- HS Auditorium/Black Box/Band Room – Saturday & Sunday – 2/27/16 & 2/28/16 – 7:00 AM – 8:00 PM – Performing Arts Convention – Turn It Around Tour – Liz Catterlin
- HS Gym & Auxiliary Gym – Friday – 4/22/16 – 6:30 PM – 11:00 PM & Saturday – 4/23/16 – 7:30 AM – 11:00 PM – Northeast Ohio Basketball Association Tournament – Dru Joyce
- HS Auditorium – Wednesday – 4/20/16 – 6:30 PM – 9:30 PM - Medina Community Band Association Concert – Gail Sigmund
- HE Gym – Various Tuesdays & Thursdays – March through May 2016 – 6:00 PM – 9:00 PM – NEO Fury Basketball Practice – Dale Tittle
- MS East Gym – Wednesdays – 3/2/16 – 5/25/16 – 7:00 PM – 9:00 PM – Ohio Shooting Stars AAU Basketball – Ed Heben
- HE Gym/Cafeteria/Kitchen/Room 209/Art Room – Saturday – 3/19/16 – 7:00 AM – 1:00 PM – Sunday – 3/20/16 – 5:30 AM – 4:30 PM – Hinckley Buzzard Day – Chamber of Commerce – Martha Catherwood
- HE Gym – Tuesday – 3/16/16 & 4/12/16 – 7:00 PM – 9:00 PM – Air Force AAV Basketball Practice – Brent Mannin
- SE Gym – Friday – 3/11/16 – 5:00 PM – 8:00 PM & Saturday – 3/12/16 – Noon – 5:00 PM – Pinewood Derby for Cub Scouts – Kevin Averbach

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through E, as presented:

A. Medina County Educational Service Center Agreement 2016/2017

B. Mann Architects – Professional Services Contract

C. College Credit Plus Partnership with Cuyahoga Community College

D. College Credit Plus and MyUniversity Guarantee with Lorain County Community College

E. College Credit Plus and The University of Akron

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through I, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.
B. Retirement – Exempt

It is recommended that the Board of Education accept the resignation of Sherri Gager, Treasurer’s Assistant, for the reason of retirement, effective March 1, 2016.

C. Employment – Exempt

It is recommended that the Board of Education employ Kay Makishi, as Treasurer’s Assistant, on a limited one-year contract of employment, effective 3/7/16.

D. Employment – Consulting Services

It is recommended that the Board of Education employ Sherri Gager and James Reusch, for consulting services to the Highland Local School District, on an hourly basis, as presented.

E. Revision of Job Descriptions - Supervisors

It is recommended that the Board of Education adopt the revised job descriptions for Transportation Supervisor and Maintenance Supervisor, as presented.

F. Revision of Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve a revision in the Maternity/Family Medical Leave of Annie Crawford, Hinckley Physical Education Teacher, resulting in a return date of March 29, 2016.

G. Employment – Classified

It is recommended that the Board of Education employ Terri Humphrey, as Middle School Head Cook, on a limited one-year contract of employment, Step 0/0 years’ experience, 5.75 hours per day, effective 2/22/16.

H. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2015/2016 school year, as listed:

1. Nicole Carsten, Substitute Custodian, effective 2/17/16
2. Branden Hartshorn, Substitute Bus Driver, effective 2/22/16
3. Jennifer Horton, Substitute Cook, effective 2/12/16
4. Joseph Powell, Substitute Bus Driver, effective 2/18/16
5. Lorie Strand, Substitute Bus Driver, effective 2/22/16
I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2015/2016 school year, as listed:

1. Brent Belsole  HS Asst Softball Coach – 2 yrs  $4,191.00
2. David Gelhar  HS Asst Track Coach Girls – 5 yrs  $5,360.00
3. Rob Gilbert  MS Head Track Coach Boys – 2 yrs  $3,411.00
4. John Hopkins  HS Asst Track Coach Girls – 9 yrs  $5,360.00
5. James Kenney  MS Asst Track Coach Boys – 10 yrs  $4,191.00
6. Paul Lushes  HS Head Track Coach Girls – 19 yrs  $6,529.00
7. Paul Lushes  HS Asst Track Coach – 19 yrs  Volunteer
8. Andrew Lynden  HS Asst Track Coach Girls – 14 yrs  $5,750.00
9. Martin Ryan  HS Asst Track Coach Girls – 22 yrs  $5,750.00
10. Tim Snook  MS Asst Track Coach Boys – 6 yrs  $3,801.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn
<table>
<thead>
<tr>
<th>Fund Description</th>
<th>USAS Fund Number</th>
<th>Total Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Retirement</td>
<td>002</td>
<td>25,577,300.00</td>
</tr>
<tr>
<td>Permanent Improvement</td>
<td>003</td>
<td>700,000.00</td>
</tr>
<tr>
<td>Building Fund</td>
<td>004</td>
<td>153,300.00</td>
</tr>
<tr>
<td>Food Service</td>
<td>006</td>
<td>1,221,180.00</td>
</tr>
<tr>
<td>Expendable Trusts</td>
<td>007</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Non-Expendable Trusts</td>
<td>008</td>
<td>3,100.00</td>
</tr>
<tr>
<td>Uniform School Supplies</td>
<td>009</td>
<td>100,000.00</td>
</tr>
<tr>
<td>Internal Services Rotary</td>
<td>014</td>
<td>77,450.00</td>
</tr>
<tr>
<td><strong>Emergency Levy Fund</strong></td>
<td>016</td>
<td>5,194,885.00</td>
</tr>
<tr>
<td>Public School Support</td>
<td>018</td>
<td>103,800.00</td>
</tr>
<tr>
<td>Local Grants</td>
<td>019</td>
<td>130,000.00</td>
</tr>
<tr>
<td>Special Enterprise Fund (Latchkey / Comm Ed)</td>
<td>020</td>
<td>235,000.00</td>
</tr>
<tr>
<td>Agency Fund - OHSAA Tournaments</td>
<td>022</td>
<td>25,000.00</td>
</tr>
<tr>
<td>Underground Storage Tank</td>
<td>031</td>
<td>-</td>
</tr>
<tr>
<td>Capital Grants (Sales Tax Fund)</td>
<td>071</td>
<td>1,900,000.00</td>
</tr>
<tr>
<td>Student Managed Activities</td>
<td>200</td>
<td>285,000.00</td>
</tr>
<tr>
<td>District Managed Activities</td>
<td>300</td>
<td>260,000.00</td>
</tr>
<tr>
<td>Auxiliary Services</td>
<td>401</td>
<td>93,862.14</td>
</tr>
<tr>
<td>SchoolNet Data Communications</td>
<td>451</td>
<td>9,000.00</td>
</tr>
<tr>
<td>Race to the Top</td>
<td>506</td>
<td>-</td>
</tr>
<tr>
<td>IDEA Part B - Special Education Grants</td>
<td>516</td>
<td>628,772.36</td>
</tr>
<tr>
<td>Title III - Limited English Proficiency</td>
<td>551</td>
<td>2,987.84</td>
</tr>
<tr>
<td>Title I Disadvantaged Children Grant</td>
<td>572</td>
<td>202,042.72</td>
</tr>
<tr>
<td>Early Childhood Special Education Grant</td>
<td>587</td>
<td>9,037.71</td>
</tr>
<tr>
<td>Improving Teacher Quality Grant</td>
<td>590</td>
<td>42,012.71</td>
</tr>
<tr>
<td><strong>Total All Funds</strong></td>
<td></td>
<td>61,410,592.48</td>
</tr>
</tbody>
</table>
RESOLUTION OF INTENT TO PARTICIPATE IN THE
OHIO SCHOOL FACILITIES COMMISSION
EXPEDITED LOCAL PARTNERSHIP PROGRAM

WHEREAS, the Highland Local School District intends to participate in the Expedited Local Partnership Program as outlined in S.B. 272, and

WHEREAS, the Highland Local School District is planning to expend local resources to achieve a separate and distinct part of an overall master facilities plan of the school district’s facility needs, as prepared in conjunction with the Ohio School Facilities Commission, that is either new construction or major repairs, and

WHEREAS, the Highland Local School District Board of Education intends to move forward with a ballot issue and/or apply other local resources at a date to be determined in the future.

NOW, THEREFORE, BE IT RESOLVED by the Highland Local School District Board of Education, Medina County, Ohio that the School District declares its intention to participate in the Expedited Local Partnership Program.

Dated this 22nd day of February 2016

______________________________
President, Board of Education

______________________________
Treasurer, Board of Education

______________________________
Superintendent of Schools
Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio  44256-2270

Listings Dated 1/15/2016  
Highland Local Schools - Certified Substitute/Tutor Listing - Active  
Krista Aciero  Joyce Kapui  
Michael Courey  Jessica Loyer  
Allan Davis  Emily Myers  
Julianne Finley

Listings Dated 1/21/16  
Highland Local Schools - Certified Substitute/Tutor Listing - Active  
Carol Clifford  Raymond Lurtz  
John Connors  Alexandra Richards  
Nicholas Hartkop  Robert Ronsky

Listings Dated 1/29/16  
Highland Local Schools - Certified Substitute/Tutor Listing - Active  
Judith Weinerman  
Kathryn Witmer

Listings Dated 2/5/16  
Highland Local Schools - Certified Substitute/Tutor Listing - Active  
Jessica Accord  Barbara Taylor  
Corena Boccaccio  Andrew Wolfe  
William Carangio

Listings Dated 2/12/16  
Highland Local Schools - Certified Substitute/Tutor Listing - Active  
Mary Clippinger  
Antoinette Brant  
Brett Hewitt

Listings Dated 2/19/16  
Highland Local Schools - Certified Substitute/Tutor Listing - Active  
Paige Blankenship  Richard Manco III  
Jessica Hirz  Michael Robinson  
Andrew Long  Kelsey Stitt
HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MARCH 14, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – April 18, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer
   A. Approval of Minutes
      It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on February 22, 2016, as presented.
   B. Approval of Monthly Financial Reports
      It is recommended that the Board of Education approve the February 2016 Financial Reports, as presented.
   C. Acceptance of 2017 Tax Rates and Amounts
      It is recommended that the Board of Education approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, as presented in Addendum #1.

VI. Board Members’ Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent’s Agenda
   A. Acceptance of Foreign Exchange Student
      It is recommended that the Board of Education accept Sophie Ueter as a Foreign Exchange Student and waive all associated education fees for the 2016/2017 school year, as presented.

      Sophie Ueter is from Germany and is sponsored by the International Student Exchange Program. She is residing with Bob & Heidi Smith of Medina.
B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Granger Elementary</td>
<td>Sue &amp; Jeff Lawson</td>
<td>Electric Piano/Organ</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Connie &amp; Richard Pawlak</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Target</td>
<td>$833.22</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Jennifer Jackson-Wohl &amp;</td>
<td>Ball Chairs &amp; Bouncy Desk</td>
</tr>
<tr>
<td></td>
<td>Eric C. Jackson</td>
<td>Bands/$1,200.00</td>
</tr>
</tbody>
</table>

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School
- HS Cafeteria – Wednesday – 5/25/16 – 6:00 PM – 9:00 PM – Rugby Awards Dinner & Banquet – Highland Buzzard & Lady Buzzard Club – Jacqueline Kubicki
- HS Cafeteria – Tuesday – 2/23/16 – 4:00 PM – Boys Basketball Dinner – Anka Wiencek
- HS Auditorium & Black Box – Wednesday – 2/17/16 – Monday 2/22/16 & Friday – 2/26/16 – 4:00 PM – 10:00 PM – Granger PTO Talent Show – LeAnn Gausman
- HS Black Box – Thursday & Friday – 4/14/16 & 4/15/16 – 2:30 PM – 9:30 PM – Saturday – 4/16/16 – 1:00 PM – 9:30 PM – Thespians Spring Play – Mariana Hardy
- HS Cafeteria – Thursday – 3/31/16 – 6:00 PM – 8:00 PM – Highland Youth Soccer Parent Meeting – Joey Clark
- HS Cafeteria – Wednesday – 3/9/16 – 7:00 PM – 8:30 PM – Football Moms Club – Lisa Ross
- HS Cafeteria – Fridays – 8/12/16 through 11/18/16 – 2:30 PM – 4:30 PM – Football Friday Meals – Lisa Ross
- HS Auditorium – Saturday – 4/2/16 – 4:00 PM – 10:00 PM – Mr. Hornet Competition – Yearbook – Tanya Dolata
- HS Cafeteria & Room G505 – Friday – 4/22/16 – 3:00 PM – 11:00 PM & Saturday – 4/23/16 – 7:00 AM – Noon – OMEA State Choir Contest – Highland Choir Boosters – Chris DiGiacobbe
- HS Stadium – Thursday – 5/12/16 – 6:00 PM – 8:00 PM – Hinckley PTO Family Activity Event – Maureen Fragnoli

Middle School
- MS Track – Mondays & Thursdays – 4/4/16 through 6/30/16 – 6:00 PM – 7:30 PM – Special Olympics Track Practice – Ruth Glas
Granger Elementary
- GE Gym, Cafeteria, Library & 4 Classrooms – 6/6/16 – 6/10/16 & 6/13/16 – 6/17/16 – Monday through Friday – 7:00 AM – 1:00 PM – Highland Safety Week – Diane Bloniak

Sharon Elementary
- SE Cafeteria – Wednesday – 3/9/16 – 6:30 PM – 9:00 PM – PTO Science Olympiad Planning Meeting – Shelly Butcher

**Fees Not Waived**
- MS Gym – Tuesdays – 4/19/16 through 5/31/16 – 6:00 PM – 7:30 PM – Special Needs Basketball Clinic – Empower Sports – Ben Leohr

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A and B, as presented:

A. Connect Service Contract

B. The Musical Theater Project Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through I, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # II

   It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

B. Employment – Certified

   It is recommended that the Board of Education employ Jonathan Baxter, on a limited contract of employment, as a High School Long Term Substitute Math Teacher, effective 2/2/16, BA/Step 0.

C. Revision of Parental Leave – Certified

   It is recommended that the Board of Education approve a revision in the Parental Leave of Lisa Cancilla, Sharon Elementary IE Tutor, resulting in a return date of 4/25/16.
D. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Norm Hazen, Middle School Building Manager, for the reason of retirement, effective May 1, 2016.

E. Employment – Classified

It is recommended that the Board of Education employ Sheila Hemming, as the Middle School Secretary, Step 4/5 years' experience, effective with the start of the 2016/2017 school year.

F. Employment – Consulting Services

It is recommended that the Board of Education employ Sheila Hemming for consulting services to the Middle School Office, not to exceed 5 days, for the remainder of the 2015/2016 school year, as presented.

G. Employment – Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla as the Highland Community Education Director for the 2015 Winter Session, as presented.

H. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the remainder of the 2015/2016 school year, as listed:

1. Branden Hartshorn – Substitute Custodian
2. Jennifer Weakland – Substitute Aide – effective 2/19/16

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Kim Brenstuhl  MS Choir Director – 0 yrs $1,462.00
2. John DePloire  HS Asst Baseball Coach – 5 yrs $5,360.00
3. Tracy Goebel  National Testing Proctor $25.00 per hour
4. Zach Gresch  HS Asst Softball Coach – 0 yrs $4,191.00
5. Elizabeth Hadler  HS Asst Tennis Coach Boys Volunteer
6. Austin Hanna  HS Asst Tennis Coach Boys ½ time – 0 yrs $1,705.50
7. Mariana Hardy  HS Drama Director/Winter Play – 4 yrs $3,021.00
8. Elizabeth Politis  Home/After School Tutor $25.00 per hour
9. Dawn Zorn  HS Spring Faculty Manager – 1 yr $2,631.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn
RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF EDUCATION)
Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA

County, Ohio, met in ___________________________ session on the __________ day of ___________________________

(Regular Or Special)

20____, at the office of ___________________________ with the following members present:

__________________________________________

__________________________________________

__________________________________________

__________________________________________

Mr./Mrs. ___________________________ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2016

and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education HIGHLAND LOCAL School District, MEDINA County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:
# SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

<table>
<thead>
<tr>
<th>FUND</th>
<th>Amount to Be Derived from Levies Outside 10 M. Limitation</th>
<th>Amount Approved by Budget Commission Inside 10 M. Limitation</th>
<th>County Auditor's Estimate of Tax Rate to be Levied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Column II</td>
<td>Column IV</td>
<td>V</td>
</tr>
<tr>
<td>Sinking Fund</td>
<td></td>
<td></td>
<td>Inside 10 M. Limit</td>
</tr>
<tr>
<td>Bond Retirement Fund</td>
<td>$2,187,000</td>
<td></td>
<td>3.00</td>
</tr>
<tr>
<td>General Fund</td>
<td>$15,375,900</td>
<td>$3,572,100</td>
<td>4.90</td>
</tr>
<tr>
<td>Emergency Fund</td>
<td>$4,957,200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>For PERM Improvement State</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$22,520,100</td>
<td>$3,572,100</td>
<td>4.90</td>
</tr>
<tr>
<td>FUND</td>
<td>Maximum Rate Authorized to Be Levied</td>
<td>Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column I)</td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>-------------------------------------</td>
<td>---------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td><strong>GENERAL FUND:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Expense Levy authorized by voters on June 6, 1976 for not to exceed CONT. years.</td>
<td>27.00</td>
<td>$3,630,400</td>
<td></td>
</tr>
<tr>
<td>Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.</td>
<td>8.00</td>
<td>$1,717,700</td>
<td></td>
</tr>
<tr>
<td>Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.</td>
<td>6.00</td>
<td>$2,266,700</td>
<td></td>
</tr>
<tr>
<td>Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.</td>
<td>5.00</td>
<td>$1,873,400</td>
<td></td>
</tr>
<tr>
<td>Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.</td>
<td>5.00</td>
<td>$1,896,800</td>
<td></td>
</tr>
<tr>
<td>Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.</td>
<td>6.50</td>
<td>$2,727,800</td>
<td></td>
</tr>
<tr>
<td>Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.</td>
<td>1.20</td>
<td>$624,500</td>
<td></td>
</tr>
<tr>
<td>Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.</td>
<td>1.20</td>
<td>$629,800</td>
<td></td>
</tr>
<tr>
<td>Emergency Levy authorized by voters on May 3, 2011 for not to exceed 10 years.</td>
<td>8.60</td>
<td>$4,967,200</td>
<td></td>
</tr>
<tr>
<td>Levy authorized by voters on for not to exceed years.</td>
<td>20</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

and be it further resolved

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Mr./Mrs. ________________________________________________________________________ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr./Mrs. ________________________________________________________________________
Mr./Mrs. ________________________________________________________________________
Mr./Mrs. ________________________________________________________________________
Mr./Mrs. ________________________________________________________________________
Mr./Mrs. ________________________________________________________________________

Adopted the ______ day of _______ 20

Treasurer of the Board of Education of the

__________________________________________ School District,

__________________________________________ County, Ohio
CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, County, ss.
I, ______________, Treasurer of the Board of Education of the
School District, in said County, and in whose custody the Files
and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original

now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this __________ day of __________, 20__

Treasurer of the Board of Education of the
School District,
County, Ohio.

---

No. ______________

BOARD OF EDUCATION,

SCHOOL DISTRICT,
County, Ohio.

RESOLUTION
ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR

(Board of Education)

Adopted ______________, 20__

Treasurer

Filed ______________, 20__

County Auditor

By ______________
Deputy
Listings Dated 2/26/2016
Highland Local Schools - Certified Substitute/Tutor Listing - Active
Jonathan Baxter
Sean McCue
Nancy Romans
Jill Sestak
Judy Toplack

Highland Local Schools - Certified Substitute/Tutor Listing - Active
Erica Yacobozzi
I. Call to Order and Roll Call by the President

II. Next Regular Meeting – May 16, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer
   A. Approval of Minutes

      It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on March 14, 2016, as presented.

   B. Approval of Monthly Financial Reports

      It is recommended that the Board of Education approve the March 2016 Financial Reports, as presented.

   C. Approval of Fiscal Year 2016 Amended Appropriations

      It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # I.

VI. Board Members’ Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent’s Agenda
   A. Approval of Out-of-State Trip

      It is recommended that the Board of Education approve the High School Out-of-State trip to the National Speech & Debate Tournament being held in Salt Lake City, Utah on June 12, 2016 through June 18, 2016. (The cost of the trip is being paid by the Speech & Debate Team.)
B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Granger Elementary</td>
<td>Hadam Family</td>
<td>American Flag/$158.00</td>
</tr>
<tr>
<td>Hinckley Elementary</td>
<td>Hinckley PTO</td>
<td>PE Incentive/$129.45</td>
</tr>
<tr>
<td>Hinckley Elementary</td>
<td>Hinckley PTO</td>
<td>Projector Screen/$1,473.00</td>
</tr>
<tr>
<td>Hinckley Elementary</td>
<td>Hinckley PTO</td>
<td>Badge Button Maker/$305.00</td>
</tr>
<tr>
<td>Sharon Elementary Library</td>
<td>Sharon PTO</td>
<td>$563.60</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Sharon PTO</td>
<td>Leadership Launch/$8,000.00</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Sharon PTO</td>
<td>Classroom Support/$626.43</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Sharon PTO</td>
<td>Natural History Program/$365.00</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Sharon PTO</td>
<td>Chrome Books, Headphones,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Storage Cart/$14,273.00</td>
</tr>
</tbody>
</table>

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School
- HS Cafeteria – Friday – 4/15/16 – 2:30 PM – 9:00 PM – Sharon Elementary Father Daughter Dance – Sharon PTO – Lisa Pallente
- HS Cafeteria – Youth Football Registration – Saturday – 4/30/16 – 8:00 AM – 1:00 PM – Highland Youth Football – Keith Heichel

Middle School
- MS Track – Wednesdays – 6:30 PM – 7:30 PM & Sundays – 4:00 PM – 5:00 PM – 4/20/16 through 7/3/16 – Speed and Agility Clinic – Highland Youth Football – Brian Borla

Hinckley Elementary

Sharon Elementary

Fees Not Waived
- HS Auditorium/Cafeteria/Make-up/Change Rooms – Saturday – 4/30/16 – 2:00 PM – 10:30 PM – Northeast Ohio Telugu Association – Naveen Mandepudi
- HS Stadium – Tuesday through Thursday – 3/29/16 – 3/31/16 – 5:00 PM – 7:45 PM – Highland Youth Mini Soccer Camp – Bill Zufall
- HS Tennis Courts – Tuesdays – 5/10/16 through 8/1/16 – 6:30 PM – 8:30 PM – USTA Men’s Tennis League – Jeffrey Schlag
- HS Athletic Complex Track & Restrooms – Sunday 4/3/16 – 11:30 AM – 5:00 PM – Highland Project Track & Field Games – Deric Kenne
- HS Wrestling Room – Mondays, Tuesdays & Thursdays – 4/4/16 through 5/19/16 – 4:00 PM – 8:00 PM – Alan Fried Wrestling Clinic – Alan Fried
- HS Stadium – Monday – 4/4/16 & 4/11/16 & Wednesday – 4/6/16 – 6:00 PM – 7:00 PM – Cleveland FC Soccer – Ross Nicoll
- HS Gym – Thursdays – 4/28/16 & 5/19/16 & Wednesday – 5/18/16 – 7:00 PM – 9:00 PM – PCVC Instructional Volleyball – Mark Uhrich
• HS Stadium – Sundays – 5/1/16 & 5/8/16 – 3:30 PM – 7:30 PM – Highland Youth Soccer Games – Kristen Oberhaus
• HS Gym – Friday – 4/8/16 – 6:00 PM – 9:00 PM & Saturday – 4/9/16 – 8:00 AM – 5:00 PM – HYS Coach License Course – Joey Clark
• HS Auditorium/Black Box/Band Room – Wednesday through Saturday – 6/1/16 – 6/4/16 – 4:00 PM – 9:30 PM & 10:00 AM – 7:30 PM on Sunday – Once Upon a Dream – Shannon Scott
• HS Auditorium/Music Room/Black Box – Monday through Saturday – 6/20/16 – 6/25/16 – 5:00 PM – 9:30 PM – AV Productions Summer Youth Musical – Ansley Valentine
• MS Band Room – Wednesdays – 5/25/16 through 7/27/16 – 6:30 PM – 9:15 PM – Medina Community Band Rehearsals – Gail Siemund

CONSENT AGENDA – CONTRACTS/AGREEMENTS

Approval of HEA Negotiated Agreement

It is recommended that the Board of Education approve the HEA Negotiated Agreement for the period July 1, 2016 through June 30, 2019, as presented.

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through G, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Kate Jones, Hinckley Elementary Third Grade Teacher, effective at the end of the 2015/2016 school year.

C. Change of Status – Employment

It is recommended that the Board of Education approve a change of status for the following individuals, effective April 4, 2016:

1. Tod Davis, from Skilled Maintenance Technician to Maintenance Supervisor
2. Debbie Parker, from Transportation Secretary to Transportation Supervisor
D. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Douglas Lowe, High School Custodian, effective 5/27/16
2. Jennifer Lowe, High School Custodian, effective 5/27/16
3. Sandra Slagor, Middle School Cook, effective 4/4/16

E. Employment – Student Worker

It is recommended that the Board of Education employ Tian James Treb, as a Tech Department Student Worker, on a limited contract of employment, on an “as needed basis”, for the remainder of the 2015/2016 school year.

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Jenna Pew, as the High School Head Volleyball Coach, 2 years’ experience, on a limited contract of employment, beginning with the 2016/2017 school year.

G. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Kim Clendaniel       HS Asst Track Coach Girls – 0 yrs       $4,191.00
2. Weston Muniak       Home/After School Tutor – effective 2/10/16 $25.00 per hour
3. Amanda Simmons      HS Asst Basketball Coach Girls – 11 yrs    $6,140.00
4. Mike Weyand         HS Asst Baseball Coach – 9 yrs           $5,360.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

XII. Adjourn
<table>
<thead>
<tr>
<th>Fund Description</th>
<th>USAS Fund Number</th>
<th>Total Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Retirement</td>
<td>002</td>
<td>25,577,300.00</td>
</tr>
<tr>
<td>Permanent Improvement</td>
<td>003</td>
<td>700,000.00</td>
</tr>
<tr>
<td>Building Fund</td>
<td>004</td>
<td>153,300.00</td>
</tr>
<tr>
<td>Food Service</td>
<td>006</td>
<td>1,221,180.00</td>
</tr>
<tr>
<td>Expendable Trusts</td>
<td>007</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Non-Expendable Trusts</td>
<td>008</td>
<td>3,100.00</td>
</tr>
<tr>
<td>Uniform School Supplies</td>
<td>009</td>
<td>100,000.00</td>
</tr>
<tr>
<td>Internal Services Rotary</td>
<td>014</td>
<td>77,450.00</td>
</tr>
<tr>
<td><strong>Emergency Levy Fund</strong></td>
<td><strong>016</strong></td>
<td><strong>5,194,885.00</strong></td>
</tr>
<tr>
<td>Public School Support</td>
<td>018</td>
<td>103,800.00</td>
</tr>
<tr>
<td>Local Grants</td>
<td>019</td>
<td>130,000.00</td>
</tr>
<tr>
<td>Special Enterprise Fund (Latchkey / Comm Ed)</td>
<td>020</td>
<td>235,000.00</td>
</tr>
<tr>
<td>Agency Fund - OHSAA Tournaments</td>
<td>022</td>
<td>25,000.00</td>
</tr>
<tr>
<td>Underground Storage Tank</td>
<td>031</td>
<td>-</td>
</tr>
<tr>
<td>Capital Grants (Sales Tax Fund)</td>
<td>071</td>
<td>1,900,000.00</td>
</tr>
<tr>
<td>Student Managed Activities</td>
<td>200</td>
<td>285,000.00</td>
</tr>
<tr>
<td>District Managed Activities</td>
<td>300</td>
<td>290,000.00</td>
</tr>
<tr>
<td>Auxiliary Services</td>
<td>401</td>
<td>93,523.87</td>
</tr>
<tr>
<td>SchoolNet Data Communications</td>
<td>451</td>
<td>9,000.00</td>
</tr>
<tr>
<td>IDEA Part B - Special Education Grants</td>
<td>516</td>
<td>628,772.36</td>
</tr>
<tr>
<td>Title III - Limited English Proficiency</td>
<td>551</td>
<td>3,322.74</td>
</tr>
<tr>
<td>Title I Disadvantaged Children Grant</td>
<td>572</td>
<td>202,345.60</td>
</tr>
<tr>
<td>Early Childhood Special Education Grant</td>
<td>587</td>
<td>9,037.71</td>
</tr>
<tr>
<td>Improving Teacher Quality Grant</td>
<td>590</td>
<td>41,970.01</td>
</tr>
</tbody>
</table>

Total All Funds 61,440,849.29
Highland Local Schools - Certified Substitute/Tutor Listing - Changes
Nathaniel Boyer
David Guseman
Donna M. Rinehart

Listings Dated 3/18/2016
Highland Local Schools - Certified Substitute/Tutor Listing - Changes
Farzana Ali
Robert Lemper
Shawn McDermitt

Highland Local Schools - Certified Substitute/Tutor Listing - Changes
Lindsay Kelley
HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MAY 16, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – June 20, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer
   
   A. Approval of Minutes

   It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on April 18, 2016, as presented.

   B. Approval of Monthly Financial Reports

   It is recommended that the Board of Education approve the April 2016 Financial Reports, as presented.

   C. Approval of Fiscal Year 2016 Amended Appropriations

   It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum #1.

   D. Approval of Updated 2016 Five-Year Forecast and Assumptions

   It is recommended that the Board of Education approve the updated Five Year Forecast and Assumptions for the five-year period ending June 30, 2020, as presented.

   E. Approval of Bid and Award of Contract – High School Retaining Walls

   It is recommended that the Board of Education accept the lowest responsible and responsive bid for the removal and replacement of three existing retaining walls at Highland High School as submitted by Rocco Masonry & Concrete in the amount of $97,960 and authorize the Treasurer to execute a contract with the successful bidder.

   F. Approval of Bid and Award of Contract – High School Science Classroom

   It is recommended that the Board of Education accept the lowest responsible and responsive bid for the High School science classroom renovation as submitted by Town Center Construction in the amount of $173,995 and authorize the Treasurer to execute a contract with the successful bidder.
VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

Conduct first reading for new and revised Board of Education Policies required by law:

1130 – Conflict of Interest
2460.03 – Independent Educational Evaluations
3113 – Conflict of Interest
4113 – Conflict of Interest
4162 – Drug and Alcohol Testing of CDL License Holders
5112 – Entrance Requirements
5200 – Attendance
5223 – Released Time for Religious Instruction
5320 – Immunization
6110 – Grant Funds
6111 – Internal Controls
6112 – Cash Management of Grants
6114 – Cost Principles – Spending Federal Funds
6116 – Time and Effort Reporting
6325 – Procurement – Federal Grants/Funds
6550 – Travel Payment & Reimbursement
7300 – Disposition of Real Property/Personal Property
7310 – Disposition of Surplus Property
7450 – Property Inventory
8500 – Food Services
9270 – Equivalent Education Outside the Schools (Home Schooling)

X. Superintendent's Agenda

A. Adoption of Amended Academic School Calendar for 2016/2017 – Addendum # II

It is recommended that the Board of Education adopt the 2016/2017 amended academic school calendar, as presented.

B. Milk Price Increase

It is recommended that the Board of Education approve the increase of ala carte milk prices from $.55 to $.60, effective with the 2016/2017 school year.

C. Adoption of High School, Middle School, Elementary School and Preschool Handbooks and Student Fees for 2016/2017

It is recommended that the Board of Education adopt the High School, Middle School, Elementary School and Preschool Handbooks and Student Fees for the 2016/2017 school year, as presented.
D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highland Middle School</td>
<td>HMS PTO</td>
<td>Recess Equipment/$272.32</td>
</tr>
<tr>
<td>Highland Middle School</td>
<td>HMS PTO</td>
<td>Student Leadership Program/$625.00</td>
</tr>
<tr>
<td>Highland Middle School</td>
<td>HMS PTO</td>
<td>Academic Awards &amp; Competitions/$1,759.00</td>
</tr>
<tr>
<td>Granger Elementary</td>
<td>Target</td>
<td>$962.09</td>
</tr>
<tr>
<td>Granger Elementary</td>
<td>Granger PTO</td>
<td>Classroom Support/$2,091.32</td>
</tr>
<tr>
<td>Granger Elementary</td>
<td>Granger PTO</td>
<td>Classroom Playaways/$2,767.32</td>
</tr>
<tr>
<td>Granger Elementary</td>
<td>Granger PTO</td>
<td>Classroom Books, Reading Prizes, COSI Program, Printing Donation/$2,466.74</td>
</tr>
<tr>
<td>Highland Athletic Dept.</td>
<td>Football Mom's Club, Current Automations &amp; The Dennis Family</td>
<td>Field House Sound System/$2,565.00</td>
</tr>
</tbody>
</table>

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School
- HS Stadium – Saturday – 5/7/16 – 8:00 AM – 11:00 AM – Student Council 5K Race – Andrew Lynden
- HS Auditorium – Saturday – 9/3/16 – 2:00 PM – 6:00 PM – Alumni Hall of Fame Recognition Event – Tina McKeen
- HS Cafeteria – Monday – 5/9/16 – 7:00 PM – 9:00 PM – Highland Robotics Banquet – Andrew Bruening
- HS Cafeteria – Saturday – 9/17/16 – 8:00 AM – 5:00 PM – Mattress Fundraiser – Speech & Debate Team – Suzette Burtoft
- HS Auditorium/Hallway/Foyer/Upper & Lower B-Wing Classrooms – Wednesday – 1/25/17 – 7:00 PM – Speech & Debate Awards/Community Night – Suzette Burtoft

Middle School
- MS West Gym & Cafeteria – Wednesday - 5/4/16 – 3:30 PM – 8:00 PM – D.A.R.E. 5th Grade Graduation – Deputy Sharon Centner

Granger Elementary
- GE Soccer Field – Thursdays – 5/5/16 through 5/26/16 – 6:30 PM – 8:00 PM – Highland Youth Soccer – Kristen Oberhaus

Fees Not Waived
- HS Parking Lot & Field House Restrooms – Sunday – 6/26/16 – 9:30 AM – 3:00 PM – Fun Run & Food Truck Event – Highland Alumni Association – Tina McKeen (Custodial Fees)

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2016/2017 school year, items A through D, as presented:

A. Membership Agreement with OHSAA
CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through W, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

B. Resignation – Administration

It is recommended that the Board of Education accept the resignation of Craig Caroff, Hinckley Elementary Principal, effective at the end of the 2015/2016 school year.

C. Resignation – Certified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2015/2016 school year, as listed:

1. David Gelhar, High School Intervention Specialist
2. Amanda Risley, Hinckley Intervention Specialist

D. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Nicole Beavers, Granger Intervention Specialist, MA/Step 0
2. Brittany Kornokovich, Middle School Intervention Specialist, MA/Step 5
3. Hillary Zacharyasz, High School Intervention Specialist, MA/Step 0

E. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave requests of following individuals:

1. Bethany Kennedy, High School Psychologist, effective with the birth of her child, (anticipated due date of 7/28/16), with a return date of 10/17/16
2. Alicia Lambert, Middle School Intervention Specialist, effective with the birth of her child, (anticipated due date of 8/29/16), with a return date of 1/3/17.
F. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Sharon Nehrenz, Middle School Cook, effective at the end of the 2015/2016 school year.

G. Employment – Classified

It is recommended that the Board of Education employ the following individuals on a one-year limited contract of employment, effective with the beginning of the 2016/2017 school year.

1. Jennifer Horton, Middle School Cook, 3.5 hours per day, Step 0/0 years’ experience
2. Candida Pulis, Sharon Aide, 5.8 hours per day, Step 0/0 years’ experience

H. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for the following individuals, effective 7/1/16:

1. Tony Kissel, from HS Building Manager to Maintenance Technician – General
2. Mike O’Connor, from 3rd Shift HS Custodian to 2nd Shift HS Custodian
3. Karen Rusnak, from Hinckley Secretary to Transportation/Maintenance Secretary

I. Employment – Exempt

It is recommended that the Board of Education employ Gary Shaw, as the Skilled Maintenance Technician, on a one-year limited contract of employment, effective 6/1/16.

J. Change of Status – Exempt

It is recommended that the Board of Education approve a change of status for Sue Liszniansky, Executive Secretary, from a 260 day contract to a 240 day contract, effective 7/1/16.

K. Employment – Classified Substitute

It is recommended that the Board of Education employ Jim Florian, as a substitute bus driver, on a limited contract of employment, on an “as needed basis” for the remainder of the 2015/2016 school year and the 2016/2017 school year.

L. Employment – Classified Summer – Extended School Year Program

It is recommended that the Board of Education employ Diane Schwandt, on a limited contract of employment, on an “as needed basis”, at her regular hourly rate for the 2015/2016 school year and 2016/2017 school year.
M. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Josh Arbour  Summer School Instructor  $30.00 per hour
2. Brittany Kornokovich  Summer School Instructor  $30.00 per hour
3. Mandi Myser  National Testing Proctor  $25.00 per hour
4. Samantha Taylor  Summer School Instructor  $30.00 per hour
5. Josh Victor  Summer School Instructor  $30.00 per hour
6. Tim Wieczorek  MS Asst Track Coach Boys - 0 yrs  $2,631.00

N. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

1. Josh Arbour  Summer School Instructor  $30.00 per hour
2. Shelby Cowles  MS Power of the Pen 7th – 1 yr  $1,495.00
3. Robyn Eastman  MS Bowling Club Advisor – 4 yrs  $1,495.00
4. Brittany Kornokovich  Summer School Instructor  $30.00 per hour
5. Julie Malone  MS Asst Drama/Musical Prod. – 4 yrs  $1,495.00
6. Julie Malone  MS Drama Club Advisor – 1 yr  $1,893.00
7. Emily Miller  MS Choir Director – 10 yrs  $2,690.00
8. Emily Miller  MS Musical Director – 12 yrs  $4,285.00
9. Mandi Myser  MS Faculty Manager – 2 yrs  $3,488.00
10. Jeremie Pesek  MS Ski Club Advisor – 6 yrs  $1,495.00
11. Nate Rudolph  MS Jazz Band – 4 yrs  $1,495.00
12. Sandy Schilling  Saturday Detention Monitor  $25.00 per hour
13. Sandy Schilling  MS Student Council Advisor ½ time – 6 yrs  $2,341.50
14. Brent Shaeffer  MS School Paper Advisor – 0 yrs  $1,893.00
15. Brent Shaeffer  MS Yearbook Advisor – 0 yrs  $1,893.00
16. Anna Taylor  MS National Honor Society Advisor – 6 yrs  $1,495.00
17. Samantha Taylor  Summer School Instructor  $30.00 per hour
18. Michael Tipple  MS Power of the Pen 8th – 4 yrs  $1,495.00
19. Josh Victor  Summer School Instructor  $30.00 per hour
20. Rebecca Watson  MS Student Council Advisor ½ time – 6 yrs  $2,341.50

O. New Continuing Contracts – Certified 2016/2017 School Year

It is recommended that the Board of Education grant the following employees new continuing contracts of employment, effective with the 2016/2017 school year:

1. Laura Blackledge
2. Brandon Dade
3. Kris Kosta-Stalder (T)
4. Darla Miller

P. New One-Year Contracts – Certified 2016/2017 School Year

It is recommended that the Board of Education grant new one-year contracts of employment, to the following employees, effective with the 2016/2017 school year:

1. Katie Blower
2. Lindsay Bond
13. Ashley Kwiatkowski
14. Alicia Lambert
3. Andrew Bruening  
4. Lisa Cancilla (T)  
5. Anne Crawford  
6. Katelyn Diemand-Yauman – ½ time  
7. Mike Gibbons  
8. Austin Hanna  
9. Kelly Harrison  
10. Andrew Hoslar  
11. Bethany Kennedy  
12. Connie Kurko  
13. Trevor Armstrong  
14. Jane Back (T)  
15. Stephanie Marshall  
16. Patrick Martin  
17. Andrea McKinney  
18. Michael Nettling  
19. Elizabeth Polsis  
20. Jamie Price  
21. Samantha Taylor  
22. Monique Waters  
23. Morgan Wetzel

Q. New Two-Year Contracts – Certified – 2016/2017 School Year

It is recommended that the Board of Education grant new two-year contracts of employment, to the following employees, effective with the 2016/2017 school year:

1. Trevor Armstrong  
2. Jane Back (T)  
3. Christie Boger  
4. Julie Boggs  
5. Patricia Clark  
6. Amanda Corrigan  
7. Shelby Cowles  
8. Jason Cress  
9. Kelly D'Annoflo  
10. Mariana Hardy  
11. Carrie Kalina  
12. Rachel Matejin – ½ time  
13. Christopher Meyer  
14. Molly Pellerite  
15. Lisa Tecco (T)  
16. Amy Vorndran  
17. Emily Young

R. Extended Time Contracts – Certified – 2016/2017 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2016/2017 school year, on a per diem basis, for the following employees, as listed:

1. Jim Addington – 20 days  
2. Sara Atkins – 3 days  
3. Rob Gilbert – 14 days  
4. Claudia Johnson – 20 days  
5. Bethany Kennedy – 3 days  
6. Debra Mazur – 3 days  
7. Molly Pellerite – 20 days  
8. Donna Scranton – 3 days  
9. Craig Tasker – 20 days

S. Administrative Contracts of Employment – 2016/2017 School Year

It is recommended that the Board of Education grant the following Administrators, new contracts of employment, effective August 1, 2016:

1. Dana Addis – High School Principal – 3 years  
2. John Deuber – HS Assistant Principal/Athletic Administrator – 1 year

T. Extended Time Contract – Administration

It is recommended that the Board of Education grant a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2016/2017 school year.
U. New Continuing Contracts – Classified – 2016/2017 School Year

It is recommended that the Board of Education grant the following employees new continuing contracts of employment, effective with the 2016/2017 school year:

1. Phil Baird – Bus Driver
2. Michelle Bloom – Bus Driver
3. Eileen Dennis – Cook
4. Steve Emrick – Custodian
5. Anna Hall – Aide
6. Christine Koehler – Aide
7. David Larsen – Bus Driver
8. Rob McDonald – Mechanic
9. Chris Medwed – Aide
10. Maria Melchiorre – Aide
11. Lance Nekich – Custodian
12. Tara Ringenberg – Aide
13. Peggy Snaigan – Secretary
14. Sheila Vidmar – Bus Driver

V. New Two-Year Contracts – Classified – 2016/2017 School Year

It is recommended that the Board of Education grant the following employees new two-year contracts of employment, effective with the 2016/2017 school year:

1. Sheila Bazan – Aide
2. Katharine Blueter – Bus Driver
3. Carol Doak – Cook
4. Amanda Eakin – Aide
5. Annette Galbincea – Latchkey
6. Dennis Halenar – Bus Driver
7. Terri Humphrey – Head Cook
8. Melissa Lance – Bus Driver
9. Ann Lyle – Aide
10. James Malone – Bus Driver
11. Alissa Maschke – Aide
12. Lana McHolland – Aide
13. Danielle McLaughlin – Aide
14. Lynn Metzger – Aide
15. Michael O’Connor - Custodian
16. Jennifer Weakland – Aide
17. Denis Werner – Bus Driver
18. Tim Wietczorek – Aide
19. Justin Wodzisz - Custodian

W. New Two-Year Contract – Exempt – 2016/2017 School Year

It is recommended that the Board of Education grant Kay Makishi, Treasurer’s Assistant, a new two-year contract of employment, effective with the 2016/2017 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Special Recognition – Highland Pride Award Ceremony and Reception Recess

XII. Executive Session

Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

XIII. Adjourn
### Highland Local Schools
#### Fiscal Year 2016
##### Amended Annual Appropriations

<table>
<thead>
<tr>
<th>Fund Description</th>
<th>USAS Fund Number</th>
<th>Total Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Retirement</td>
<td>002</td>
<td>25,577,300.00</td>
</tr>
<tr>
<td>Permanent Improvement</td>
<td>003</td>
<td>700,000.00</td>
</tr>
<tr>
<td>Building Fund</td>
<td>004</td>
<td>153,300.00</td>
</tr>
<tr>
<td>Food Service</td>
<td>006</td>
<td>1,236,180.00</td>
</tr>
<tr>
<td>Expendable Trusts</td>
<td>007</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Non-Expendable Trusts</td>
<td>008</td>
<td>3,100.00</td>
</tr>
<tr>
<td>Uniform School Supplies</td>
<td>009</td>
<td>100,000.00</td>
</tr>
<tr>
<td>Internal Services Rotary</td>
<td>014</td>
<td>87,450.00</td>
</tr>
<tr>
<td><strong>Emergency Levy Fund</strong></td>
<td>016</td>
<td>5,194,885.00</td>
</tr>
<tr>
<td>Public School Support</td>
<td>018</td>
<td>103,800.00</td>
</tr>
<tr>
<td>Local Grants</td>
<td>019</td>
<td>130,000.00</td>
</tr>
<tr>
<td>Special Enterprise Fund (Latchkey / Comm Ed)</td>
<td>020</td>
<td>235,000.00</td>
</tr>
<tr>
<td>Agency Fund - OHSAA Tournaments</td>
<td>022</td>
<td>25,000.00</td>
</tr>
<tr>
<td>Underground Storage Tank</td>
<td>031</td>
<td>-</td>
</tr>
<tr>
<td>Capital Grants (Sales Tax Fund)</td>
<td>071</td>
<td>1,900,000.00</td>
</tr>
<tr>
<td>Student Managed Activities</td>
<td>200</td>
<td>285,000.00</td>
</tr>
<tr>
<td>District Managed Activities</td>
<td>300</td>
<td>315,000.00</td>
</tr>
<tr>
<td>Auxiliary Services</td>
<td>401</td>
<td>93,523.87</td>
</tr>
<tr>
<td>SchoolNet Data Communications</td>
<td>451</td>
<td>9,000.00</td>
</tr>
<tr>
<td>IDEA Part B - Special Education Grants</td>
<td>516</td>
<td>628,772.36</td>
</tr>
<tr>
<td>Title III - Limited English Proficiency</td>
<td>551</td>
<td>3,322.74</td>
</tr>
<tr>
<td>Title I Disadvantaged Children Grant</td>
<td>572</td>
<td>202,345.60</td>
</tr>
<tr>
<td>Early Childhood Special Education Grant</td>
<td>587</td>
<td>9,037.71</td>
</tr>
<tr>
<td>Improving Teacher Quality Grant</td>
<td>590</td>
<td>41,970.01</td>
</tr>
</tbody>
</table>

**Total All Funds**: 61,490,849.29
HIGHLAND LOCAL SCHOOLS
2016-2017 Academic Year Calendar

August 15, 2016 First Day Work for All Teachers
(All Other Employees - Check Your Work Calendars)
August 16, 2016 All Employees - Report to Opening Day
August 17, 2016 First Day for Students
September 5, 2016 No School - Labor Day
October 21, 2016 No School - NECEA Day
November 23, 2016 No School - Conference Comp Day
November 24 & 25, 2016 No School - Thanksgiving Break
December 16, 2016 Inservice Day
December 19 - 30, 2016 No School - Winter Break
January 2, 2017 No School - Winter Break
January 3, 2017 Students Return
January 16, 2017 No School - Martin Luther King Day
February 20, 2017 No School - President's Day
March 27 - 31, 2017 No School - Spring Break
April 14, 2017 No School - Conference Comp Day
May 26, 2017 Last Day for Students
May 30, 2017 No School - Staff Day

Open House and Conference Dates
August 15, 2016 Elementary Open House
August 18, 2016 High School Open House
August 25, 2016 Middle School Open House
September 8, 2016 High School Conference Night
September 22, 2016 Middle School Conference Night
October 13, 2016 Middle School Conference Night
November 1, 2016 Elementary School Conference Night
November 3, 2016 Elementary School Conference Night
November 9, 2016 Elementary School Conference Night
November 10, 2016 High School Conference Night
November 17, 2016 Middle School Conference Night
February 2, 2017 High School Conference Night
February 9, 2017 Middle School Conference Night
March 2, 2017 Elementary School Conference Night
April 20, 2017 High School Conference Night

Grading Periods
August 17, 2016 to October 14, 2016 1st Grading Period
September 16, 2016 Interims
October 17, 2016 to December 15, 2016 2nd Grading Period
November 11, 2016 Interims
January 3, 2017 to March 10, 2017 3rd Grading Period
February 3, 2017 Interims
March 13, 2017 to May 26, 2017 4th Grading Period
April 21, 2017 Interims

Visit Us on the Web
www.highlandschools.org

A change in Ohio law (O.R.C § 3313.48) replaces the minimum number of days in a school year with a minimum number of hours and eliminates the five statutory calamity days, effective July 1, 2014. House Bill 59 changes the minimum school year from 182 days to 910 hours for all-day kindergarten and grades one through six, and 1,001 hours for grades seven through 12. School districts will be permitted to count any time over the minimum hour requirement towards missed time due to calamity.
Medina County Schools' ESC
124 West Washington Street
Medina, Ohio  44256-2270

Listings Dated 4/14/2016
Highland Local Schools - Certified Substitute/Tutor Listing - Changes
Craig Lindsay
Sandra Yocum

Listings Dated 4/21/2016
Highland Local Schools - Certified Substitute/Tutor Listing - Changes
Marquerite Murphy
Cynthia K. Turner

Listings Dated 4/29/2016
Highland Local Schools - Certified Substitute/Tutor Listing - Changes
Teresa O'Campo

Listings Dated 5/10/2016
Highland Local Schools - Certified Substitute/Tutor Listing - Changes
Joe Manos
AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – July 18, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer

   A. Approval of Minutes

      It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on May 16, 2016, as presented.

   B. Approval of Monthly Financial Reports

      It is recommended that the Board of Education approve the May 2016 Financial Reports, as presented.

   C. Approval of Fiscal Year 2016 Final Amended Appropriations

      It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented.

   D. Approval of Fund Transfers

      It is recommended that the Board of Education authorize the following fund transfers:

      | From         | To             | Amount   |
      |--------------|----------------|----------|
      | General Fund (001) | USS Fund (009) | $10,000.00 |
      | Reason: Instructional Materials for qualifying students. |
      | OHSAA (022) | Athletics (300-9000) | $7,719.00 |
      | Reason: To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses. |
E. Approval of Fund Advances

It is recommended that the Board of Education authorize the following fund advances to eliminate negative fund balances at fiscal year end:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund (001)</td>
<td>Local Grants (019)</td>
<td>up to $10,000</td>
</tr>
<tr>
<td>General Fund (001)</td>
<td>IDEA Part B (516)</td>
<td>up to $30,000</td>
</tr>
<tr>
<td>General Fund (001)</td>
<td>Title I (572)</td>
<td>up to $20,000</td>
</tr>
</tbody>
</table>

F. Approval of 2016/2017 Petty Cash/Change Accounts

It is recommended that the Board of Education approve the 2016/2017 Petty Cash/Change Accounts, as presented in Addendum #I.

G. Approval of Fiscal Procedures

It is recommended that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum #II.

H. Approval of Fiscal Year 2017 Temporary Appropriations

It is recommended that the Board of Education approve the Temporary Appropriations for Fiscal Year 2017, as presented.

VI. Board Members’ Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

Conduct second and final reading for new and revised Board of Education Policies, as presented:

1130 – Conflict of Interest
2450.03 – Independent Educational Evaluations
3113 – Conflict of Interest
4113 – Conflict of Interest
4162 – Drug and Alcohol Testing of CDL License Holders
5112 – Entrance Requirements
5200 – Attendance
5223 – Released Time for Religious Instruction
5320 – Immunization
6110 – Grant Funds
6111 – Internal Controls
6112 – Cash Management of Grants
6114 – Cost Principles – Spending Federal Funds
6116 – Time and Effort Reporting
6325 – Procurement – Federal Grants/Funds
6550 – Travel Payment & Reimbursement
7300 – Disposition of Real Property/Personal Property
7310 – Disposition of Surplus Property
7450 – Property Inventory
8500 – Food Services
9270 – Equivalent Education Outside the Schools (Home Schooling)
IX. New Business

X. Superintendent’s Agenda

A. Transportation Reimbursement Resolution for 2015/2016

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of $250.00 and is pursuant to ORC 3327.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hinckley Elementary</td>
<td>Heinen’s</td>
<td>$110.00</td>
</tr>
<tr>
<td>Hinckley Elementary</td>
<td>Target</td>
<td>$960.55</td>
</tr>
<tr>
<td>Hinckley Elementary</td>
<td>Box Tops</td>
<td>$1,006.40/Media Center Bookcase Shelves</td>
</tr>
<tr>
<td>Hinckley Media Center</td>
<td>Hinckley PTO</td>
<td>$142.00</td>
</tr>
<tr>
<td>Highland High School</td>
<td>Cleveland State University</td>
<td>$500.00/Chinese New Year Parade</td>
</tr>
<tr>
<td>Granger Elementary</td>
<td>Target</td>
<td>$278.40</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Artsonia</td>
<td>$921.87/Spring Art Show</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Target</td>
<td>$651.73</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Sharon PTO</td>
<td>$1,512.60/Classroom Support</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Alan &amp; Patsy Siff</td>
<td>$40.00/Memory of Stephanie A. Bordach</td>
</tr>
<tr>
<td>Highland Local Schools</td>
<td>Giant Eagle</td>
<td>$59.00/Apple Program</td>
</tr>
<tr>
<td>Highland Athletics</td>
<td>Pro Sports, Varsity Baseball &amp; Budzinski Family</td>
<td>$55.00/Plaque</td>
</tr>
<tr>
<td>Highland Local Schools</td>
<td>Highland Athletic Facilities Association</td>
<td>$180,000.00/Athletic Complex</td>
</tr>
</tbody>
</table>

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School
- HS Assorted Classrooms & Areas – Saturdays & Weeknights during 2016/2017 School Year – Various Times between 9:00 AM – 9:00 PM – Highland Community Education – Mary Fran Kudla

Middle School
- MS Assorted Classrooms & Areas – Weeknights during 2016/2017 School Year – 2:30 PM – 4:00 Pm – Highland Community Education – Mary Fran Kudla

Granger Elementary
- GE Library – Tuesdays/Wednesdays/Thursdays – June 2016 through August 2016 – 8:00 AM – 1:00 PM – Summer Tutoring – Barb Knerem
- GE Cafeteria & Gym – Saturday – 12/3/16 – 7:00 AM – 1:00 PM – PTO Santa Breakfast – LeAnn Gausman
- GE Assorted Classrooms & Cafeteria – Weeknights during 2016/2017 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla
Hinckley Elementary
- HE Assorted Classrooms & Cafeteria – Weeknights during 2016/2017 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla
- HE Parking Lot & Gym Bathrooms – Saturday – 9/10/16 – 8:00 AM – 3:00 PM – Hinckley Community Garage Sale – Cub Scout Pack 3520 – Jenny Austin

Sharon Elementary
- SE Assorted Classrooms & Cafeteria – Weeknights during 2016/2017 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla

Fees Not Waived
- HE Parking Lot & Gym Bathrooms – Saturday – 9/10/16 – 8:00 AM – 3:00 PM – Hinckley Community Garage Sale – Cub Scout Pack 3520 – Jenny Austin – Custodial Fees
- HS Auditorium & Black Box Rooms – Friday – 3/10/17 – 3:00 PM – 10:00 PM – Saturday – 3/11/17 – 7:00 AM – 10:00 PM – Sunday – 3/12/17 – 7:00 AM – 9:00 PM – Turn It Around Tour Performing Arts Convention – Liz Catterlin

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2016/2017 school year, items A through N, as presented:

A. Alliance for High Quality Education Agreement
B. Connect Service Contract
C. Medina County Health Department School Services Agreement
D. Educational Service Center of Cuyahoga County Summer Service Agreement
E. Final Forms Agreement
F. Vocational Training/Supportive Agreement with Medina Creative Accessibility
G. Judith Ann Harpley Orientation & Mobility Services Agreement
H. Richard Buesch Epilogue Inc. Specialized Nursing Services Agreement
I. ABC Therapy, Ltd. – Occupational Therapy Services Agreement
J. ABC Therapy, Ltd. – Physical Therapy Services Agreement
K. United Disability Services for the Visually Impaired Agreement
L. Medina County Board of Developmental Disabilities STEP Program Agreement
M. KidsLink School, LLC Agreement

N. Team Sports Partnership Program

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the ESC of Medina County.

B. Employment – Certified

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Allison D’Annibale, Hinckley Kindergarten Teacher, BA/Step 0
2. MariBeth Keppler, MS Long Term Substitute Science Teacher, BA/Step 0
3. Holly Phillips, Hinckley Intervention Specialist, BA/Step 0
4. Danielle Sampliner, High School Biology Teacher, Half Time, MA/Step 0
5. Shea Strittmatter, High School Intervention Specialist, BA Step 0

C. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave requests of the following individuals:

1. Christine Cheyney, 8th Grade Middle School Science Teacher, effective with the birth of her child, (anticipated due date of 8/17/16), returning at the beginning of the 2017/2018 school year.
2. Lindsay Limperos, Granger Elementary Intervention Specialist, effective with the birth of her child, (anticipated due date of 7/17/16), returning at the beginning of the 2017/2018 school year.

D. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Joanie Anderson, High School Cook, for the reason of retirement, effective at the end of the 2015/2016 school year.

E. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for the following individuals, as listed:

1. Nancy Rischar, from Granger Preschool Special Education Aide, 4 days per week, to Granger Intensive Needs Classroom Special Education Aide, 5 days per week, effective with the start of the 2016/2017 school year
2. Cheryl Skarupa, from 2nd Shift High School Custodian, to 1st Shift High School Custodian, effective 7/1/16

F. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on limited one-year contracts of employment, effective with the 2016/2017 school year, as listed:

1. Andrew Casciato, HS Building Manager, Step 4/5 years’ experience, effective 6/6/16
2. Bernice Ellis, MS Cook, 3.75 hours per day, Step 0/0 years’ experience
3. Ben Lichniak, HS 3rd Shift Custodian, Step 0/0 years’ experience
4. Debra Pavlock, HS Cook, 4 hours per day, Step 0/0 years’ experience

G. Revision of Job Description – Exempt

It is recommended that the Board of Education adopt the revised job description for the Central Office Administrative Assistant, as presented.

H. Employment – Exempt

It is recommended that the Board of Education employ Laura Denomme, as a Central Office Administrative Assistant, on a limited one-year contract of employment, effective 7/1/16.

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Violet Frye Summer School Instructor $30.00 per hour
2. Linda Ginesi Summer School Instructor $30.00 per hour
3. Gina Miyamoto Summer School Instructor $30.00 per hour

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2016/2017 school year, as listed:

1. Jim Addington National Testing Proctor $25.00 per hour
2. Dana Addis National Testing Proctor $25.00 per hour
3. Dana Addis Saturday Detention Monitor $25.00 per hour
4. Josh Arbour HS Head Golf Coach Girls – ½ time 3 yrs - $2,740.50
5. Josh Arbour MS Golf Club Advisor – ½ time 3yrs - $747.50
6. Josh Arbour MS Head Basketball Coach Girls 7th 4 yrs - $3,886.00
7. Mary Becker HS Head Golf Coach Girls – ½ time 9 yrs - $3,139.00
8. Mary Becker MS Golf Club Advisor – ½ time 9 yrs - $747.50
9. Bob Berry MS Head Cross Country Coach 26 yrs - $5,082.00
10. Andrew Bruening HS Robotics Advisor 1 yr - $3,886.00
11. Andrew Bruening HS JR/SR Class Advisor 1 yr - $2,690.00
12. Bob Buchanan HS Asst Basketball Coach Boys 11 yrs - $6,278.00
13. Suzette Burtoft HS Speech & Debate Advisor 10 yrs - $5,481.00
<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Position</th>
<th>Years</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>Suzette Burtoff</td>
<td>HS Dept. Chair – English</td>
<td>6 yrs</td>
<td>$2,690.00</td>
</tr>
<tr>
<td>15</td>
<td>Kelly Coddin</td>
<td>HS Ski Club Advisor</td>
<td>3 yrs</td>
<td>$1,495.00</td>
</tr>
<tr>
<td>16</td>
<td>Amanda Corrigan</td>
<td>MS Head Basketball Coach Girls – 5th</td>
<td>1 yr</td>
<td>$3,488.00</td>
</tr>
<tr>
<td>17</td>
<td>Jason Cress</td>
<td>MS Head Basketball Coach Boys 6th</td>
<td>3 yrs</td>
<td>$3,886.00</td>
</tr>
<tr>
<td>18</td>
<td>Ty Damon</td>
<td>HS Asst Tennis Coach Girls – ½ time</td>
<td>14 yrs</td>
<td>$2,541.00</td>
</tr>
<tr>
<td>19</td>
<td>Brandon Day</td>
<td>HS Asst Football Coach</td>
<td>1 yr</td>
<td>$4,683.00</td>
</tr>
<tr>
<td>20</td>
<td>Amy Dean</td>
<td>HS Fall Faculty Advisor – ½ time</td>
<td>1 yr</td>
<td>$2,939.50</td>
</tr>
<tr>
<td>21</td>
<td>Tanya Dolata</td>
<td>HS Yearbook Advisor</td>
<td>6 yrs</td>
<td>$3,886.00</td>
</tr>
<tr>
<td>22</td>
<td>Tanya Dolata</td>
<td>HS School Paper Advisor</td>
<td>3 yrs</td>
<td>$2,292.00</td>
</tr>
<tr>
<td>23</td>
<td>Tanya Dolata</td>
<td>National Testing Proctor</td>
<td></td>
<td>$25.00 per hour</td>
</tr>
<tr>
<td>24</td>
<td>John Dunning</td>
<td>MS Asst Football Coach</td>
<td>2 yrs</td>
<td>$2,690.00</td>
</tr>
<tr>
<td>25</td>
<td>Andrew Dutt</td>
<td>HS Convolutions Advisor</td>
<td>12 yrs</td>
<td>$4,285.00</td>
</tr>
<tr>
<td>26</td>
<td>Andrew Dutt</td>
<td>HS Head Golf Coach Boys</td>
<td>8 yrs</td>
<td>$6,278.00</td>
</tr>
<tr>
<td>27</td>
<td>Robyn Eastman</td>
<td>HS Fall Faculty Manager</td>
<td>4 yrs</td>
<td>$6,278.00</td>
</tr>
<tr>
<td>28</td>
<td>April Eckman</td>
<td>HS Asst Speech &amp; Debate Advisor</td>
<td>4 yrs</td>
<td>$2,292.00</td>
</tr>
<tr>
<td>29</td>
<td>Jim Florian</td>
<td>Athletic Dept. Equipment Manager</td>
<td>9 yrs</td>
<td>$5,481.00</td>
</tr>
<tr>
<td>30</td>
<td>Brandon Frederick</td>
<td>HS Asst Soccer Coach Boys</td>
<td>1 yr</td>
<td>$4,285.00</td>
</tr>
<tr>
<td>31</td>
<td>Alan Fried</td>
<td>HS Head Wrestling Coach</td>
<td>3 yrs</td>
<td>$7,474.00</td>
</tr>
<tr>
<td>32</td>
<td>Violet Frye</td>
<td>Summer School Instructor</td>
<td></td>
<td>$30.00 per hour</td>
</tr>
<tr>
<td>33</td>
<td>Rachel Gamin</td>
<td>HS Asst Drama/Musical Production</td>
<td>8 yrs</td>
<td>$2,690.00</td>
</tr>
<tr>
<td>34</td>
<td>Mike Gibbons</td>
<td>HS Head Football Coach</td>
<td>11 yrs</td>
<td>$8,689.00</td>
</tr>
<tr>
<td>35</td>
<td>Rob Gilbert</td>
<td>National Testing Proctor</td>
<td></td>
<td>$25.00 per hour</td>
</tr>
<tr>
<td>36</td>
<td>Linda Ginesi</td>
<td>Summer School Instructor</td>
<td></td>
<td>$30.00 per hour</td>
</tr>
<tr>
<td>37</td>
<td>Tracy Goebel</td>
<td>HS Convolutions-Academic Challenge</td>
<td>3 yrs</td>
<td>$3,089.00</td>
</tr>
<tr>
<td>38</td>
<td>Bonnie Gomez</td>
<td>HS Asst Golf Coach Girls</td>
<td>4 yrs</td>
<td>$3,886.00</td>
</tr>
<tr>
<td>39</td>
<td>Andy Gopp</td>
<td>HS Head Basketball Coach Girls</td>
<td>10 yrs</td>
<td>$8,689.00</td>
</tr>
<tr>
<td>40</td>
<td>Andy Gopp</td>
<td>Intramural Girls</td>
<td></td>
<td>$1,098.00</td>
</tr>
<tr>
<td>41</td>
<td>Elizabeth Hadler</td>
<td>HS Asst Tennis Coach Girls</td>
<td></td>
<td>Volunteer</td>
</tr>
<tr>
<td>42</td>
<td>Bill Haney</td>
<td>MS Asst Wrestling Coach</td>
<td>1 yr</td>
<td>$2,690.00</td>
</tr>
<tr>
<td>43</td>
<td>Austin Hanna</td>
<td>HS Asst Tennis Coach Girls – ½ time</td>
<td>1 yr</td>
<td>$1,744.00</td>
</tr>
<tr>
<td>44</td>
<td>Mariana Hardy</td>
<td>HS Drama Director/Winter Play</td>
<td>5 yrs</td>
<td>$3,886.00</td>
</tr>
<tr>
<td>45</td>
<td>Mariana Hardy</td>
<td>HS Drama Director/Spring Play</td>
<td>5 yrs</td>
<td>$3,886.00</td>
</tr>
<tr>
<td>46</td>
<td>Mariana Hardy</td>
<td>HS Thespian Club Co-Advisor</td>
<td></td>
<td>Volunteer</td>
</tr>
<tr>
<td>47</td>
<td>Mariana Hardy</td>
<td>HS Asst Speech &amp; Debate Advisor</td>
<td>2 yrs</td>
<td>$1,893.00</td>
</tr>
<tr>
<td>48</td>
<td>Kelly Harrison</td>
<td>HS Asst Band Director</td>
<td>2 yrs</td>
<td>$3,886.00</td>
</tr>
<tr>
<td>49</td>
<td>Kelly Harrison</td>
<td>HS Jazz Band</td>
<td>2 yrs</td>
<td>$1,495.00</td>
</tr>
<tr>
<td>50</td>
<td>Audrey Hineberg</td>
<td>HS Asst Speech &amp; Debate Advisor</td>
<td>2 yrs</td>
<td>$1,893.00</td>
</tr>
<tr>
<td>51</td>
<td>Audrey Hineberg</td>
<td>Saturday Detention Monitor</td>
<td></td>
<td>$25.00 per hour</td>
</tr>
<tr>
<td>52</td>
<td>Andrew Holsar</td>
<td>HS/MS Asst Robotics Advisor</td>
<td>1 yr</td>
<td>$1,893.00</td>
</tr>
<tr>
<td>53</td>
<td>Chris Ilg</td>
<td>HS Choir Director</td>
<td>26 yrs</td>
<td>$7,474.00</td>
</tr>
<tr>
<td>54</td>
<td>Claudia Johnson</td>
<td>HS National Honor Society Advisor</td>
<td>3 yrs</td>
<td>$1,495.00</td>
</tr>
<tr>
<td>55</td>
<td>Claudia Johnson</td>
<td>National Testing Proctor</td>
<td></td>
<td>$25.00 per hour</td>
</tr>
<tr>
<td>56</td>
<td>Chris Kestner</td>
<td>HS Dept Chair – Social Studies</td>
<td>13 yrs</td>
<td>$3,089.00</td>
</tr>
<tr>
<td>57</td>
<td>Gabe Kink</td>
<td>Sound &amp; Lighting Technician/Adult</td>
<td></td>
<td>$20.00 per hour</td>
</tr>
<tr>
<td>58</td>
<td>Carrie Knapp</td>
<td>National Testing Proctor</td>
<td></td>
<td>$25.00 per hour</td>
</tr>
<tr>
<td>59</td>
<td>Carrie Knapp</td>
<td>Saturday Detention Monitor</td>
<td></td>
<td>$25.00 per hour</td>
</tr>
<tr>
<td>60</td>
<td>Bonnie Kubilus</td>
<td>HS Dept Chair – Fine Arts</td>
<td>5 yrs</td>
<td>$2,690.00</td>
</tr>
<tr>
<td>61</td>
<td>Jack Leslie</td>
<td>HS Asst Basketball Coach Boys</td>
<td>1 yr</td>
<td>$4,683.00</td>
</tr>
<tr>
<td>62</td>
<td>Devan Lippincott</td>
<td>HS Head Cross Country Coach Girls</td>
<td>13 yrs</td>
<td>$6,676.00</td>
</tr>
<tr>
<td>63</td>
<td>Chris Luker</td>
<td>HS Asst Golf Coach Boys</td>
<td>1 yr</td>
<td>$3,488.00</td>
</tr>
<tr>
<td>64</td>
<td>Paul Lushes</td>
<td>HS Asst Football Coach</td>
<td>25 yrs</td>
<td>$6,278.00</td>
</tr>
<tr>
<td>65</td>
<td>Andrew Lynden</td>
<td>HS Head Cross Country Coach Boys</td>
<td>7 yrs</td>
<td>$6,278.00</td>
</tr>
<tr>
<td>66</td>
<td>Andrew Lynden</td>
<td>HS Student Council Advisor</td>
<td>10 yrs</td>
<td>$5,082.00</td>
</tr>
<tr>
<td>67</td>
<td>Andrew Lynden</td>
<td>National Testing Proctor</td>
<td></td>
<td>$25.00 per hour</td>
</tr>
<tr>
<td>68</td>
<td>James Madison</td>
<td>HS Asst Basketball Coach Boys</td>
<td>8 yrs</td>
<td>$5,579.00</td>
</tr>
<tr>
<td>69</td>
<td>Dave Manson</td>
<td>HS Dept Chair – Math</td>
<td>6 yrs</td>
<td>$2,990.00</td>
</tr>
<tr>
<td>70</td>
<td>Edward Marquette</td>
<td>HS Band Director</td>
<td>16 yrs</td>
<td>$7,474.00</td>
</tr>
<tr>
<td>71</td>
<td>Tina McKee</td>
<td>HS VOFT Advisor</td>
<td>15 yrs</td>
<td>$2,690.00</td>
</tr>
<tr>
<td>72</td>
<td>Tina McKee</td>
<td>HS Dept Chair – World Language</td>
<td>4 yrs</td>
<td>$2,292.00</td>
</tr>
<tr>
<td>73</td>
<td>Chris Meyer</td>
<td>HS Asst Football Coach</td>
<td>8 yrs</td>
<td>$5,579.00</td>
</tr>
<tr>
<td>74</td>
<td>Darla Miller</td>
<td>Saturday Detention Monitor</td>
<td></td>
<td>$25.00 per hour</td>
</tr>
<tr>
<td>75</td>
<td>Darla Miller</td>
<td>HS Key Club Advisor</td>
<td>9 yrs</td>
<td>$1,485.00</td>
</tr>
<tr>
<td>76</td>
<td>Emily Miller</td>
<td>HS Musical Production Director</td>
<td>12 yrs</td>
<td>$5,481.00</td>
</tr>
<tr>
<td>77</td>
<td>Gina Miyamoto</td>
<td>Summer School Instructor</td>
<td></td>
<td>$30.00 per hour</td>
</tr>
<tr>
<td>78</td>
<td>Bryan Mravec</td>
<td>HS Auditorium Manager</td>
<td>9 yrs</td>
<td>$7,975.00</td>
</tr>
</tbody>
</table>
79. Bryan Mravec  
   HS Asst Drama/Musical Prod/Black Box  
   9 yrs - $2,690.00

80. Bryan Mravec  
   HS Asst Drama/Musical Prod/Theater  
   9 yrs - $2,690.00

81. Bryan Mravec  
   HS Asst Drama/Musical Prod/Main Stage  
   9 yrs - $2,690.00

82. Bryan Mravec  
   MS Asst Drama/Musical Production  
   9 yrs - $1,495.00

83. Bryan Mravec  
   Sound & Lighting Technician  
   $20.00 per hour

84. Bryan Mravec  
   HS Thespians Co-Advisor  
   Volunteer

85. Weston Muniak  
   Summer School Instructor  
   $30.00 per hour

86. Robert Murray  
   National Testing Proctor  
   $25.00 per hour

87. Robert Murray  
   Saturday Detention Monitor  
   $25.00 per hour

88. Mandi Myser  
   National Testing Proctor  
   $25.00 per hour

89. Mandi Myser  
   Saturday Detention Monitor  
   $25.00 per hour

90. Mandi Myser  
   MS Faculty Manager  
   2 yrs - $3,488.00

91. Kyle Nawaleniec  
   Sound & Lighting Technician/Adult  
   $20.00 per hour

92. Nate Nawaleniec  
   Sound & Lighting Technician/Adult  
   $20.00 per hour

93. Kristine Nerkich  
   HS Science Club Advisor  
   7 yrs - $4,683.00

94. Michael Nettling  
   HS Asst Football Coach  
   7 yrs - $5,879.00

95. Molly Pellerite  
   HS JR/SR Class Advisor  
   2 yrs - $2,690.00

96. Molly Pellerite  
   National Testing Supervisor  
   $35.00 per hour

97. Molly Pellerite  
   SADD Advisor  
   3 yrs - $1,495.00

98. Stephen Rhein  
   HS Swim Club  
   Volunteer

99. Lisa Reynolds  
   HS Head Tennis Coach Girls  
   13 yrs - $6,676.00

100. Nathan Rudolph  
    HS Asst Band Director  
    4 yrs - $4,285.00

101. Colleen Scavuzzo  
    MS Head Volleyball Coach 8th  
    1 yr - $3,488.00

102. James Scavuzzo  
    MS Head Wrestling Coach  
    2 yrs - $3,488.00

103. Rick Scavuzzo  
    MS Asst Wrestling Coach  
    Volunteer

104. Bob Sefcik  
    HS Head Soccer Coach Boys  
    7 yrs - $6,278.00

105. Brad Small  
    HS Asst Soccer Coach Girls  
    1 yr - $4,285.00

106. Tim Snook  
    MS Head Football Coach  
    27 yrs - $5,082.00

107. Tim Snook  
    MS Faculty Manager  
    13 yrs - $5,082.00

108. Paul Steve  
    HS/MS Asst Robotics Advisor  
    5 yrs - $2,690.00

109. Katie Stull  
    National Testing Proctor  
    $25.00 per hour

110. Craig Tasker  
    National Testing Site Supervisor  
    $35.00 per hour

111. Craig Tasker  
    National Testing Proctor  
    $25.00 per hour

112. Jules Turiczek  
    HS Asst Soccer Coach Girls  
    1 yr - $4,285.00

113. Donna Wolforod  
    Summer School Instructor  
    $30.00 per hour

114. William Zufall  
    HS Head Soccer Coach Girls  
    14 yrs - $6,676.00

115. Kevin Zywiec  
    HS Asst Wrestling Coach  
    7 yrs - $5,879.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn
RESOLUTION RE-ESTABLISHING PETTY CASH/CHANGE ACCOUNTS 2016-2017

Whereas, it is considered necessary and desirable to re-establish and adopt the Petty Cash/Change Accounts in the Highland Local School District, Medina County, Ohio; and

Whereas, the Petty Cash checking accounts are to be used by designated employees of the school district for the payment of inexpensive, miscellaneous items; and,

Whereas, the Change Accounts are to be used by designated employees of the school district, or subcontractors hired by the school district, to take in sales or gate receipts of various activities of the school district, such as, but not limited to, sporting and school events;

Whereas, the designated change accounts can be re-established as part of the petty cash checking accounts,

Be it therefore resolved, that the following Petty Cash/Change Accounts of the Highland Local School District are established and created for the purpose stated above, and that the Treasurer has established proper procedures and guidelines to be used in controlling such accounts in accordance with Section 3313.31 of the Ohio Revised Code:

Petty Cash accounts are to be re-established as follows:

<table>
<thead>
<tr>
<th>Maximum Account</th>
<th>Location</th>
<th>Max. Single Disbursement</th>
<th>Responsible Party</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. $600</td>
<td>High School</td>
<td>$50</td>
<td>Dana Addis or Barbara Killeen</td>
</tr>
<tr>
<td>2. $600</td>
<td>Middle School</td>
<td>$50</td>
<td>Rob Henry or Sheila Hemming</td>
</tr>
<tr>
<td>3. $500</td>
<td>Sharon Elem.</td>
<td>$50</td>
<td>Kathryn Kowza or Veronica Hayes</td>
</tr>
<tr>
<td>4. $500</td>
<td>Hinckley Elem.</td>
<td>$50</td>
<td>Bldg Principal or Bldg Secretary</td>
</tr>
<tr>
<td>5. $500</td>
<td>Granger Elem.</td>
<td>$50</td>
<td>LeAnn Gausman or Tina Hummel</td>
</tr>
<tr>
<td>6. $500</td>
<td>Special Education</td>
<td>$50</td>
<td>Deb Yorko or Linda Gehring</td>
</tr>
<tr>
<td>7. $300</td>
<td>Central Office</td>
<td>$50</td>
<td>Laurie Boedicker or Sue Liszniansky</td>
</tr>
<tr>
<td>8. $2,560</td>
<td>Athletic Dept.</td>
<td>$150</td>
<td>John Deuber or Amy Dean</td>
</tr>
</tbody>
</table>

Change accounts are to be re-established as follows:

<table>
<thead>
<tr>
<th>Maximum Account</th>
<th>Location</th>
<th>Responsible Party</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. $3,000</td>
<td>Athletic Dept.</td>
<td>John Deuber or Amy Dean</td>
</tr>
<tr>
<td>2. $3,600</td>
<td>Food Service</td>
<td>Evelyn Makarek or Christina Hirz</td>
</tr>
</tbody>
</table>
RESOLUTION REGARDING FISCAL PROCEDURES

BE IT RESOLVED, by the Board of Education of the Highland Local School District that the Treasurer be authorized to perform the following functions to facilitate the prompt, efficient, and compliant processing of fiscal transactions.

1. Pay salaries, wages, and other obligations when due within authorized appropriated amounts.

2. Sign payroll, general ledger, and other bank account checks with the mechanical signature system.

3. Issue “blanket” purchase orders up to $250,000 in accordance with ORC 5705.41.

4. Invest funds, when practical, in Certificates of Deposit, authorized Federal Securities, and other allowable investments options in accordance with the Investment Policy.

5. Allocate interest income to the following funds in addition to the General Fund:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>006</td>
<td>Food Service</td>
</tr>
<tr>
<td>007-9002</td>
<td>David J. Brock Special Trust</td>
</tr>
<tr>
<td>007-9003</td>
<td>Lou Vermillion Scholarship</td>
</tr>
<tr>
<td>007-9004</td>
<td>Rick Lappert Memorial Track &amp; Field</td>
</tr>
<tr>
<td>008-0000</td>
<td>William &amp; Ruth Kelly Scholarship</td>
</tr>
<tr>
<td>008-9002</td>
<td>Highland Pride Scholarship</td>
</tr>
<tr>
<td>008-9004</td>
<td>Allard Scholarship</td>
</tr>
<tr>
<td>401</td>
<td>Auxiliary Services</td>
</tr>
</tbody>
</table>
### Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

**Listings Dated 6/3/16**

<table>
<thead>
<tr>
<th>Name</th>
<th>First Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acierto, Krista</td>
<td>Demczuk, Gail</td>
<td>Lempner, Robert</td>
</tr>
<tr>
<td>Adams Donna</td>
<td>Desman, Kathleen</td>
<td>Leonhardt, Amy</td>
</tr>
<tr>
<td>Adams, Robin</td>
<td>Doraty, Meghan</td>
<td>Lhotsky, Breann</td>
</tr>
<tr>
<td>Ahluwalia, Rajeev</td>
<td>Ebersole, Beth</td>
<td>Lindsay, Craig</td>
</tr>
<tr>
<td>Albright, Lori</td>
<td>Garrison Sharon</td>
<td>Lurtz, Raymond</td>
</tr>
<tr>
<td>Anderson, Mark</td>
<td>Gore, Tiffany</td>
<td>MacWhade, Rebecca</td>
</tr>
<tr>
<td>Balsinger, Ricky</td>
<td>Grimes, Jeanne</td>
<td>Mamrak, Carol</td>
</tr>
<tr>
<td>Balukas, Andrius</td>
<td>Guseman, David</td>
<td>Manning, Marilyn</td>
</tr>
<tr>
<td>Baun, Joy</td>
<td>Hange, Mark</td>
<td>Marabito, Denise</td>
</tr>
<tr>
<td>Bazan, Sheila</td>
<td>Hartkop, Nicholas</td>
<td>Mason, Shari</td>
</tr>
<tr>
<td>Bazemore, Debra</td>
<td>Henderson, Donald</td>
<td>Maynard, Richard</td>
</tr>
<tr>
<td>Beverly, Linda</td>
<td>Hirz, Jessica</td>
<td>McCafferty, Eric</td>
</tr>
<tr>
<td>Bigham, Joan</td>
<td>Hlavaty, Mara</td>
<td>McCue, Sean</td>
</tr>
<tr>
<td>Blankenship, Jason</td>
<td>Hoerger, Steven</td>
<td>McEntire, Marie</td>
</tr>
<tr>
<td>Boccaccio, Corena</td>
<td>Hoffman, Justin</td>
<td>Miller, Liisa</td>
</tr>
<tr>
<td>Bogdanski, Lisa</td>
<td>Hogan, Brenda</td>
<td>Moorer-Oloyede, Sherri</td>
</tr>
<tr>
<td>Booth, Andria</td>
<td>Holdman, Colleen</td>
<td>Murphy, Marguerite</td>
</tr>
<tr>
<td>Bosl, Kathleen</td>
<td>Hubert, Douglas</td>
<td>Murphy, Melissa</td>
</tr>
<tr>
<td>Brown, Wendy</td>
<td>Humphreys, Linda</td>
<td>Nied, Mary Kay</td>
</tr>
<tr>
<td>Browning, Margaret</td>
<td>Jasin, Joseph</td>
<td>Ocacio, Anthony</td>
</tr>
<tr>
<td>Buttle, Chelsea</td>
<td>Kellerstrass, Melinda</td>
<td>Ocampo, Teresa</td>
</tr>
<tr>
<td>Carey, John</td>
<td>Kinsey, Karen</td>
<td>Oravec, Shane</td>
</tr>
<tr>
<td>Carson, Lucia</td>
<td>Knapp, Marlene</td>
<td>Pauli, Edward</td>
</tr>
<tr>
<td>Chaney, Rebekah</td>
<td>Kobasic, Angela</td>
<td>Petersen, Annette</td>
</tr>
<tr>
<td>Cleary, Amanda</td>
<td>Koch, Janis</td>
<td>Platner, John</td>
</tr>
<tr>
<td>Clippinger, Mary</td>
<td>Kornokovich, Brittany</td>
<td>Porter, Sonya</td>
</tr>
<tr>
<td>Comstock, Steven</td>
<td>Kraeff, Gwen</td>
<td>Preston, Lenor</td>
</tr>
<tr>
<td>Cooper, Darcie</td>
<td>Krugel, Mia</td>
<td>Puckett, Georgette</td>
</tr>
<tr>
<td>Coppolino, Jennifer</td>
<td>Kuczynski, Victoria</td>
<td>Rinehart, Donna</td>
</tr>
<tr>
<td>Cox, Gary</td>
<td>Kukarola-Brown, Michele</td>
<td>Robinson, Michael</td>
</tr>
<tr>
<td>Cummings, Michael</td>
<td>Lamade, John</td>
<td>Romich, Philip</td>
</tr>
<tr>
<td>Davis, Allan</td>
<td>LaMancusa, Thomas</td>
<td>Rose, Leonard</td>
</tr>
<tr>
<td>Deighton, Jenny</td>
<td>Larecy, Debra</td>
<td>Rump, Abigail Lynn</td>
</tr>
<tr>
<td>Samartano, Danielle</td>
<td>Santmyer, Michael</td>
<td></td>
</tr>
<tr>
<td>Santora, Linda</td>
<td>Sestak, Jill</td>
<td></td>
</tr>
<tr>
<td>Shaw, Kathleen</td>
<td>Siliko, Laura</td>
<td></td>
</tr>
<tr>
<td>Simonis, Jennifer</td>
<td>Sizemore, Terrie</td>
<td></td>
</tr>
<tr>
<td>Snitzky, Thomas</td>
<td>Spickler, Donald</td>
<td></td>
</tr>
<tr>
<td>Strapko, Jessica</td>
<td>Swanson, Sandra</td>
<td></td>
</tr>
<tr>
<td>Taylor, Kimberly</td>
<td>Tekaucic, Matthew</td>
<td></td>
</tr>
<tr>
<td>Tople, Jennifer</td>
<td>Turner, Samantha</td>
<td></td>
</tr>
<tr>
<td>Valigore-Boza, Tiffany</td>
<td>Wallace, Lorilyn</td>
<td></td>
</tr>
<tr>
<td>Weinberger, Joshua</td>
<td>Wells, Katherine</td>
<td></td>
</tr>
<tr>
<td>Witmer, Kathryn</td>
<td>Wolfe, Andrew</td>
<td></td>
</tr>
<tr>
<td>Wright, Miranda</td>
<td>Yocum, Sandra</td>
<td></td>
</tr>
<tr>
<td>Young, James</td>
<td>Zablotny, Candice</td>
<td></td>
</tr>
<tr>
<td>Ziska, Joan</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Listings Dated 6/10/16**

<table>
<thead>
<tr>
<th>Name</th>
<th>First Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emily Banach</td>
<td>Kathleen Minnich</td>
<td>Barbara Taylor</td>
</tr>
<tr>
<td>Stacy Bennie</td>
<td>Candida Pulis</td>
<td>William Simpson</td>
</tr>
<tr>
<td>Candida Keener</td>
<td>Jill Schroth</td>
<td></td>
</tr>
</tbody>
</table>
HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JULY 18, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – August 15, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on June 20, 2016, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the June 2016 Financial Reports, as presented.

C. Designation of Bank Depositories

It is recommended that the Board of Education approve the following financial institutions as designated depositories for the District’s active and interim funds in accordance with the Ohio Revised Code for the period August 24, 2016 through August 23, 2021:

FirstMerit Bank
First Federal of Lakewood
US Bank
Westfield Bank
Huntington Bank
TriState Capital Bank
Fifth Third Bank
PNC Bank
First National Bank
Lorain National Bank

D. Authorization to Advertise and Accept Bids

It is recommended that the Board of Education grant authorization to advertise and accept bids in relation to the replacement of the running track at Highland Middle School per the specifications, as presented.
VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. New Business

IX. Old Business

X. Superintendent's Agenda

A. Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8

It is recommended that the Board of Education approve the Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8, as presented.

B. Certification of Standards Governing Types of Foods and Beverages Sold on School Premises

It is recommended that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]

C. Acceptance of Donations

It is recommended that the Board of Education accept the following donation, as listed:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highland School District</td>
<td>Greg DeLozier</td>
<td>HP Pavilion Laptop Computer</td>
</tr>
</tbody>
</table>

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

**Fees Not Waived**

**High School**
- HS Stadium & Field House – Friday – 7/22/16 – 6:00 PM – 10:00 PM – Highland Youth Football – 7th Grade Game – Mark Konopka

**Middle School**
- MS West Gym – Saturday & Sunday – 7/23/16 & 7/24/16 – 9:00 AM – 1:00 PM – Highland Youth Football – Equipment Handouts – Jason Haney (Custodial Fees)
CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2016/2017 school year, items A through D, as presented:

A. RefPay LLC, Electronic Payment Processing for Game Officials

B. Fechko Excavating Inc. – Land Use Agreement

C. Naviance – College and Career Readiness Services

D. Cleveland Clinic AtWork – Occupational Healthcare Services

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through F, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum #1

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

B. Change of Status – Certified

It is recommended that the Board of Education approve a change of status for Mary Subtle, from Middle School Tutor to Hinckley Tutor, effective with the 2016/2017 school year.

C. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2016/2017 school year, as listed:

1. Robert Harmon, 2nd Shift High School Custodian, effective 7/5/16
2. Kelly Milliron, Granger Elementary Preschool Aide
3. Bernard Wodziak, Middle School Building Manager, effective 7/18/16

D. Employment – Summer Substitutes

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, on an "as needed basis", as summer substitute custodians, for the period 5/31/16 through 8/12/16, as listed:

1. James Coen
2. Jason Cress
3. Annelise Funfgeld
4. Bethany Webber
E. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Weston Muniak, on a one-year limited supplemental contract of employment, as a National Testing Proctor, for the 2015/2016 school year.

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Gary Cox, as a High School Assistant Football Coach, on one-year limited supplemental contract of employment, 23 years' experience, $6,278.00, for the 2016/2017 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn
### Addendum # 1

**Medina County Schools' ESC**  
124 West Washington Street  
Medina, Ohio 44256-2270

**Listings Dated 6/24/16**  
**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

<table>
<thead>
<tr>
<th>Michael Borowiak</th>
<th>James Lloyd</th>
<th>Tiffany Hicks</th>
<th>Kayla Ritchie</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nancy Dake</td>
<td>Thomas Lee Mason</td>
<td>William McGrain</td>
<td>Jacqueline Rossero</td>
</tr>
<tr>
<td>Alexandria Eubank</td>
<td>Robert Minger</td>
<td>Nina McMillan</td>
<td>Denise Shearer</td>
</tr>
<tr>
<td>Denise Hankey</td>
<td>James Simonelli</td>
<td>Matthew McMullen</td>
<td>Michele Squire</td>
</tr>
<tr>
<td>Kevin Hussey</td>
<td>Kailha Smith</td>
<td>Timothy Miley</td>
<td>Blanka Velmin</td>
</tr>
<tr>
<td>Ellen Huth</td>
<td>Jonathan Baxter</td>
<td>Nancy Miller</td>
<td>Angela White</td>
</tr>
<tr>
<td>Kelly Komorowski</td>
<td>Antoinette Brant</td>
<td>Susan Ramey</td>
<td>Kathleen Wolfe</td>
</tr>
<tr>
<td>Michelle Leonti</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Listings Dated 7/1/16**  
**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

<table>
<thead>
<tr>
<th>Susan Aikey-Walker</th>
<th>Bonnie Zitricki</th>
<th>Kelsey O'Neil</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lindsay Hartke</td>
<td>Roberta Browning</td>
<td>Emily Stout</td>
</tr>
<tr>
<td>Bobby Lake</td>
<td>Kathryn DeGiola</td>
<td>Yunzhen (Jen) Wang</td>
</tr>
<tr>
<td>Mary Kaitlyn LoBuglio</td>
<td>Susan Ferbus</td>
<td>Noelle Zambetti</td>
</tr>
<tr>
<td>Julie Williams</td>
<td>Leah Howe</td>
<td></td>
</tr>
</tbody>
</table>

**Listings Dated 7/8/16**  
**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

<table>
<thead>
<tr>
<th>Susan Lindsey</th>
<th>Bill Lamb</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ellen Oldfield</td>
<td>Melissa Lance</td>
</tr>
<tr>
<td>Michael Setser</td>
<td>Dale Root</td>
</tr>
<tr>
<td>Barbara Yablonski</td>
<td>Angel Soto</td>
</tr>
</tbody>
</table>

**Listings Dated 7/13/16**  
**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

<table>
<thead>
<tr>
<th>Karen Hamilton</th>
<th>Joyce Reitz</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frederic Pollock</td>
<td>Robert Ronsky</td>
</tr>
<tr>
<td>Ellen Shimko</td>
<td>Lauren Sharnsky</td>
</tr>
<tr>
<td>Drew Burge</td>
<td>Thomas Usher</td>
</tr>
<tr>
<td>John Connors</td>
<td>Renee Zywica</td>
</tr>
</tbody>
</table>
HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 15, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – September 19, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer

A. Approval of Minutes

   It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on July 18, 2016, as presented.

B. Approval of Monthly Financial Reports

   It is recommended that the Board of Education approve the July 2016 Financial Reports, as presented.

C. Approval of Vendor Payments (Then & Now Certificates)

   It is recommended that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monarch Center for Autism</td>
<td>ESY Summer School Tuition</td>
<td>$6,500.00</td>
</tr>
<tr>
<td>Suburban Transportation</td>
<td>ESY Summer Transportation</td>
<td>$4,430.00</td>
</tr>
</tbody>
</table>

VI. Board Members’ Agenda Items

A. OSBA Capital Conference Delegate Appointment for Annual Business Meeting

B. OSBA Expense Reimbursement Resolution for Diane Thomas

VII. Hearing of Individuals and/or Delegation Representatives

VIII. New Business

IX. Old Business
X. Superintendent's Agenda

A. Highland Athletic Boosters 2016/2017 Season Passes

It is recommended that the Board of Education approve the Highland Athletic Boosters 2016/2017 Season Passes, as presented.

B. Approval of 2016/2017 Bus Routes – Debbie Parker

It is recommended that the Board of Education approve the Highland School Bus Routes for the 2016/2017 school year, as presented.

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

**High School**
- HS Stadium Area – Friday 9/9/16 – 2:30 PM – 7:30 PM – Highland Athletic Boosters Pig Roast – Vicki Suran
- HS Cafeteria – Friday 9/9/16 – 2:30 PM – 7:30 PM – Highland Athletic Boosters Pig Roast – Rain Alternative – Vicki Suran
- HS Auditorium – Saturday 12/3/16 – 12:30 PM – 4:30 PM – Senior Solo Music Recital – Liz Schwartz
- HS Auditorium & Black Box Rooms – Wednesday/Monday/Friday 2/1/17, 2/8/17 & 2/10/17 – 4:15 PM – 10:30 PM – Granger PTO Talent Show – LeAnn Gausman

**Middle School**
- MS Parking Lot/Cafeteria/West Gym – Friday 9/23/16 – 2:30 PM – 7:30 PM – Highland Education Association Event – Charles Franchetti
- MS Band Room – Wednesdays 10/12/16, 12/7/16 & 3/8/17 – 6:15 PM – 9:15 PM – Medina Community Band Rehearsals – Gail Sigmund

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through J, as presented:

A. LLA Therapy Services Agreement
B. STEPS Academy Agreement
C. Monarch Services Agreement
D. Evolve Academy Agreement
E. Medina County Board of Developmental Disabilities Agreement
F. Medina County Board of Developmental Disabilities STEP Program Agreement
G. Ohio Schools Council Membership & LEEMC Consortium Agreements
H. MSB Consulting Group/Healthcare Billing Services – Medicaid Billing and Consulting Services

I. Summit Educational Service Center Services Agreement

J. Suburban School Transportation Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum #1

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

B. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Kelsey Artzner, Sharon Third Grade Teacher – Long Term Sub, BA/Step 0
2. Ryan Fernandes, High School Science – Long Term Sub, BA/Step 0
3. Felicia Fago, Middle School Intervention Specialist – Long Term Sub, BA/Step 0
4. Julianne Finley, Granger Kindergarten Teacher, BA/Step 0
5. Kimberly Mikhael, Granger Intervention Specialist – Long Term Sub, BA/Step 0

C. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2015/2016 school year, as listed:

1. Amanda Eakin, Hinckley Elementary Aide
2. Kathy King, Sharon Elementary Cook

D. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Shenon Jones, from Sharon Elementary Aide, 2 hours per day, to High School Aide, 4 hours per day, effective with the 2016/2017 school year.

E. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Christine Cuppage, HE Special Ed. Aide, 5.5 hours per day
2. Jennifer Johnson, HE Library Aide, 5.5 hours per day
3. Christine Merrill, MS Study Hall Aide, 5.5 hours per day
F. Employment – Summer Substitutes

It is recommended that the Board of Education employ Laura Beatty, on a limited contract of employment, on an “as needed basis”, as a summer substitute custodian, for the period 5/31/16 through 8/12/16.

G. Classified Substitutes – Bus Drivers

It is recommended that the Board of Education approve a rate of $16.50 per hour for substitute bus drivers, effective with the 2016/2017 school year.

H. Classified Substitutes – Aides/Custodians/Cooks

It is recommended that the Board of Education approve a rate of $10.00 per hour for substitute aides, custodians and cooks, effective with the 2016/2017 school year.

I. Classified Substitutes – 2016/2017 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an “as needed basis”, for the 2016/2017 school year, as listed:

Sub Aides

Marie Baker
Nancy Baldwin
Lisa Bogdanski
Lisa Chapman
Michael Dolan – Tech
Kathy Duale
Annette Galbinea
Kim Ginley
Denise Grencuk
Karen Howard
Emily Hummel
Sherri Kedzior
Kimberly Kelps
Mary Kosman
Chris Medwid
Jacqueline Rossero
Melissa Schreiner
Laura Siliko
Judy Smith
Joanne Sours

Sub Bus Drivers

Jane Carsten
James Coen
Howard Eakin
Branden Hartshorn
George Jacynycz
Diane Kocab
Ray Kornokovich
Sandy Prochaska
Dale Salsbury
Greg Stegeman
Lorie Strand
Donna Weeks
Denis Werner

Sub Custodians

James Coen
Annelise Funfgeld
Bethany Webber

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

1. Cindy Baker
   HS Asst Basketball Coach – Girls
   $4,683.00 – 0 yrs

2. Mary Becker
   MS Head Basketball Coach Girls – 8th
   $5,082.00 – 17 yrs

3. Rob Gilbert
   MS Head Cross Country
   $3,886.00 – 3 yrs

4. Amy Lyon
   HS Cheerleading Advisor
   $5,879.00 – 11 yrs

5. Kristine Nerlich
   HS Department Chair – Science
   $1,893.00 – 1 yr

6. Anthony Pavia
   HS Asst Football Coach
   $4,683.00 – 0 yrs

7. Joe Salem
   HS Asst Soccer Coach – Boys
   $4,285.00 – 2 yrs

8. Lisa Reynolds
   HS Head Tennis Coach – Boys
   $6,676.00 – 13 yrs

9. Cassandra Zumac
   HS Asst Volleyball Coach
   $4,285.00 – 0 yrs
ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn
Listings Dated 7/22/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

<table>
<thead>
<tr>
<th>James Abraham</th>
<th>David Guseman</th>
<th>Dusty Metter</th>
<th>Blair Shimandle</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rajeev Ahluwalia</td>
<td>Holly Jaycox</td>
<td>Michael O'Connor</td>
<td>Victoria Smith</td>
</tr>
<tr>
<td>Ashley Beaudry</td>
<td>Christine Kaskan</td>
<td>Richard W. Petersen</td>
<td>Kelsey Stitt</td>
</tr>
<tr>
<td>Christina Berken</td>
<td>Maribeth Keppler</td>
<td>Terri Pfister</td>
<td>Sarah Lee Urbansky</td>
</tr>
<tr>
<td>Amanda Conti</td>
<td>Shawn McDermitt</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Listings Dated 8/5/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

| Emily Caldwell      | Richard Manco III     |                    |                 |
| Bethina Erdos       | Timothy Miley         |                    |                 |
| David Giovinazzo    | Pamela Piersall       |                    |                 |
| Samuel LaGuardia    | Mark Robison          |                    |                 |
| Michelle Leonti     | Camilla Turk          |                    |                 |
AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – October 17, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer
   A. Approval of Minutes
      It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on August 15, 2016, as presented.
   B. Approval of Monthly Financial Reports
      It is recommended that the Board of Education approve the August 2016 Financial Reports, as presented.
   C. Approval of Fiscal Year 2017 Annual Appropriations
      It is recommended that the Board of Education approve the Fiscal Year 2017 Annual Appropriations, as presented.
   D. Approval of Student Activity Program Purpose, Goals, and Budget
      It is recommended that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2017, as presented.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. New Business

IX. Old Business
   A. Jeff Tukeman – OSFC
   B. Eagle Scout Project Presentation – Nicholas Moore
X. Superintendent's Agenda

A. State Report Card Overview

B. Options for High School Graduation Presentation – HHS Guidance Team

C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Speech &amp; Debate Team</td>
<td>Midwest Everlasting Memorials</td>
<td>$125.00</td>
</tr>
<tr>
<td>HS Speech &amp; Debate Team</td>
<td>Roy D. Pressler D.D.S.</td>
<td>$100.00</td>
</tr>
<tr>
<td>HS Speech &amp; Debate Team</td>
<td>The Ruhlin Company</td>
<td>$100.00</td>
</tr>
<tr>
<td>HS Speech &amp; Debate Team</td>
<td>Karen Benke – Karen’s Quilting LLC</td>
<td>$100.00</td>
</tr>
<tr>
<td>HS Speech &amp; Debate Team</td>
<td>Southwest Security Corporation</td>
<td>$100.00</td>
</tr>
<tr>
<td>HS Speech &amp; Debate Team</td>
<td>Julie Reeves, MD, Inc.</td>
<td>$100.00</td>
</tr>
<tr>
<td>HS Speech &amp; Debate Team</td>
<td>Sharon Automotive</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Gym – Mondays – 9/26/16 through 5/22/17 – 8:00 PM – 10:00 PM – Men’s Basketball – John Caruso
- HS Practice Room – Fridays During the School Year – 9:15 AM – 3:30 PM – Voice Lessons – Denise Milner Howell
- HS Choir Room/Auditorium/Black Box/Band Room/Make-Up – Mondays through Thursdays – 8/24/16 through 11/19/16 – 2:30 PM – 5:00 PM – Saturdays – 8/27/16, 9/10/16, 10/1/16, 11/4/16 – 9:00 AM – 1:00 PM – HHS Musical Rehearsals & 11/17/16, 11/18/16, 11/19/16 – Thursday, Friday, Saturday – 5:00 PM – 10:00 PM – HHS Musical Performance – Emily Miller
- HS Band Room – Multiple Wednesdays during the School Year – 6:15 PM – 9:15 PM – Medina Community Band Rehearsals – Gail Sigmund
- HS Cafeteria – Wednesdays – 8/31/16, 9/21/16, 10/12/16 – 2:30 PM – 3:30 PM – Away Game Meals – Highland Soccer Moms – Barb Heini
- HS Media Center – Wednesday – 10/19/16 – 5:30 PM – 9:00 PM – National Art Honor Society Induction Ceremony – Emily Holmberg

Middle School

- MS Choir Room – Fridays – During the School Year – 2:30 PM – 3:30 PM – After School Group – Dennis Douglas

Granger Elementary

- GE Cafeteria – 1st Wednesday of the Month – During the School Year – 6:00 PM – 7:00 PM – Girl Scout Troop 90485 Meetings – Jennifer Smith
- GE Cafeteria – 3rd Wednesday of the Month – During the School Year – 6:00 PM – 7:00 PM – Girl Scout Troop 90085 Meetings – Jennifer Smith
• GE Cafeteria – 1st Tuesday of the Month – During the School Year – 6:00 PM – 7:00 PM – Brownie Troop 90702 – Sandy Noall
• GE Cafeteria – 3rd Tuesday of the Month – During the School Year – 5:30 PM – 7:30 PM – Girl Scout Troop 90013 – Heather Lohoski

Hinckley Elementary
• HE Parking Lot – Saturday – 10/22/16 – 3:30 PM – 6:30 PM – Hinckley Trick or Treat – The Greensmith Garden Center – Kristyn Kolozvavy
• HE Room 108 – Various Wednesdays – During the School Year – 3:30 PM – 4:45 PM – Girl Scout Troop 90417 – Amy Metzler
• HE Cafeteria – Wednesday – 9/14/16 – 7:00 PM – Girl Scout Info Meeting – Leslee Sambor
• HE Room 306 – 1st Monday of the Month – During the School Year – 3:30 PM – 4:30 PM – Girl Scout Troop 90822 – Jennifer Leichliter

Sharon Elementary
• SE Gym/Playground/Baseball Fields – Mondays through Thursdays – 9/12/16 – 11/17/16 – 3:30 PM – 5:00 PM & Wednesday – 11/2/16 – 3:30 PM – 5:00 PM – Girls on the Run – Shar Crutchley

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, for the 2016/2017 school year, items A and B, as presented:

A. Communication & Learning Consulting Services, LLC Agreement

B. Verotown, LLC High School Baseball Spring Training License/Group Sales Agreement
   (This trip is paid for entirely by Highland students.)

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through H, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum #1

   It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

B. Maternity Leave – Certified

   It is recommended that the Board of Education approve the Maternity Leave request of Amanda Corrigan, High School Science Teacher, effective with the birth of her child, (anticipated due date of 12/12/16), returning at the beginning of the 2017/2018 school year.
C. Change of Status – Certified

It is recommended that the Board of Education approve a change of status for Danielle Sampiner, from High School Half Time Biology Teacher to High School Biology Long Term Substitute Teacher, for the 2016/2017 school year.

D. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Anita Bates, Granger Elementary Head Cook, for the reason of retirement, effective 10/14/16.

E. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Melissa Lance, Bus Driver, effective 5/26/16
2. Lance Nekich, Middle School Custodian, effective 9/14/16

F. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Anna Cozzarin, Special Education Aide, 5.5 hours per day, effective 8/17/16
2. Sarah Russell, Sharon Aide, 2 hours per day, effective 8/29/16
3. Lisa Savoia, Sharon Elementary Cook, 3.75 hours per day, effective 9/13/16

G. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis” for the 2016/2017 school year, as listed:

1. Marie Baker, Substitute Cook
2. Melissa Lance, Substitute Bus Driver
3. Craig Lindsay, Substitute Bus Driver
4. Denise Shearer, Substitute Aide
5. Danijela Stefanovic, Substitute Cook

H. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Bryce Alexander HS Asst Soccer Coach Boys $4,285.00 – 0 yrs
2. William Brooker MS Asst Football Coach $2,690.00 – 0 yrs
3. Kyle Brooks National Testing Proctor $25.00 per hour
4. Suzette Burtoft Mentor Teacher $3,886.00 – 6 yrs
5. Mary Cassidy Saturday Detention Monitor $25.00 per hour
6. Adam Cestarico HS Head Basketball Coach Boys $8,669.00 – 14 yrs
7. Adam Cestarico HS Intramural Boys $3,089.00 – 14 yrs
8. Kim Clendaniel Mentor Teacher $3,886.00 – 5 yrs
<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Amy Dean</td>
<td>HS Winter Faculty Manager</td>
<td>$2,690.00 - 0 yrs</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Ryan Fernandes</td>
<td>National Testing Proctor</td>
<td>$25.00 per hour</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Ryan Fernandes</td>
<td>MS/HS Asst. Robotics Advisor</td>
<td>$1,893.00 - 0 yrs</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Rachel Gamin</td>
<td>Mentor Teacher</td>
<td>$3,089.00 - 4 yrs</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Veronica Godlaski</td>
<td>Mentor Teacher</td>
<td>$3,886.00 - 5 yrs</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Jordan Gribble</td>
<td>HS Asst Football Coach</td>
<td>$4,683.00 - 1 yr</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Elizabeth Hadler</td>
<td>MS Tennis Club Advisor</td>
<td>$1,495.00 - 2 yrs</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Austin Hanna</td>
<td>National Testing Proctor</td>
<td>$25.00 per hour</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Tyler Houka</td>
<td>HS Asst Football Coach</td>
<td>$4,683.00 - 2 yrs</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Colleen Hyland</td>
<td>Mentor Teacher</td>
<td>$3,886.00 - 6 yrs</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>Emily Kaplack</td>
<td>Mentor Teacher</td>
<td>$2,590.00 - 0 yrs</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Andrew Lynden</td>
<td>Mentor Teacher</td>
<td>$3,886.00 - 5 yrs</td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>Julie Malone</td>
<td>HS Asst Musical Production</td>
<td>$1,893.00 - 0 yrs</td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>Melany Malquest</td>
<td>Mentor Teacher</td>
<td>$3,886.00 - 5 yrs</td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Darla Miller</td>
<td>Mentor Teacher</td>
<td>$2,690.00 - 1 yr</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Tarynn Minegar</td>
<td>HS Asst Volleyball Coach</td>
<td>$4,285.00 - 0 yrs</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Jerimie Newcomb</td>
<td>Sound &amp; Lighting Technician</td>
<td>$20.00 per hour</td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>Jerimie Pesek</td>
<td>Mentor Teacher</td>
<td>$2,690.00 - 2 yrs</td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>Nathan Rudolph</td>
<td>HS Robotics Advisor</td>
<td>$3,886.00 - 0 yrs</td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>Becky Watson</td>
<td>Mentor Teacher</td>
<td>$3,089.00 - 3 yrs</td>
<td></td>
</tr>
<tr>
<td>29</td>
<td>Donna Wolford</td>
<td>Mentor Teacher</td>
<td>$3,089.00 - 3 yrs</td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>Bernadette Yu</td>
<td>Mentor Teacher</td>
<td>$2,690.00 - 0 yrs</td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>Hillary Zacharyasz</td>
<td>National Testing Proctor</td>
<td>$25.00 per hour</td>
<td></td>
</tr>
</tbody>
</table>

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn
Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256

**Addendum #1**

**Listings Dated 8/12/16**
**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

<table>
<thead>
<tr>
<th>Krista Aciero</th>
<th>Elizabeth Maag</th>
<th>Theoflas Tsakiries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Borowiak</td>
<td>Kara Moir</td>
<td>Mark Wurste</td>
</tr>
<tr>
<td>Paul Casey</td>
<td>Ellen Shimko</td>
<td>Jessica Ziegler</td>
</tr>
<tr>
<td>Adam Imbrogno</td>
<td>Robert Smith</td>
<td>Katherine Zimmerer</td>
</tr>
<tr>
<td>Carli Laux</td>
<td>Blake Takala</td>
<td>Cassondra Zumack</td>
</tr>
</tbody>
</table>

**Listings Dated 8/19/16**
**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

<table>
<thead>
<tr>
<th>Krista Aciero</th>
<th>Graciele Gregory</th>
<th>John McDermott</th>
<th>Mary Theus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allison Beery</td>
<td>Cory Johnston</td>
<td>Corey E. Ott</td>
<td>Thomas Usher</td>
</tr>
<tr>
<td>Rosanna Darby</td>
<td>Kimberly Kelps</td>
<td>Robert Rodriguez</td>
<td>Danielle Webel</td>
</tr>
<tr>
<td>Rachel Dumann</td>
<td>Lauren Knowles</td>
<td>Gerald Rothermel</td>
<td></td>
</tr>
<tr>
<td>Felicia Fago</td>
<td>Robin Madak</td>
<td>Peter Rowe</td>
<td></td>
</tr>
</tbody>
</table>

**Listings Dated 9/2/16**
**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

<table>
<thead>
<tr>
<th>Michael Borowiak</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Tim Miley</td>
<td></td>
</tr>
<tr>
<td>Laura Stopper</td>
<td></td>
</tr>
<tr>
<td>Jennifer Walton</td>
<td></td>
</tr>
</tbody>
</table>

**Listings Dated 9/9/16**
**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

<table>
<thead>
<tr>
<th>Denise Carol</th>
<th>Lisa Flynn</th>
<th>Mia Kruggel</th>
<th>Alexandra Richards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steven Cavett</td>
<td>Maureen Fragnoli</td>
<td>Jessica Loyer</td>
<td>Kristina Rynties</td>
</tr>
<tr>
<td>Jeremy Dombrady</td>
<td>Laura Lea Frank</td>
<td>Allison McGhee</td>
<td>Anitra Simpkins</td>
</tr>
<tr>
<td>Brian Drurey</td>
<td>Charise Kasper</td>
<td>Timothy Miley</td>
<td>Meghann Venus</td>
</tr>
<tr>
<td>Katie Fife</td>
<td>Robert Kelly</td>
<td>David Rice</td>
<td>Timothy Wieczorek</td>
</tr>
</tbody>
</table>
HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 17, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – November 21, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer
   A. Approval of Minutes

   It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on September 19, 2016, as presented.

   B. Approval of Monthly Financial Reports

   It is recommended that the Board of Education approve the September 2016 Financial Reports, as presented.

   C. Approval of Fiscal Year 2017 Five Year Forecast

   It is recommended that the Board of Education approve the Fiscal Year 2017 Five Year Forecast and Assumptions for the five-year period ending June 30, 2021, as presented.

VI. Board Members’ Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. New Business

   It is recommended that the Board of Education adopt the New and Revised Policy 3223 – Standard Based School Counselor Evaluations, as presented.

IX. Old Business

X. Superintendent’s Agenda
   A. High School Out-of-Country Trips – Darla Miller

   It is recommended that the Board of Education approve the Out-of-Country High School Trips to France, Spain and China, departing 3/18/17 and returning 3/31/17, as presented. These trips are paid for entirely by Highland students.
B. Payment in Lieu of Transportation – Addendum # 1

It is recommended that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented.

E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>HHS Athletic Department</td>
<td>Pam Stefanik</td>
<td>$150.00</td>
</tr>
<tr>
<td>HHS Speech &amp; Debate Team</td>
<td>Mike &amp; Patti Mockbee</td>
<td>$500.00</td>
</tr>
<tr>
<td>HHS Speech &amp; Debate Team</td>
<td>CAM, Inc.</td>
<td>$500.00</td>
</tr>
<tr>
<td>Granger Elementary</td>
<td>Don &amp; Carol Baker</td>
<td>$600.00/Magical Theater Production</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Sharon PTO</td>
<td>$3,010.71/Classroom Support</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Sharon PTO</td>
<td>$992.00/COSI Program</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Romp N Stomp</td>
<td>$180.00/Principal - Leader in Me Initiative</td>
</tr>
<tr>
<td>Sharon Elementary</td>
<td>Sharon Community Trusts</td>
<td>$2,780.00/Students - Leader in Me Activity</td>
</tr>
<tr>
<td>Families Donations - In</td>
<td></td>
<td>$1,035.00/Garden Project</td>
</tr>
<tr>
<td>Memory of Dorothy Duncan</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

F. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School
- HS Black Box & Restrooms – Thursday/Friday/Saturday – 12/8/16, 12/9/16 & 12/10/16 – 6:00 PM – 10:00 PM & 1:00 PM – 10:00 PM – Thespian’s Play – Mariana Hardy
- HS Cafeteria – Wednesday – 5/24/17 – 6:00 PM – 9:00 PM – Highland Buzzard Club Banquet & Awards – Jacqueline Kubicki
- HS Cafeteria – Wednesday – 10/5/16 – 4:15 PM – Highland Men’s Soccer Team Dinner – Maureen Fragnoli

Middle School
- MS West Gym – Thursdays – During School Year – 7:00 PM – 10:00 PM – Men’s Basketball Practice – David Haller

Hinckley Elementary
- HE Room 307 – 2nd & 4th Mondays – 9/12/16 through 5/15/17 – 3:30 PM – 5:00 PM – Cub Scout Pack 3520 Meetings – Vicki Gibson

Sharon Elementary
- SE Gym/Cafeteria/Kitchen/Auditorium/Music Room/ Art Room – Wednesday – 10/12/16 – 7:00 PM – 8:00 PM – Planning Meeting & Saturday 11/12/16 – 9:00 AM – 3:30 PM – Fall Festival – Sharon PTO – Amy Crandall

FEES NOT WAIVED
- HS Stadium – Sunday – 10/16/16 – 1:00 PM – 6:00 PM – Flag Football Championship – Highland Youth Football – Jason Haney
CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, Items A through F, as presented:

A. Liberty Mutual Insurance – Brooker Insurance Agency
B. Circle Lawn Care, LLC Agreement
C. Burges & Burges Strategists Agreement
D. Lori Josephson – Wilson Fundations Business Consultant Agreement
E. The Musical Theater Project Agreement
F. Triad Research Group, Inc. Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through G, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

B. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the following Maternity/Family Medical Leave requests of the following individuals:

1. Stephanie Abatangelo, HS Spanish Teacher, effective with the birth of her child, (anticipated due date of 3/3/17, with a return date of 4/21/17)
2. Katie Blower, Granger Kindergarten Teacher, effective with the birth of her child, (anticipate due date of 1/27/17), with a return date of March 13, 2017
3. Terese Klonowski, MS Language Arts Teacher, effective with the birth of her child, (anticipated due date of 3/3/17), returning at the start of the 2017/2018 school year

C. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Annette Galbinceia, Sharon Elementary Latchkey Assistant, effective September 20, 2016.
D. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Callie Anderholm, Granger Latchkey Assistant, 2.75 hours per day
2. James Coen, Hinckley 2nd Shift Custodian, 8 hours per day
3. Kerry Kelly, Granger Elementary Cook, 3.75 hours per day
4. Daniela Stefanovic, Middle School Cook, 3 hours per day

E. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Dana Brumfield from Granger Elementary Cook to Granger Head Cook, 5 hours per day, effective 10/7/16.

F. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an "as needed basis", for the 2016/2017 school year, as listed:

1. Sheri Bickerton, Substitute Cook
2. Shonda Coustillac, Substitute Aide
3. Linda Goodwin, Substitute Aide
4. Kathy Grudowsky, Substitute Aide
5. Jennifer Hazen, Substitute Cook
6. Shenan Jones, Substitute Aide
7. Michele Phillips, Substitute Aide

G. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

1. Jacob Brown, MS Head Basketball Coach Boys 8th $3,488.00 – 1 yr
2. Ty Damon, National Testing Proctor $25.00 per hour
3. Tracy Goebel, National Testing Proctor $25.00 per hour
4. Brendan Gwirtz, HS Asst Basketball Coach Girls $5,082.00 – 4 yrs
5. Renee Katzbach, National Testing Proctor $25.00 per hour
6. Darla Miller, National Testing Proctor $25.00 per hour
7. Weston Muniak, National Testing Proctor $25.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn
RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION

BE IT RESOLVED that the Highland Local Board of Education, Medina County, Ohio, has established that the attached list of students are eligible to receive Transportation in compliance with the Ohio Revised Code, State Board of Education standards, and District policy.

BE IT FURTHER RESOLVED the Highland Local Board of Education decrees that such service by school conveyance is impractical, and hereby agrees to pay the parent or guardian of said pupil (in lieu of providing such service) an amount which will not exceed the State average cost to transport all pupils in the State the preceding year.

1. John Borkowski  St. Ambrose  Grade 6
2. Joseph Borsuk  Padua  Grade 10
3. Crystal Demcho  Northside Christian Academy  Grade K
4. Isaac Deming  Northside Christian Academy  Grade K
5. Tanner Mendenhall  Royal Redeemer  Grade K
6. Clay Sommer  Northside Christian Academy  Grade K
7. Jonathan Sommer  Northside Christian Academy  Grade K
8. Quinn Tuori  South Suburban Montessori  Grade 1
9. Rowan Tuori  South Suburban Montessori  Grade 2
Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256

Addendum # II

Listings Dated 9/16/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Dylan Dapsis   Kelly Laib   Shely Plasky
Stamatia Giatis  Brittany Lanese  Shaina Schwartz
David Guseman  Rachel Lenk  Jennifer Sorrent
Daiquiri Herrman  Kathleen Minnich

Listings Dated 9/23/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Dennis Bailey  Frank Manning  Kristen Schreiber
Christina Conley  Christina Papantoniou  Stanley Trybala
Sarah Herman  Susan Schomer  Troy Zehnder

Listings Dated 9/30/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Dennis Bailey  Amanda Marshall  Alexandria Riedeman
Kathleen Bosl  David Murray  Katherine Wells
Roseann Mariner  Keith Rasey  Candice Zablotny

Updated Listings Dated 9/30/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Jessica Acord  Robin Diaz  Samantha Hower  David Murray
Joseph Akerman  Marissa Faulds  Lindsay Kelley  Emily Myers
Farzana Ali  Gina Filer  Lindsay Krickovich  Keith Rasey
Anna Andrews  Nancy Flama  Breann Lhotsky  Alexandria Riedeman
Paige Asche  Kyle Geiss  Andrew Long  Robert Reinhart
Dennis Bailey  Julia Gramenz  Edward Luther  Jennifer Stahorsky
Paige Blankenship  Robert Hansen, Jr.  Marilyn Macomber  Katherine Wells
Kathleen Bosi  Amy Hawkins  Jessica Malson  Erica Yacobozzi
Kimberly Bresnuzi  Donna Heinbaugh  Roseann Mariner  Steven Yanke
Michale Coury  Brett Hewitt  Amanda Marshall  Candice Zablotny
Jacob Crisilip  Gabrielle Houska  Sharon Matthews

Updated Listings Dated 10/5/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Stephanie Beck  Robin Madak  Julie Tollis
Philip Kensicki  Jeffrey Schmitt

Updated Listings Dated 10/7/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Amanda Conti  Nancy Holdsworth  Rachel Lenk
Justin Hoffman  Noah Johanson  Joseph Railey
I. Call to Order and Roll Call by the President

II. Next Regular Meeting – December 12, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer
   A. Approval of Minutes

   It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on October 17, 2016, as presented.

   B. Approval of Monthly Financial Reports

   It is recommended that the Board of Education approve the October 2016 Financial Reports, as presented.

   C. Approval of Fiscal Year 2017 Amended Appropriations

   It is recommended that the Board of Education amend the Fiscal Year 2017 Appropriations, as presented in Addendum # 1.

   D. Approval of Vendor Payments (Then & Now Certificates)

   It is recommended that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buckeye Local Schools</td>
<td>Special Ed Compact Tuition</td>
<td>$9,659.10</td>
</tr>
</tbody>
</table>

   E. Approval of Student Activity Program Purpose, Goals, and Budget

   It is recommended that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2017, as presented.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives
VIII. New Business

A. Highland Local School District's "Little Hornets" Preschool Program – Five Star Step Up to Quality Award from the State of Ohio

B. 2016 Momentum Award from Ohio's State Board of Education

IX. Old Business

X. Superintendent's Agenda

A. Adoption of Academic Calendars for 2017/2018 & 2018/2019 – Addendum # II & III

It is recommended that the Board of Education adopt the 2017/2018 & 2018/2019 Academic School Calendars, as presented.

B. Approval of Middle School Out-of-State Trip

It is recommended that the Board of Education approve the Middle School Out-of-State trip to Washington, D.C., leaving on March 22, 2017 and returning on March 24, 2017, as presented. This trip is paid entirely by Highland students.

C. Approval of High School Varsity Softball Team Out-of-State Trip

It is recommended that the Board of Education approve the High School Varsity Softball Team Out-of-State Trip to Myrtle Beach, leaving on March 25, 2017 and returning on March 30, 2017, as presented. No school will be missed and the trip is paid entirely by Highland students.

D. Approval of Highland Speech and Debate Team Out-of-State Trip

It is recommended that the Board of Education approve the Highland Speech and Debate Team Out-of-State Trip to Bethel Park, Pennsylvania, leaving on February 10, 2017 and returning on February 11, 2017, as presented.

E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hinckley Elementary</td>
<td>Hinckley PTO</td>
<td>Classroom Posters/$195.19</td>
</tr>
<tr>
<td>Hinckley Elementary</td>
<td>Hinckley PTO</td>
<td>Mobile Ed Show/$595.00</td>
</tr>
<tr>
<td>Hinckley Elementary</td>
<td>Hinckley PTO</td>
<td>Basketball Hoops/$8,876.00</td>
</tr>
<tr>
<td>HS Speech &amp; Debate Team</td>
<td>Mark &amp; Glenna Jackson</td>
<td>$500.00</td>
</tr>
<tr>
<td>HS Speech &amp; Debate Team</td>
<td>Securitec Security Systems</td>
<td>$500.00</td>
</tr>
<tr>
<td>Highland Middle School</td>
<td>ORMACO</td>
<td>Music Program/$108.00</td>
</tr>
<tr>
<td>Highland Middle School</td>
<td>Middle School PTO</td>
<td>Power of the Pen/$400.00</td>
</tr>
<tr>
<td>Highland Middle School</td>
<td>Middle School PTO</td>
<td>Veteran's Day Program/$100.00</td>
</tr>
<tr>
<td>Highland Middle School</td>
<td>Middle School PTO</td>
<td>NEOMED Program/$150.00</td>
</tr>
<tr>
<td>Highland Middle School</td>
<td>Middle School PTO</td>
<td>6th Grade Camp/$300.00</td>
</tr>
</tbody>
</table>
F. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

**High School**
- HS Cafeteria – Tuesday – 10/11/16 & Wednesday 10/19/16 – 5:30 PM – 8:30 PM – Girls Soccer Team Dinner – Barb Hein
- HS Cafeteria – Wednesday – 11/2/16 – 4:00 PM – 9:00 PM – Highland Youth Football Cheerleading Banquet – Melissa Russell
- HS Cafeteria – Friday – 4/21/17 – 2:00 PM – 10:00 PM – Sharon Elementary Father/Daughter Dance – Sharon PTO – Carrie Brainerd
- HS Cafeteria – Saturday – 3/4/17 – 9:00 AM – 1:00 PM – Girl Scouts World Friendship Day – Missy Schreiner
- HS Auditorium Wednesday – 1/18/17 & Friday – 1/20/17 – 6:00 PM – 10:00 PM – Medina Community Band Dress Rehearsal & Concert – John Connors
- HS Auditorium – Wednesday – 5/3/17 & Friday – 5/5/17 – 6:00 PM – 10:00 PM – Medina Community Band Dress Rehearsal & Spring Concert – John Connors

**Hinckley Elementary**
- HE Room 306 – Various Mondays During the School Year – 10/26/16 through 5/3/17 – 3:30 PM – 4:30 PM – Cub Scout Pack 34520 Meetings – Jessica Gaydos

**Granger Elementary**
- GE Gym & Library – Various Mondays & Thursdays During the School Year – 10/24/16 through 5/25/17 – 3:30 PM – 5:30 PM – Medina County Police Activities League – Rebecca Byrne

**Fees Not Waived**
- HS Theater/Auditorium/Black Box/ Music Rooms – Friday – 2/17/17 – 4:00 PM – 10:00 PM, Saturday – 2/18/17 – 8:00 AM – 10:00 PM & Sunday, 2/19/17 – 8:00 AM – 7:00 PM – Dance Competition – Syncopated Inc. – Brendan Buchanan
- HE Gym/Cafeteria/Kitchen/Room 209 – Saturday – 3/18/17 – 7:00 AM – 1:00 PM & Sunday – 3/19/17 – 5:30 AM – 5:00 PM – Buzzard Day – Hinckley Chamber of Commerce – Melinda Swan – **Custodial Costs Only**

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the Educational Service Center of Cuyahoga County Agreement, for Visually Impaired Services during the 2016/2017 school year, as presented.

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through H, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # IV

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.
B. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave requests of the following individuals, as listed:

1. Danielle Sampliner, High School Biology Teacher, effective with the birth of her child, (anticipated due date of 4/6/17), with a return date of 5/30/17
2. Rebecca Watson, Middle School Math Teacher, effective with the birth of her child, (anticipated due date of 4/28/17), with a return at the beginning of the 2017/2018 school year.

C. High School Speech and Debate Team Judge – Rate of Pay

It is recommended that the Board of Education approve the High School Speech and Debate Team Judge rate of pay to be $50.00 per tournament.

D. Resignation – Classified

It is recommended that the Board of Education accept the resignations of the following individuals, as listed:

1. Jennifer Ballinger, Hinckley Elementary Secretary, effective 11/8/16
2. Christine Merrill, Middle School Aide, effective 11/8/16

E. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Marie Baker, Granger Preschool Aide, 6.5 hours per day, 4 days per week
2. Lisa Bogdanski, Middle School Aide, 5.5 hours per day
3. Cassandra Jirous, Sharon AM Latchkey Assistant, 2 hours per day
4. Patricia Noonan, Granger Preschool Aide, 6.5 hours per day, 4 days per week
5. Ted Peinovich, Middle School Custodian, 4 hours per day
6. Danijela Stefanovic, Sharon PM Latchkey Assistant, 2 hours per day

F. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for the following individuals, for the 2016/2017 school year, as listed:

1. Sheila Bazan, from Hinckley Office Aide, 5.5 hours per day to Hinckley Secretary, 8 hours per day, effective 11/21/16
2. Jonathan Cutler, from High School 3rd Shift Custodian to Hinckley Elementary 2nd Shift Custodian, effective 10/24/16

G. Employment – Classified Substitutes

It is recommended that the Board of Education employ Mellany Saluppo, Substitute Cook, on a one-year limited contract of employment, on an “as needed basis” for the 2016/2017 school year.
H. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

1. Jason Cress  MS Golf Club Advisor Boys  $1,495.00 – 2 yrs
2. Tristana Foutz  HS Asst Drama/Musical Prod  $1,893.00 – 0 yrs
3. Mike Gibbons  HS Weight Room Supervisor  $4,285.00 – 11 yrs
4. Mike Gibbons  Certified Strength & Conditioning Coach  $5,082.00 – 11 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn
<table>
<thead>
<tr>
<th>Fund Description</th>
<th>USAS Fund Number</th>
<th>Total Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Retirement</td>
<td>002</td>
<td>2,881,300.00</td>
</tr>
<tr>
<td>Permanent Improvement</td>
<td>003</td>
<td>250,000.00</td>
</tr>
<tr>
<td>Food Service</td>
<td>006</td>
<td>1,200,000.00</td>
</tr>
<tr>
<td>Expendable Trusts</td>
<td>007</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Non-Expendable Trusts</td>
<td>008</td>
<td>2,600.00</td>
</tr>
<tr>
<td>Uniform School Supplies</td>
<td>009</td>
<td>100,000.00</td>
</tr>
<tr>
<td>Internal Services Rotary</td>
<td>014</td>
<td>75,000.00</td>
</tr>
<tr>
<td><strong>Emergency Levy Fund</strong></td>
<td><strong>016</strong></td>
<td><strong>5,231,118.00</strong></td>
</tr>
<tr>
<td>Public School Support</td>
<td>018</td>
<td>85,000.00</td>
</tr>
<tr>
<td>Local Grants</td>
<td>019</td>
<td>125,000.00</td>
</tr>
<tr>
<td>Special Enterprise Fund (Latchkey / Comm Ed)</td>
<td>020</td>
<td>230,000.00</td>
</tr>
<tr>
<td>Agency Fund - OHSAA Tournaments</td>
<td>022</td>
<td>25,000.00</td>
</tr>
<tr>
<td>Underground Storage Tank</td>
<td>031</td>
<td>-</td>
</tr>
<tr>
<td>Capital Grants (Sales Tax Fund)</td>
<td>071</td>
<td>1,550,000.00</td>
</tr>
<tr>
<td>Student Managed Activities</td>
<td>200</td>
<td>300,000.00</td>
</tr>
<tr>
<td>District Managed Activities</td>
<td>300</td>
<td>300,000.00</td>
</tr>
<tr>
<td>Auxiliary Services</td>
<td>401</td>
<td>102,703.86</td>
</tr>
<tr>
<td>SchoolNet Data Communications</td>
<td>451</td>
<td>9,000.00</td>
</tr>
<tr>
<td>IDEA Part B - Special Education Grants</td>
<td>516</td>
<td>655,267.33</td>
</tr>
<tr>
<td>Title III - Limited English Proficiency</td>
<td>551</td>
<td>2,352.47</td>
</tr>
<tr>
<td>Title I Disadvantaged Children Grant</td>
<td>572</td>
<td>183,034.72</td>
</tr>
<tr>
<td>Early Childhood Special Education Grant</td>
<td>587</td>
<td>9,770.61</td>
</tr>
<tr>
<td>Improving Teacher Quality Grant</td>
<td>590</td>
<td>41,426.53</td>
</tr>
<tr>
<td><strong>Total All Funds</strong></td>
<td></td>
<td><strong>37,739,106.52</strong></td>
</tr>
</tbody>
</table>
HIGHLAND LOCAL SCHOOLS
2017-2018 Academic Year Calendar

<table>
<thead>
<tr>
<th>July 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W TH FR SA</td>
</tr>
<tr>
<td>1 2 3 4 5 6 7 8</td>
</tr>
<tr>
<td>9 10 11 12 13 14 15</td>
</tr>
<tr>
<td>16 17 18 19 20 21 22</td>
</tr>
<tr>
<td>23 24 25 26 27 28 29</td>
</tr>
<tr>
<td>30 31</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>August 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W TH FR SA</td>
</tr>
<tr>
<td>1 2 3 4 5 6 7 8</td>
</tr>
<tr>
<td>9 10 11 12 13 14 15 16</td>
</tr>
<tr>
<td>17 18 19 20 21 22 23 24</td>
</tr>
<tr>
<td>25 26 27 28 29 30 31</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>September 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W TH FR SA</td>
</tr>
<tr>
<td>1 2 3 4 5 6 7 8</td>
</tr>
<tr>
<td>9 10 11 12 13 14 15 16</td>
</tr>
<tr>
<td>17 18 19 20 21 22 23 24</td>
</tr>
<tr>
<td>25 26 27 28 29 30 31</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>October 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W TH FR SA</td>
</tr>
<tr>
<td>1 2 3 4 5 6 7 8</td>
</tr>
<tr>
<td>9 10 11 12 13 14 15 16</td>
</tr>
<tr>
<td>17 18 19 20 21 22 23 24</td>
</tr>
<tr>
<td>25 26 27 28 29 30 31</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>November 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W TH FR SA</td>
</tr>
<tr>
<td>1 2 3 4 5 6 7 8</td>
</tr>
<tr>
<td>9 10 11 12 13 14 15 16</td>
</tr>
<tr>
<td>17 18 19 20 21 22 23 24</td>
</tr>
<tr>
<td>26 27 28 29 30 31</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>December 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W TH FR SA</td>
</tr>
<tr>
<td>1 2 3 4 5 6 7 8</td>
</tr>
<tr>
<td>9 10 11 12 13 14 15 16</td>
</tr>
<tr>
<td>17 18 19 20 21 22 23 24</td>
</tr>
<tr>
<td>25 26 27 28 29 30 31</td>
</tr>
</tbody>
</table>

**HIGHLAND LOCAL SCHOOLS**
**2017-2018 Academic Year Calendar**

- **August 18, 2017**: First Work Day for All Teachers
- **August 21, 2016**: All Employees - Report to Opening Day
- **August 22, 2017**: No School - Professional Development
- **August 23, 2017**: First Day for Students
- **September 4, 2017**: No School - Labor Day
- **October 13, 2017**: No School - NEEOA Day
- **November 22, 2017**: No School - Conference Comp Day
- **November 23 & 24, 2017**: No School - Thanksgiving Break
- **December 21 - 29, 2017**: No School - Winter Break
- **January 1 & 2, 2018**: No School - Winter Break
- **January 3, 2018**: Students Return
- **January 15, 2018**: No School - Martin Luther King Day
- **February 19, 2018**: No School - President's Day
- **March 26 - 30, 2018**: No School - Spring Break
- **April 2, 2018**: No School - Conference Comp Day
- **May 28, 2018**: No School - Memorial Day
- **May 30, 2018**: Last Day for Students
- **May 31, 2018**: No School - Staff Day

**Open House and Conference Dates**

- **August 21, 2017**: Elementary Open House
- **August 24, 2017**: High School Open House
- **August 30, 2017**: Middle School Open House
- **September 21, 2017**: Middle School Conference Night
- **September 28, 2017**: High School Conference Night
- **October 17, 2017**: Elementary School Conference Night
- **October 19, 2017**: Elementary School Conference Night
- **October 19, 2017**: Middle School Conference Night
- **October 25, 2017**: Elementary School Conference Night
- **November 2, 2017**: High School Conference Night
- **November 9, 2017**: Middle School Conference Night
- **February 8, 2018**: High School Conference Night
- **February 15, 2018**: Middle School Conference Night
- **March 1, 2018**: Elementary School Conference Night
- **March 22, 2018**: High School Conference Night

**Grading Periods**

- **August 23, 2017 to October 20, 2017**: 1st Grading Period
- **September 22, 2017**: Interims

- **October 23, 2017 to December 20, 2017**: 2nd Grading Period
- **November 17, 2017**: Interims

- **January 3, 2018 to March 9, 2018**: 3rd Grading Period
- **February 2, 2018**: Interims

- **March 12, 2018 to May 30, 2018**: 4th Grading Period
- **April 20, 2018**: Interims

Visit Us on the Web
www.highlandschools.org

---

A change in Ohio law (O.R.C. § 3313-48) replaces the minimum number of days in a school year with a minimum number of hours and eliminates the five statutory calamity days, effective July 1, 2014. House Bill 59 changes the minimum school year from 182 days to 910 hours for all-day kindergarten and grades one through six, and 1,001 hours for grades seven through 12. School districts will be permitted to count any time over the minimum hour requirement towards missed time due to calamity.
# HIGHLAND LOCAL SCHOOLS
## 2018-2019 Academic Year Calendar

<table>
<thead>
<tr>
<th>July 2018</th>
<th>August 2018</th>
<th>September 2018</th>
<th>October 2018</th>
<th>November 2018</th>
<th>December 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 2 3 4 5</td>
<td>6 7 8 9 10</td>
<td>11 12 13 14</td>
<td>15 16 17 18</td>
<td>19 20 21 22</td>
<td>23 24 25 26</td>
</tr>
<tr>
<td>7 8 9 10 11</td>
<td>12 13</td>
<td>14 15 16 17 18 19</td>
<td>20 21 22 23 24</td>
<td>25 26 27 28 29</td>
<td>30 31</td>
</tr>
</tbody>
</table>

**Open House and Conference Dates**

<table>
<thead>
<tr>
<th>August 20, 2018</th>
<th>Elementary Open House</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 23, 2018</td>
<td>High School Open House</td>
</tr>
<tr>
<td>August 29, 2018</td>
<td>Middle School Open House</td>
</tr>
<tr>
<td>September 20, 2018</td>
<td>Middle School Conference Night</td>
</tr>
<tr>
<td>September 27, 2018</td>
<td>High School Conference Night</td>
</tr>
<tr>
<td>October 16, 2018</td>
<td>Elementary School Conference Night</td>
</tr>
<tr>
<td>October 18, 2018</td>
<td>Middle School Conference Night</td>
</tr>
<tr>
<td>November 1, 2018</td>
<td>High School Conference Night</td>
</tr>
<tr>
<td>November 8, 2018</td>
<td>Middle School Conference Night</td>
</tr>
<tr>
<td>February 21, 2019</td>
<td>High School Conference Night</td>
</tr>
<tr>
<td>February 28, 2019</td>
<td>Middle School Conference Night</td>
</tr>
<tr>
<td>March 7, 2019</td>
<td>Elementary School Conference Night</td>
</tr>
<tr>
<td>April 4, 2019</td>
<td>High School Conference Night</td>
</tr>
</tbody>
</table>

**Grading Periods**

- **August 22, 2018 to October 19, 2018**: 1st Grading Period
- **September 21, 2018**: Interims
- **October 22, 2018 to December 20, 2018**: 2nd Grading Period
- **November 16, 2018**: Interims
- **January 7, 2019 to March 15, 2019**: 3rd Grading Period
- **February 8, 2019**: Interims
- **March 18, 2019 to May 30, 2019**: 4th Grading Period
- **April 26, 2019**: Interims

**Key:**
- First/Last Day of School
- School Not In Session
- Staff on Duty, No School

Visit Us on the Web

[www.highlandschools.org](http://www.highlandschools.org)

A change in Ohio law (O.R.C. § 3313.48) replaces the minimum number of days in a school year with a minimum number of hours and eliminates the five statutory calamity days, effective July 1, 2014. House Bill 59 changes the minimum school year from 182 days to 910 hours for all-day kindergarten and grades one through six, and 1,001 hours for grades seven through 12. School districts will be permitted to count any time over the minimum hour requirement towards missed time due to calamity.
Listings Dated 10/14/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Joan Bigham  Janet Grosskopf  Margaret Viancourt
Amy Carter  Terry Radabaugh

Listings Dated 10/17/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Amanda Conti  Noah Johanson  Rachel Lenk
Justin Hoffman  Christine Kvaka  Joseph Railey
Nancy Holdsworth

Listings Dated 10/21/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Chelsea Buttle  Zach Gresch  Greg Powell
Ryan Fernandes  Heather Kelps  Al Riedman

Updated Listings Dated 10/28/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Stephanie Earnest
David Guseman
Kayla Jarvis

Updated Listings Dated 11/3/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Abigail Fabich  Jo-Ann Hartkop  Dane Salabak
David Guseman  Carli Laux  Cathleen Shepherd

Updated Listings Dated 11/10/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Nancy Schroeter

Updated Listings Dated 11/18/16
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes
Sheri Burns  Viola Firtik  Patricia Meyers
Jessica Duehning  Adam Imbrogno
HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 12, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

I. Call to Order and Roll Call by the President

II. The Board of Education will hold its Organizational Meeting on Wednesday, January 11, 2017, at 7:00 PM at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer
   A. Approval of Minutes
      It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on November 21, 2016, as presented.
   B. Approval of Monthly Financial Reports
      It is recommended that the Board of Education approve the November 2016 Financial Reports, as presented.
   C. Approval of Vendor Payments (Then & Now Certificates)
      It is recommended that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>The College Board</td>
<td>PSAT Test Books</td>
<td>$8,250.00</td>
</tr>
<tr>
<td>Franklin Covey</td>
<td>The Leader in Me Program</td>
<td>$4,422.40</td>
</tr>
</tbody>
</table>

VI. Board Members’ Agenda Items

   Appoint a President Pro Tempore to preside over the Organizational Meeting on January 11, 2017.

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business
IX. New Business

Conduct first reading for new and revised Board of Education Policies:

0100 – Definitions
0167.1 – Use of Electronic Mail/Text Messages
0169.2 – Open Meetings/Sunshine Law
1530 – Evaluation of Principals and Other Administrators
1619 – Group Health Plans
1619.01 – Privacy Protections of Self-Funded Group Health Plans
1619.03 – Patient Protection and Affordable Care Act
2480 – Special Education
3223 – Standards-Based School Counselor Evaluation
3419 – Group Health Plans
3419.01 – Privacy Protections of Self-Funded Group Health Plans
3419.03 – Patient Protection and Affordable Care Act
3420 – Health Insurance Benefit (DELETE CURRENT POLICY)
4419 – Group Health Plans
4419.01 – Privacy Protections of Self-Funded Group Health Plans
4419.03 – Patient Protection and Affordable Care Act
4420 – Health Insurance Benefit (DELETE CURRENT POLICY)
5830 – Student Fund-Raising
6605 – Crowdfunding
7540 – Technology
7540.01 – Technology Privacy
7540.02 – Web Content, Services and Apps
8330 – Student Records
9700 – Relations with Special Interest Groups

X. Superintendent’s Agenda

A. Presentation – “Educational Visioning” – William Prenosil, Senior Planning Administrator, Ohio Facilities Construction Commission

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

<table>
<thead>
<tr>
<th>TO</th>
<th>FROM</th>
<th>ITEM/VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Speech &amp; Debate Team</td>
<td>OEConnection, LLC</td>
<td>$100.00</td>
</tr>
<tr>
<td>Highland Local Schools</td>
<td>Highland Athletic Facilities Assoc.</td>
<td>$175,000.00</td>
</tr>
</tbody>
</table>

C. Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

**High School**

Granger Elementary
- GE Cafeteria – 2nd Monday of the Month – 12/12/16 through 5/8/17 – 6:00 PM – 7:00 PM – Girl Scout Kinder Daisy Troop 91394 – Brenda Helsel

Hinckley Elementary
- HE Cafeteria & Gym – Friday – 1/20/17 – 5:00 PM – 9:00 PM – PTO Father/Daughter Dance – Laura Keeling

Sharon Elementary
- SE Cafeteria – Wednesday – 12/7/16 – 3:30 PM – 4:30 PM – Cub Scout Meeting – Michele Phillips
- SE Gym – Friday – 1/27/17 – 6:30 PM – 8:30 PM & Saturday – 1/28/17 – 10:00 AM – 4:00 PM – Pinewood Derby – Cub Scout Pack 3411 – Kevin Averbach

Fees Not Waived
- HS Auditorium – Wednesday through Friday – 5/31/17 through 6/2/17 – 4:00 PM – 9:00 PM & Saturday – 6/3/17 – 10:00 AM – 5:00 PM – Once Upon a Dream Dance Recital – Shannon Scott Rechett

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, for the 2016/2017 school year, items A through D, as presented:

A. Medina Creative Accessibility Contract Amendment

B. OSBA Annual Membership Agreement

C. OSBA Legal Assistance Fund Agreement

D. OSBA Virtual Transportation Supervisor

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through I, as presented.

A. Employment Certified Substitutes/Home Tutors – Addendum #1

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the ESCMC.

B. Employment – Certified

It is recommended that the Board of Education employ Blair Shimandle as a Long Term High School Social Studies Teacher, on a limited contract of employment, effective 12/5/16, for the 2016/2017 school year.

C. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave request of Jamie Price, High School Social Studies Teacher, effective with the birth of her child, (anticipated due date of 2/21/17), followed by Family Medical Leave, with a return date of 5/5/17.
D. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Lana McHolland, Granger Special Education Aide, effective 11/28/16.

E. Termination – Classified

It is recommended that the Board of Education terminate Danijela Stefanovic, Middle School Cook, effective 11/22/16 pursuant to Section 3319 of the Ohio Revised Code and Article IX, Section 9.10 of the Collective Bargaining Agreement between the Highland Board of Education and the Highland Support Staff, in accord with the probationary references listed therein.

F. Employment – Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla as the Highland Community Education Director of the 2016 Fall Session, as presented.

G. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Sheri Bickerton, Middle School Cook, effective 12/12/16
2. Felicia Fago, Granger Special Education Aide, effective 1/4/17
3. Branden Hartshorn, Bus Driver, effective 11/28/16
4. Anthony Zita, High School 3rd Shift Custodian, effective 12/19/16

H. Employment – Classified Substitute

It is recommended that the Board of Education employ Paul Flick, as a substitute bus driver, on a limited contract of employment, on an “as needed basis” for the 2016/2017 school year.

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2016/2017 school year, as listed:

1. Eric Fox HS Asst Football Coach $4,683.00 – 0 yrs
2. Ashley Kwiatkowski MS Cheerleading Advisor $1,893.00 – 0 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn
Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270  

Listings Dated 12/1/16  
Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes  
Kayla Jarvis